

# Three Rivers School District

8550 New Hope Rd • PO Box 160 • Murphy, OR 97533

**Policy: BCB**  
Adopted: 11/21/05  
Readopted: 7/19/16

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## OFFICERS OF THE BOARD

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The Board will organize each year at its first meeting after July 1 by electing one of its members chairperson and one vice-chairperson. No director shall serve as chairperson for more than ~~three~~ **two** consecutive years.

### 1. DUTIES OF THE CHAIRPERSON

The chairperson shall preside at all meetings of the Board, and shall:

- a. Enforce the usual parliamentary rules.
- b. Require that a journal be kept and on call to any one of the members, and cause the yeas and nays to be taken and entered in the journal for any question being considered by the Board.
- c. Appoint such special committees as are deemed necessary for specific purposes. Special committees, if appointed, shall ordinarily be fact-finding, deliberative and advisory; shall report their findings to the Board for its consideration and action; and shall cease to exist when they have filed their reports or been discharged. Committee members shall not be compensated, other than reimbursement for reasonable and necessary expenses actually incurred on authorized committee business.
- d. Serve as an ex-officio member of committees authorized by the Board.
- e. Call special meetings when deemed necessary, or when requested by three members of the Board.
- f. Sign approval of all financial payments and other papers or documents as required by law or authorized by action of the Board.
- g. Assist the Superintendent in preparing the agenda.

### 2. DUTIES OF THE VICE CHAIRPERSON

The vice-chairperson shall serve in the absence of the chairperson and shall exercise all the powers and bear all the responsibilities of the chairperson. In the absence of the chairperson and vice-chairperson, the senior member present shall act as chairperson.

The Board may appoint one of its members, usually the chairman, or another person to make authorized statements to the public or the media when the Board deems that, under the circumstances, the district's position should be articulated by a single voice. The spokesman serves at the Board's direction and may be removed or replaced at any time by action of the Board.

END OF POLICY

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(continued)

Legal References:

ORS 255.335  
ORS 332.040  
ORS 332.045  
ORS 332.055  
ORS 332.057  
ORS 332.075

Opinions of the Attorney General, Vol. 38, p. 1995 (1978)

South Benton Education Association v. Monroe UH School District 1, 83 Or. App. 425 (1987)