



Parkrose School District No. 3

10636 NE Prescott St.
Portland, OR 97220-2699
www.parkrose.k12.or.us

Agenda

Board of Education Organizational Board Meeting

Parkrose School District - Boardroom

Monday, July 10, 2017

5:00 PM

1. DRAFT AGENDA
2. Call to Order - Organizational Board Meeting - **5:00 p.m.** to 7:00 p.m.
3. Pledge of Allegiance
4. Swearing in of New Board Members
5. Non-Agenda Item Citizen Comments (3 minutes each)
If you wish to make a comment before the Board please fill out a comment card.
6. Board Elections (5 minutes)
 - A. Elect the 2017-2018 Chair of the Parkrose Board of Education
 - B. Elect the 2017-2018 Vice-Chair of the Parkrose Board of Education
7. Consent Agenda (5 minutes)
8. PFA Monthly Report - Lisa Robison (5 minutes)
9. OSEA Monthly Report - Richard Doyle (5 minutes)
10. Agenda Item Citizen Comments (3 minutes each)
If you wish to make a comment before the Board please fill out a comment card.
11. Action Items (50 minutes)
 - A. Designate Director of Business Services Sharie Lewis as the District's Budget Officer for the 2017-2018 Fiscal Year [ORS 294.331]
 - B. Designate Superintendent/Clerk Dr. Karen Fischer Gray; Director of Business Services Sharie Lewis/Deputy Clerk, Business Office Accountant Jeanne Morgan and Business Office Accountant Tamra Booth as Custodians of District funds; and; further, to authorize the use of a facsimile signature [check signing machine] by the Superintendent-Clerk, during the 2017-2018 Fiscal Year [ORS. 332.515, ORS. 328.441 (1), ORS. 328.445] Amount of Fidelity Bond to be issued should be not less than \$100,000 per person [ORS.332.525]
 - C. Designate Myers & Stevens Student Accident Insurance as the Student Insurance Carriers for 2017-2018
 - D. Designate American Fidelity to Provide Banking Services for IRS Section 125
 - E. Designate US Bank as Depository for District Funds [ORS.328.441, ORS.294.805 to ORS.294.895]
 - F. Designate The Oregonian as the District Newspaper of Record for 2017-2018 [ORS 294.404-416]



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- G. Designate The Hungerford Law Firm as the District's General Counsel for 2017-2018 Fiscal Year
- H. Designate Marsh USA, Inc. as the District's Property and Casualty Insurance Agent-of-Record for the 2017-2018 Fiscal Year
- I. Designate Mercer Health and Benefits as the District's Benefit Insurance Agent-of-Record for the 2017-2018 Fiscal Year
- J. Designate Pauly, Rogers and Co, P.C as the District's Auditors for the 2017-2018 Fiscal Year [ORS.297.405, ORS.327.137, ORS.328.465]
- K. For the 2017-2018 Fiscal Year, Designate the District Administrative Office as the Standard Board Meeting Place for Regularly Scheduled Board Business Meetings on the 4th Monday of Every Month and Working Session Board Meetings on the 2nd Monday of Every Month. Designate 6:30 p.m. as the Standard Time to Begin each meeting. (See the Published Calendar for Variations)
- L. Designate Board Member Liaison to Parkrose Educational Foundation 2017-2018
- M. Designate Board Member Liaison to District School Improvement Committee 2017-2018
- N. Designate Board Member Liaison to District Wellness Committee 2017-2018
- O. Designate Board Member Liaison to District Communication Committee 2017-2018
- P. Designate Board Member Liaison to District Equity Committee 2017-2018
- Q. Approve - RESOLUTION 1 - Designating State of Oregon Local Government Investment Pool and Designated Banks as Depositories for Investment of School District Funds and for Signature Authority to Sign or Authorize Transfers for 2017-2018 Fiscal Year [ORS.328-441, ORS.294.805 to ORS.294.895]
- R. Approve - RESOLUTION 2 - Establishing Imprest Funds for 2017-2018 Fiscal Year [ORS.294.311]
- S. Approve - RESOLUTION 3 - Authorizing and Appointing the Superintendent to Apply for Federal, State, Local and Private Funds for the 2017-2018 Fiscal Year [ORS.294.463]
- T. Approve - RESOLUTION 4 - Delegate Contracting and Purchasing Authority for Fiscal Year 2017-2018 [ORS.332.075]
- U. Approve - RESOLUTION 5 - Authorizing the Lending of General Fund Monies to Federal, State, and other Grant Funded Programs Pending Receipt of Funds from the Donor for the 2017-2018 Fiscal Year [ORS.294.468]
- V. Approve - RESOLUTION 6 - Enact Withdrawal from Tax Supervising and Conservation Commission.
- W. Approve and Establish Amounts: Approve Travel Reimbursement Rates (.XX Cents Per Vehicle Mile/\$XX Per Diem) in accordance with Board Policy DLC "Expense Reimbursement."



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- X. Approve Out of District Tuition for 2017-2018 (\$X,XXX/Grades K-8, \$X,XXX/Grades 9-12)
- Y. Reaffirm the Status of the School Board as the Local Public Contract Review Board [ORS.279.055(2)]
- 12. Future Agenda Items (5 minutes)
- 13. Correspondence/Announcements (2 minutes)
 - A. Upcoming Meetings
 - B. Upcoming Events
- 14. Adjournment

Parkrose School District Board meetings are held in accordance with open meeting laws and with accessibility requirements. If accommodations for individuals with disabilities or for groups exceed boardroom capacity are required, please contact Board Secretary Andrea Stevenson at least two full business days prior to the Board meeting. Contact phone: (503)408-2114 Contact e-mail: andrea_stevenson@parkrose.k12.or.us Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699

It is the policy of the Parkrose Board of Education and Parkrose School District that there will be no discrimination or harassment on the grounds of race, color, sex, marital status, sexual orientation, religion, national origin, age or disability in any educational programs, activities or employment. Parkrose School District provides equal access to the Boy Scouts and other designated youth groups. Persons having questions about equal opportunity and nondiscrimination should contact the Director of Student Services Kathy Keim-Robinson. Contact phone: (503)408-2118 Contact e-mail: Kathy_keimrob@parkrose.k12.or.us Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699