

BOARD POLICY

DJD

FISCAL MANAGEMENT EXPENSE REIMBURSEMENT

~~DECEMBER 18, 2017~~

The Board of Education authorizes reimbursement of approved, reasonable and necessary expenses incurred by employees while performing official duties on behalf of the School District.

School ~~e~~Employees who are required by the School District to use their personal vehicles in the course of their employment for approved, work-related travel shall be reimbursed by the district for mileage, in accordance with IRS guidelines.

CROSS REF.: Board Policy GBRF - Expenses