

BID #	DESCRIPTION	AMOUNT
CONTRACT REVISION		
3557	ANNUAL CONTRACT FOR HELP DESK SERVICES	
	Ellucian Company, LP Malvern, PA	
	Original Contract:	\$95,575.92
	CO # 1 – Increase:	\$42,895.00
	Revised Contract Total:	\$138,470.92

TO: The Board of Trustees

FROM: District President H. Neil Matkin

DATE: July 28, 2015

SUBJECT: Recommendation for Approval of Change Order for Request for Proposal 3557 – Annual Contract for Help Desk Services.

SCOPE: This change order will increase our current annual contract to cover the cost of adding five thousand (5000) help desk services calls due to student Cougarweb account issues during the migration to the newest version in Spring 2015. Term of contract: 9/1/2014 through 8/31/2015

RECOMMENDATION: Ellucian Company, LP.
Malvern, PA

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REQUESTING DEPARTMENT: Operating Systems