



East Lansing
Public Schools

MEMORANDUM

TO: ELPS Board of Education, Dori Leyko, Superintendent

FROM: Lisa Allen, Director of Finance

SUBJECT: Action Item – Renewal of the Food Service Management Contract with Chartwells School Dining for FY 2026-27

DATE: April 13, 2026

Recommendation:

It is recommended that the Board of Education authorize the Superintendent, or designee, to sign the attached Food Services Management Company Contract Renewal – Rate Agreement Form to renew with Chartwells School Dining for the FY 2026-27 (July 1, 2026 – June 30, 2027) as presented.

Background:

From 03-23-2026 BOE Packet

In May 2023, the Board awarded a competitive bid to Chartwells School Dining to manage the District's food service operations beginning in FY 2023-24. The contract includes four optional one-year renewal terms.

The current agreement expires June 30, 2026. To renew the contract for FY 2026-27, the District followed the Michigan Department of Education (MDE) renewal process. The required documentation was submitted, and MDE has approved the renewal.

Attached are the renewal documents submitted to MDE and the approval correspondence.

Administration will recommend that the Board approve the renewal of the Chartwells School Dining contract for FY 2026-27 at the April 13, 2026, Board meeting.