

April 17, 2026



Stacy Knudson
301 3rd Street
Alsea, OR 97324

Subject: Loss Control Recommendations: **Alsea School District**

Dear Stacy:

Safety related surveys were conducted on April 14, 2026 at the District. Attached are recommendations developed as a result of those surveys. These suggestions have been prioritized using the following guidelines:

Major: Imminent danger or potential for serious injury or extensive property damage.

Moderate: Could result in moderate injury or property damage.

Minor: Low probability of injury or property damage.

In certain cases, prior year's inspections may have been followed up on to check completion status of recommendations.

If you have any questions please don't hesitate to call us at 800-852-6140.

Sincerely,

Nathan Cortez, CISR, CSRM, CPD
Risk Management Consultant

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whainsurance.com




Photo	Recommendations	Action
	<p>Security Gate:</p> <p>(MAJOR) – Open security gates pose a significant risk to the safety of students and faculty. Gates/exterior doors should be inspected frequently to ensure that they are locked and secure during school hours.</p>	<p>Completed</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p>Completed Date</p> <p>__/__/__</p>
	<p>Staff Rm:</p> <p>(MAJOR) - Sex abuse prevention posters should be reviewed and updated to ensure all required fields are completed with current administration contacts and local law enforcement contact information. Maintaining accurate information on these posters help ensure staff can access appropriate reporting resources when needed.</p>	<p>Completed</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p>Completed Date</p> <p>__/__/__</p>
	<p>Staff Rm:</p> <p>(MAJOR) – Required sex abuse prevention poster, “We Got This”, was missing. The absence of the sex abuse postings may limit staff access to critical reporting information, including current administration and local law enforcement contacts. Post required sex abuse prevention materials in appropriate locations and ensure all fields are completed with current administration and local law enforcement contact information.</p>	<p>Completed</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p>Completed Date</p> <p>__/__/__</p>




Photo	Recommendations	Action
	<p>Health Rm:</p> <p>(MAJOR) – Unsecured doors create an increased risk of unauthorized student access when teachers are not present. Securing doors and maintaining appropriate supervision are key to preventing SAM exposures, theft, injury, bullying, mischief, and similar incidents.</p>	<p>Completed</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Completed Date _ / _ / _</p>
	<p>Stage:</p> <p>(Minor) - Fire extinguishers must be visually inspected monthly. OR-OSHA 437-007-0410(6)</p> <p>The pressure gauge, hose and pin should be visually inspected to verify that the fire extinguisher is in good condition and is readily available. The inspection tag should be signed off on monthly to show completion of the inspection.</p>	<p>Completed</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Completed Date _ / _ / _</p>
	<p>Stage:</p> <p>(Moderate) – Appliances such as refrigerators, microwaves, toaster ovens, and personal heaters should not be used with a power strip due to fire risk. Power strips should only be used in accordance with manufacturer specs. Additionally, power strips are not a substitute for permanent wiring. Rearrange the appliances to allow them to be plugged directly into the wall outlets.</p>	<p>Completed</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Completed Date _ / _ / _</p>


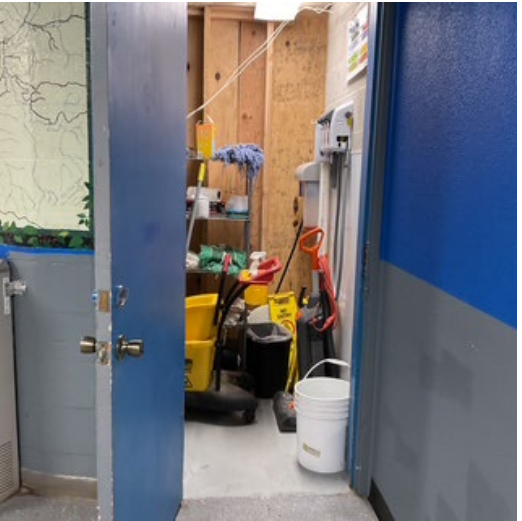

Photo	Recommendations	Action
	<p>Stage:</p> <p>(Minor) – Improperly stored food can attract pests and undermine the Integrated Pest Management program. Food stored in paper boxes or plastic bags should be transferred to sealed, pest-resistant containers to help prevent access by mice, insects, and other pests. Containers should be labeled with contents and, if applicable, cooking instructions.</p>	<p>Completed</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p>Completed Date</p> <p>__/__/__</p>
	<p>Custodial Rm:</p> <p>(MAJOR) - Custodial doors should remain secured and locked to prevent student and unauthorized access to chemicals, tools, equipment, etc. Keeping these areas locked helps reduce the risk of accidental exposure, misuse, and potential injury.</p>	<p>Completed</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p>Completed Date</p> <p>__/__/__</p>
	<p>Hallway:</p> <p>(Moderate) - Properly installed ceiling systems allow smoke detectors, heat detectors, and fire sprinklers to operate correctly in the event of a fire. Missing ceiling tiles enables hot gases and smoke from a fire to rise and accumulate above detectors and sprinklers delaying suppression systems and/or alarms.</p>	<p>Completed</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p>Completed Date</p> <p>__/__/__</p>




