



# SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

## Agenda Item Summary

Meeting Date: December 19, 2018

Purpose:  Presentation/Report  Recognition  Discussion/ Possible Action

Closed/Executive Session  Work Session  Discussion Only  Consent

From: : Chad Doucet, Director of Purchasing

Item Title: Approval of Job Order Contract (JOC) method as the procurement method for the replacement of HVAC units at Athens Elementary and establish a maximum aggregate contract price for the project.

### Description:

Approve the Job Order Contract (JOC) as the procurement method for the replacement of HVAC units at Athens Elementary in accordance with South San Antonio ISD Board Policy CV (local). Board of Trustees approval of the procurement process is the initial step in completing the replacement process.

### Recommendation:

Approve the Job Order Contract (JOC) method as the procurement method for the replacement of HVAC units at Athens Elementary and establish a maximum aggregate contract price for the project of \$450,000.00.

### District Goal/Strategy:

Strategy 1 We will engage all school community members through transparency and effective communication to promote a positive perception and create a strong brand.

Funding Budget Code and Amount:

CFO Approval

N/A

APPROVED BY:

SIGNATURE

DATE

Chief Officer:

Superintendent:

*A-CZ*  
*Dr. G...*

*12/13/18*  
*12/19/18*

FACILITIES CONSTRUCTION

CV  
(LOCAL)

**Compliance with Law**

The Superintendent shall establish procedures that ensure that all school facilities within the District comply with applicable laws and local building codes.

**Construction Contracts**

Prior to advertising, the Board shall determine the project delivery/contract award method to be used for each construction contract valued at or above \$50,000. To assist the Board, the Superintendent shall recommend the project delivery/contract award method that he or she determines provides the best value to the District. [See CV series]

For construction contracts valued at or above \$25,000, the Superintendent shall also submit the resulting contract to the Board for approval. Lesser expenditures for construction and construction-related materials or services shall be at the discretion of the Superintendent and consistent with law and policy. [See also CH]

**Change Orders**

Change orders permitted by law shall be approved by the Board or its designee prior to any changes being made in the approved plans or the actual construction of the facility.

**Project Administration**

All construction projects shall be administered by the Superintendent or designee.

The Superintendent shall keep the Board informed concerning construction projects and also shall provide information to the general public.

**Final Payment**

The District shall not make final payments for construction or the supervision of construction until the work has been completed and the Board has accepted the work.