

TO: Dr. Gearl Loden
FROM: Leigh B. Mobley
DATE: April 7, 2014
RE: 2014 Summer Curriculum Project

I would like to request permission to employ up to 40 district teachers for work on the 2014 Summer Curriculum Project.

The 2014 Summer Curriculum Project details and logistics are as follows:

Summer Project Orientation/Training: June 9 8:00 AM

Summer Curriculum Development Project: June 9- June 27

Project Goals:

1. Pacing of Common Core State Standards in ELA and Math
2. Complete Unit Headers with Performance Tasks during specified weeks for summer work for K-2 and 3-6 in ELA.
3. Develop ELA weekly plans for Unit 1 (daily plans) as an example for teachers when school starts. Teachers will use these plans for Unit 1. This will be continued in DFG meetings. Teachers from this team will go back into their buildings to plan with their grade level.
4. Bell ringers will be written to go with the weekly plans, one for each day. Unit 1 will only be done during the summer work. Examples for differentiation will be provided.
5. Reading Street Assessments will be reworked according to standard. Each unit will contain one end performance task and two summative assessments. These will be developed as part of summer work.
6. Included in pacing will be correlations with Arts activities and Classworks units and activities.

Organization:

- Curriculum teams will be organized by grade level and content areas. Each team will be responsible for producing or revising curriculum documents to accomplish project goals. These include pacing guides and curriculum guides where warranted.
- Work will be facilitated by members of the Office of Curriculum and Instruction working as project leads.
- An online learning management system, Haiku, will be used to provide resources to support curriculum teams and the achievement of project goals, and to collect and organize the work.

Staff: Up to 40 certified staff

Positions:

- **Project Leads-** Curriculum Specialists from the Office of Curriculum and Instruction will provide training and support for curriculum teams, set goals, monitor progress, and address emergent questions, concerns, or needs.
- **Curriculum Team Writers-** Teachers with content and curriculum expertise in an assigned area will undergo training, participate in curriculum teams, work to complete project tasks as assigned by Curriculum Team Leaders, including the development and/or revision of pacing guides to meet district goals.
Up to 40 certified staff **Rate of pay: 24.00/hr**

Application Process:

- **Curriculum Team Writers** will be chosen by application. Principals will encourage all teachers who wish to work to apply. The Office of Curriculum and Instruction will coordinate the application process.

Schedule of work:

- **June 9-27, 8:00 AM-4:30 PM: Curriculum Document Development/Revision**
Curriculum teams will be broken into smaller groups based on content areas. Each of the 40 chosen team members will work a maximum of 40 hours. Hours of work will be set by the Office of Curriculum and Instruction and communicated to the appropriate team members.

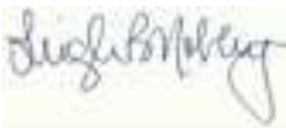
Hours of work: 40 per Curriculum Team Writer

Proposed Site for Summer Work: Church Street School

Estimated Costs

- **Staff** **\$ 38,400.00**
- TOTAL** **\$ 38,400.00**

Respectfully Submitted:



Leigh B. Mobley,
Director