



Board of Trustees Agenda Item

Meeting Date: December 15, 2025

Agenda Item: Act on

Agreement with VLK Architects, LLC for commercial real estate broker services

Item Type:

- ☒ New
- ☐ Update/Revision
- ☐ Continuation/Renewal
- ☐ Mandated Action

Item Purpose:

- ☐ Information
- ☐ Recognition
- ☐ Student Learning & Support
- ☒ District Business & Operations
- ☐ Board Policy & Compliance
- ☐ Other _____

Submitted By:

Kimberly Smith

Background Information:

FISD issued an RFP for commercial real estate brokerage services in April 2025 based on discussions with the Board. The Board approved VLK Architects as a qualified vendor in May 2025. This agreement retains VLK, through its consultant, Harvest MDX, Inc. to market and sell three parcels of land owned by FISD. Pricing for this agreement is contingent upon the final sales price using a graduated scale. Any fees incurred will be paid from the proceeds of the sale.

Budget Consideration:

Expenditure Amount:

\$unknown

Expenditure Type:

- ☐ Recurring
- ☒ One-Time
- ☐ Budgeted
- ☒ Unbudgeted
- ☐ N/A

Funding Source:

- ☐ General Fund
- ☐ Child Nutrition Fund
- ☒ Capital Fund
- ☐ Grant Fund
- ☐ Other: _____
- ☐ N/A

Budget Owner: Kimberly Smith

Supporting Documentation:

G802-2017 - Form - Frisco ISD - Commercial Real Estate Broker Service 11 10 2025

Recommendation:

We recommend a motion to approve the agreement, as presented

Comments:

This agreement has been reviewed by:

- The budget owner for scope of services and price
- The Business Services Department for purchasing authority and compliance
- FISD's external legal counsel for contract language