



BOARD OF SCHOOL TRUSTEES  
KELLER INDEPENDENT SCHOOL DISTRICT

**1D. Action**

**Date: September 20, 2004**

**ACTION: APPROVAL OF CLASS SIZE WAIVER**

**BOARD GOAL: Academic Excellence**

**FISICAL NOTE: None**

**Background Information:**

- Texas Education Agency requires school districts to comply with Class Size Requirements, (TEC) & 25.112.
- After September 3, 2004, if an enrollment survey indicates any section in grades K-4 exceeds 22:1, districts must submit waivers.
- Compliance plans are due to the Texas Education Agency within 30 days.
- Districts do not need to submit class size waivers for exceeding the 22:1 limit during the last 12 weeks of school.
- If two or more sections per grade level at a campus have more than 22 students, a waiver must be submitted to TEA.
- The reason for the request must be shortage of teachers, facilities or shortage of both.

**Administrative Considerations:**

- An enrollment survey reviewed on September 10, 2004 revealed that Parkview Elementary's 2<sup>nd</sup> grade sections were 23:1 in two sections, and they were 22:1 in four sections.
- The request must include the campus name, grade levels, and number of sections exceeding 22:1, steps to bring the district into compliance, and timeline for completion.
- The attached form has been attached for review.
- A letter from the district has been attached for review.
- Documents must be approved by the Board of Trustees before submittal to the Texas Education Agency.

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**The administration recommends that the Board of Trustees approve the Class Size Waiver as presented.**

Respectfully submitted,

Donna Rawlings  
Acting Asst. Superintendent of Instruction