

**MID VALLEY SPECIAL EDUCATION COOPERATIVE**  
**FREEDOM OF INFORMATION REQUESTS**  
**REPORT TO THE EXECUTIVE ADVISORY BOARD**  
**November 5, 2014**

Mid Valley has responded to three (3) Freedom of Information requests.

On September 23, 2014, Ms. Patti Lopuszanski requested the following:

1. List Medicaid Fee for Service reimbursement payments received by Mid-Valley Special Education Cooperative and list by amount disbursed to each district for Medicaid students claimed for the following years 2011-2012; 2012-2013; 2013-2014. List giving a line item accounting of how Medicaid Fee-for-Service reimbursements have been spent by Mid-Valley Special Education Cooperative. Include all letters and notices from State of Illinois, DHS or any other agency that Medicaid reimbursement would be late, or not be paid, during any period of time as noted above.

**Response:** There were no records responsive to this request.

2. Copies of all receipts and P-Card statements associated with professional development event held at Pheasant Run and Midwest Educational Leadership Conference in June 2014. Attendees sign in sheet documenting attendance, daily agendas, number of CPDU's given and by whom, any additional expenses incurred i.e. additional meals, hotel, rental car, other services/rooms paid for etc.

**Response:** With regard to the event held at Pheasant Run, there were no records responsive to the request for agendas. With regard to the Midwest Educational Leadership Conference, there were no records responsive to the request for sign-in sheets or CPDUs. Otherwise, responsive records, with private information redacted, were provided.

3. Copy of fully signed agreement by all parties noted on Fox Valley Christian Church Classroom Use Agreement including the St. Charles Board Meeting Date it was approved in open session, signature date of President and Secretary approving this contract and date fully signed agreement was given to Fox Valley Christian Church. Identify the number of students that attend this location, teacher, assistants and days of week in attendance. Breakdown of current enrollment by teacher for SAIL and SAIL + program.

**Response:** Records identifying the number of students that attend this location, the teacher, the job coach, and a breakdown of current enrollment by teacher for SAIL and SAIL + programs were provided. There were no other records responsive to this request.

4. Teacher of record who signed report cards in Spring of 2012, and at the end of the school year term for Safe Schools and New Directions Middle School Program. Teacher of record who signed report cards in Fall 2012 for New Pathways Autism Program at Harrison Street School.

**Response:** There were no records responsive to this request.

5. Copy of Josh Axelson's Applitrack application with personal information redacted, date interviewed for Vocational Specialist position and by whom, copy of job posting for Vocational Specialist, number of candidates interviewed, number of candidates qualified

with Vocational Coordinator approval at time of interview, copy of Illinois teaching license held at time of interview, location of school where LBS1 special education endorsement was completed, identify areas deficient as noted under Educator Licensure Information System.

**Response:** Josh Axelson's application and educator credentials, with private information redacted pursuant to FOIA Section 7(1)(b) were provided. There were no other records responsive to this request.

6. Copy of Personnel Reimbursement Report submitted to ISBE for the 2013-2014 school year.

**Response:** The 2013-14 personnel reimbursement report was provided.

Personnel time to respond: 7.5 Hours

Personnel cost to respond: \$347.85

Attorney cost: Will be reported once invoice is received

On October 13, 2014, Ms. Stillman requested the following:

Any and all records related to any training(s), consultation(s), presentation(s), or other services of any nature whatsoever performed for the cooperative by Barbara T. Doyle, M.S., including, but not limited to program brochures or other information, training documents, outlines, power points, handouts and other materials, consultation proposals and/or reports, e-mail and other communications, job descriptions, curriculum vitae, announcements, advertisement, invoices, and payments.

**Response:** With regard to records related to program brochures, training documents, outlines, power points, handouts and other materials, consultation proposals and/or reports, curriculum vitae, announcements, advertisement, invoices, and payments, there were no records responsive to this request. Otherwise, responsive records related to job descriptions (Description of Services), a letter of agreement, and emails with private information redacted, were enclosed with this response.

Personnel time to respond: 1 Hour

Personnel cost to respond: \$47.05

Attorney cost: \$0.00

On October 15, 2014, Ms. Lopuszanski requested the following:

1. Date the Mid-Valley Advisory Board voted and approved the Fox Valley Christian Church Agreement including all names of Board members present and their individual vote.