Photo	Recommendations	Action
	<p>Stage:</p> <p>(Moderate) – Appliances such as refrigerators, microwaves, toaster ovens, and personal heaters should not be used with a power strip due to fire risk. Power strips should only be used in accordance with manufacturer specs. Additionally, power strips are not a substitute for permanent wiring. Appliances should be plugged directly into a wall outlet.</p>	<p>Completed</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p>Completed Date</p> <p>__/__/__</p>
	<p>Kitchen:</p> <p>(Minor) – Extinguisher needs to be mounted on the wall or in a fire cabinet. Location of the extinguisher needs to be visible and clearly identified.</p>	<p>Completed</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p>Completed Date</p> <p>__/__/__</p>
	<p>Science:</p> <p>(Minor) – Fume hoods should be tested per manufacturer specifications or annually. Tests should include airflow, monitoring/alarms, exhaust, and review maintenance.</p>	<p>Completed</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p>Completed Date</p> <p>__/__/__</p>




Photo	Recommendations	Action
	<p>Science:</p> <p>(Moderate) – Food items were observed in the science prep room. The presence of food can contribute to IPM concerns and creates potential for cross-contamination with science-related chemicals. Remove food items from science prep rooms and limit food storage and consumption to designated areas to reduce pest activity and eliminate potential contamination risks.</p>	<p>Completed</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p>Completed Date</p> <p>___/___/___</p>
	<p>Science:</p> <p>(Minor) – Shelving should be attached to the wall to prevent from tipping over injuring employees and/or blocking egress routes.</p>	<p>Completed</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p>Completed Date</p> <p>___/___/___</p>
	<p>Science:</p> <p>(Moderate)- Highly combustible liquids such as fuel, aerosols, and solvents pose a significant fire hazard. Combustible liquids should be stored inside of a flammable liquid storage cabinet.</p>	<p>Completed</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p>Completed Date</p> <p>___/___/___</p>




Photo	Recommendations	Action
	<p>Science:</p> <p>(Minor) – Improve housekeeping within science storage rooms to reduce potential hazards. Excessive or disorganized storage of chemicals, lab equipment, and instructional materials on work surfaces, can increase the risk of spills, chemical incompatibility, increased fire load, and damage to equipment or materials. Science storage areas should be routinely inspected, chemicals properly labeled and segregated, and equipment stored in designated cabinets/shelving to keep countertops and walkways clear and ensure safe access and use.</p>	<p>Completed</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p>Completed Date</p> <p>__/__/__</p>
	<p>Science:</p> <p>(Moderate) - Eyewash/shower station should be inspected per manufacturer guidelines and flushed weekly. OR-OSHA 437-004-1305</p>	<p>Completed</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p>Completed Date</p> <p>__/__/__</p>
	<p>Science:</p> <p>(Moderate) – Chemical cabinets were found unlocked and open. Leaving cabinets open can allow vapors to accumulate, increasing the risk of inhalation exposure. Cabinets should be kept closed and locked to reduce the risk of unauthorized access and exposure.</p>	<p>Completed</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p>Completed Date</p> <p>__/__/__</p>





Photo	Recommendations	Action
	<p>Science:</p> <p>(Moderate) – Chemical inventory should be conducted at least once a year. The inventory should record the date of the inventory, chemical name and formula, specify the amount of the chemical, indicate the hazard from SDS and shelf life/age should be noted. Expired chemicals should be properly disposed of and replaced if needed.</p>	<p>Completed</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p>Completed Date</p> <p>___/___/___</p>
	<p>CTE Shop:</p> <p>(MAJOR) - Gas cylinders need to be secured to prevent them from falling over. Cylinders should be securely fastened in an upright position with a strap, and/or stored in a customized rack or in a cage that does not allow for tipping, falling or being knocked over.</p>	<p>Completed</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p>Completed Date</p> <p>___/___/___</p>
	<p>CTE Shop:</p> <p>(Moderate) – Dust control should be improved. An accumulation of dust can create slip hazards, can have an adverse allergic and non-allergic respiratory response, and excess accumulation can create additional fire hazard.</p>	<p>Completed</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p>Completed Date</p> <p>___/___/___</p>

Photo	Recommendations	Action
<p>No Picture</p>	<p>CTE Shop:</p> <p>(MAJOR) – A student was observed working in the CTE shop unsupervised. Students should not be allowed in shop environments without direct staff supervision to reduce the risk of injury, equipment misuse, theft, and other unsafe behaviors. When staff are not present, access to the shop should be secured to prevent unauthorized entry.</p>	<p>Completed</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p>Completed Date</p> <p>__/__/__</p>
	<p>6th Grade Rm:</p> <p>(MAJOR) – Unsecured doors create an increased risk of unauthorized student access when teachers are not present. Securing doors and maintaining appropriate supervision are key to preventing SAM exposures, theft, injury, bullying, mischief, and similar incidents.</p>	<p>Completed</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p>Completed Date</p> <p>__/__/__</p>
<p>No Picture</p>	<p>Track:</p> <p>(MAJOR) – Multiple students were observed on the grandstands and track without supervision. Students should not be allowed in these areas without direct staff supervision. When staff are not present, these areas should remain secured to prevent unauthorized student access. Maintaining appropriate supervision and securing facilities are critical to reducing the risk of injury, falls, bullying, mischief, abuse, and other inappropriate or unsafe activity.</p>	<p>Completed</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p>Completed Date</p> <p>__/__/__</p>