

Month-By-Month Calendar

This month-by-month calendar provides the clerk, the board, and the Superintendent sample of timelines to follow throughout the school.

July

- Annual Meeting
- Election of Chairman, Vice-Chairman, Board Clerk, and Treasurer
- Code of Ethics
- Appointment of board representatives to committees
- Policy Review
- Charter School Annual Review
- Consider joining ISBA's Policy Update Services so that the district receives model policies for the laws that were changed during the legislative session. Many laws go into effect July 1st.
- Review Continuous Improvement Plan
- Board Goals
- Board Calendar (establish date, time, and location for board meeting)
- Resolution for ISBA due July 31st.
- Leadership Premiums
- Policy Review: _____
- _____
- _____
- _____

October

- Acceptance of Audits
- ISBA Fall Convention and Resolutions
- Early Graduation Consideration
- Bond or levy (Election in November)
- Update Academic Excellence
- Administrators Report
- Review Continuous Improvement Plan
- Policy Review_____
- _____
- _____

November

- ISBA Fall Convention
- Insurance Committee recommendation for New Contract
- Employee evaluation due
- Acceptance of Audits
- Update Academic Excellence
- Administrators Report
- Policy Review:_____
- _____
- _____

February

- Process to set next year's Budget
- ISBA Day on the Hill
- Superintendent Contract
- Negotiations
- Update Academic Excellence
- Administrators Report
- Review Continuous Improvement Plan
- Policy Review: _____
- _____
- _____
- _____

March

- Continue the process to set next year's budget
- Discuss negotiation process
- Bond or Levy (election May/ resolution)
- Update Academic Excellence
- Administrators Report
- Review Continuous Improvement Plan
- Policy Review: _____
- _____
- _____

June

- Budget Hearing (approval and public hearing)
- Let Fuel Bids
- Let Propane Bids (Every Two Years)
- Administrators Report
- Board Self-assessment
- Review Continuous Improvement Plan
- Resolution for ISBA due July 31st.
- Leadership Premiums
- Policy Review: _____
- _____
- _____