**Response:** The agenda and minutes from the August 6, 2014 meeting of the Mid-Valley Special Education Cooperative's Executive Advisory Board were provided. We also advised that the Board approved the first draft of the Agreement, and the final version of the agreement, as revised by the parties' legal counsel, is expected to be approved at the November 5, 2014 meeting.

2. Date the St. Charles School Board President and Secretary signed the Fox Valley Christian Church Agreement.

**Response:** There were no records responsive to this request.

3. Date the St. Charles School Board approved the Fox Valley Christian Church Agreement in an Open Session School Board Meeting. Please include St. Charles Board Meeting Agenda.

**Response:** There were no records responsive to this request.

4. Name of person who gave directive to allow students to attend Fox Valley Christian Church without having a valid contract including St. Charles School Board President and Secretary signatures and St. Charles School Board Open Meeting approval.

**Response:** Carla Cumblad and Fox Valley Christian Church Senior Minister Josh LaGrange made this decision. Please note there is no requirement to have a final, written agreement prior to using this space.

5. Date students began to attend Fox Valley Christian Church. Name of teacher (s), and staff that work at that location. Days of week in attendance, school hours in attendance, and number of students that attend that location, copy of curriculum, specific areas of space used at that location (number of classrooms, etc.and for what purpose.)

**Response:** The Cooperative denied the sub-requests for the “number of students that attend that location”, “the name of the teacher and staff that work at that location”, and the “days of week in attendance” as unduly burdensome pursuant to FOIA Section 3(g). 5 ILCS 140/3(g). See the Cooperative’s September 30, 2014 response to Request No. 3 of your September 23, 2014 FOIA request. In response to your sub-request for “specific areas of space”, the Cooperative has identified a document titled “Classroom Use Agreement”, which is presently in draft form. As such, the Cooperative denied the request for a copy of the draft “Classroom Use Agreement” pursuant to FOIA Section 7(1)(f), which exempts from disclosure “preliminary draft documents”...which have not been publicly cited by the head of the public body. There were no other records responsive to these requests.

6. Name of the person(s) who gave the directive to secure space at Fox Valley Christian Church for Mid-Valley Special Education Cooperative, a public school special education program. If in formal Mid-Valley Board Meeting include minutes from that meeting. Amount of money paid to Fox Valley Christian Church by Mid-Valley Special Education Cooperative, itemized for what purpose. Names of all Mid-Valley employees/Board members that toured Fox Valley Christian Church prior to Mid-Valley Board approval. List other locations considered, dates toured, including available space within Geneva, Batavia, Kaneland, Burlington and St. Charles School Districts.

**Response:** There were no records responsive to the first three sub-requests. In response to the fourth sub-request enclosed emails between Carla Cumblad and Senior Minister LaGrange were provided. The Cooperative denied the request for records responsive to the fifth sub-request pursuant to FOIA Section 7(1)(f) because they constitute recommendations and other records in which opinions are expressed about potential spaces for the Twelve Plus program, which were not publicly cited by the head of the public body. By your request, you are aware of the final location selected by the Mid-Valley Special Education Cooperative Executive Advisory Board, Fox Valley Christian Church, and the Cooperative has provided you with all requested, non-exempt records. See FOIA Section 7(1)(f). 5 ILCS 140/7(1)(f).

7. Name of city/county inspector(s) and date the Kane County ROE approved occupancy of Mid-Valley Special Education Cooperative to have a special education public school program in Fox Valley Christian Church. Name(s) of any/all Batavia city inspector(s) that approved occupancy of Mid-Valley Special Education Cooperative program at Fox Valley Christian Church. If food is prepared in any Mid-Valley Special Education Cooperative Program and served/sold copies of all health inspections and copies of individual certificates held by teachers in Food Service and Sanitation recorded with Kane County Health Department for the last three school years.

**Response:** There were no records responsive to this request.

8. List of all attendees of the Open House held at Fox Valley Christian Church on September 16, 2014 from 5:30-7:30 and costs associated with that event. Include copy of insurance policy and date coverage began covering students and staff at Fox Valley Christian Church, named as additional insured outside of public school setting for Mid-Valley Special Education Cooperative and costs associated with that policy.

**Response:** Enclosed Open House Sign-In Sheet and Certificate of Liability Insurance dated July 7, 2014 were provided.

Personnel time to respond: 3 Hours

Personnel cost to respond: \$174.06

Attorney cost: Will be reported once invoice is received

Respectfully Submitted,

*Nancy Sporer*

Nancy Sporer / FOIA Officer