

AGENDA ITEM

Subject: Discuss/approve Food Service Management Company.

Rationale: The District is required to request proposals for contracting with a Food Service Management Company (FSMC) this year. The District sent out numerous requests and a mandatory pre-proposal meeting was held March 9, 2018. Three companies attended this meeting. Proposals were due March 26, 2018. Two companies submitted proposals by the deadline. Both proposals were reviewed and evaluated. The following is the results of our evaluation based on our weighted evaluation criteria:

	SFE	Chartwells
Cost & Financial Proposal(16 points)	10	14
Service capability plan (14 points)	10	12
Experiences, references (10 points)	7	9
Doing business with like school systems		
And familiarity with regulations (10 points)	9	9
Financial condition/stability (10 points)	8	8
Accounting and reporting systems (10 points)	8	8
Personnel management (10 points)	7	9
Innovation (10 points)	8	10
Promotion of food service program (5 points)	4	4
Involvement of students, staff, and patrons (5 points)	4	3
Totals	75	86

Recommendation: Approve Food Service Management Company contract with Chartwells for the period of one year commencing on July 1, 2018 through June 30, 2019, which may be renewed for four (4) additional terms of one year each upon mutual agreement between the District and the FSMC.

District approval is pending the approval of the contract by the Texas Department of Agriculture.