

Date: August 17, 2020  
To: Pana CUSD #8 Board of Education  
From: Mr. Jason J. Bauer, Superintendent  
Subject: **Superintendent's Report and Board Actions for August 17, 2020  
Regular Board Meeting.**

### **BOARD AGENDA NOTES**

**2 Consent Agenda Items** – Please contact me or Heather Phillips prior to the meeting if you have any questions with any of these items. To date, we have received 2 FOIA requests. Smart Procure has requested any and all purchasing records from March 6, 2020 to current. Heather fulfilled the request. The second is from IBEW (International Brotherhood of Electrical Workers) Local 146 from Decatur. They requested access to certified payroll records for Detection Security Co. Heather fulfilled the request by stating that we were not involved directly with payroll documents for this contractor as we paid them as a purchased service. The policies from the August 11<sup>th</sup> meeting are in Board Book for those wishing to review prior to their approval.

- A. Reading/Approval of July 20, 2020 Minutes
- B. Reading/Approval of August 11, 2020 Special Minutes
- C. Approval of Bills and Payroll
- D. Treasurer's Report
- E. FOIA Request(s)
- F. 2<sup>nd</sup> Reading of Press Service Policy Updates

**Action:** Motion to approve the Consent Agenda inclusive of payables totaling \$276,870.16 and payroll totaling \$694,351.74 for a total payables and payroll of \$971,221.90.

### **3 Visitor, Teacher & Support Staff Considerations**

- A. None at this time.

### **4 Committee Reports**

- A. Facilities – Did not meet this month. Next Meeting – Wednesday, September 9, 2020 at 5:30 p.m. at Unit Office Board Room
- B. Finance – Craig Deere and I will provide an overview from the August 13<sup>th</sup> meeting. Next Meeting – Thursday, October 8<sup>th</sup> at 6:30 a.m.
- C. Curriculum – Did not meet this month. Next Meeting: TBD.

- D. Policy – Update from the August 11, 2020 meeting. Next Meeting: Wednesday, September 9<sup>th</sup> at 5:00 p.m.
- E. Pana Education Foundation – Did not meet this month. Next Meeting – Wednesday, August 19<sup>th</sup> at 7:00 a.m.
- F. Strategic Plan – Did not meet this month. Next Meeting – Saturday, September 12<sup>th</sup> at 7:00 a.m.
- G. Technology – Did not meet this month. Next Meeting – Wednesday, October 14<sup>th</sup> at 5:30 p.m.
- H. I.D.E.A.S. – Did not meet this month. Next Meeting – TBD

## **5 Administrative Reports**

- A. **Principals** – The building principals will be in attendance this month and each will have a brief report. Mrs. Ellis and Mrs. Adam will not be in attendance as they are slated to be in class that evening. They have provided reports.
- B. **Building and Transportation** – Jeff will provide information in his report on the latest in regards to buildings and grounds, as well as transportation.
- C. **Curriculum and Instruction** – Mr. Donahue will be in attendance to provide his report.
- D. **Superintendent**

### **1. Personnel Recommendations**

**Action:** Motion to approve the Superintendent’s personnel recommendations as reviewed and presented from the executive session notes. **This will be done after executive session if one is needed.**

- 2. Presentation of FY 21 Tentative Budget** – Some of the information is the same information that was presented at the finance committee meeting. We continue to be in a good position overall with the budget. We are still benefiting from the evidence-based funding with regards to General State Aid (GSA). As previously mentioned, the base minimum funding will be flat this year with no new state dollars being added. We did budget the exact same amount as we did last year. Another question that occurs every year is the number of Mandated Categorical (MCAT) Payments that we can expect to receive. The tentative budget includes 4 MCAT payments calculated for revenue purposes (1 outstanding from FY 20 + 3 for FY 21). More information will be provided at the Budget Hearing in September. I will go over some preliminary numbers at the meeting. We will post the tentative budget online and have a copy at the unit office if any members of the general members of the public are interested in viewing it prior to the Budget Hearing.

**Action:** Motion to approve the FY 21 Tentative Budget Resolution and put on display for public viewing.

- 3. NPT Report** – There was no meeting in July. The next regular meeting is Wednesday, August 26<sup>th</sup>.
- 4. Approve Amended 2020-2021 School Calendar** – The calendar will likely need to be updated again, but I am including the recommendation to do this now to include our two remote learning planning days (August 18 + August 28).

**Action:** Motion to approve the amended 2020-2021 amended school calendar.

## **6 Executive Session (Optional)**

- A. Discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, and collective negotiating matters.
- B. Employment/Compensation Resignation Recommendations

**Action:** Motion to enter executive session for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, and collective negotiating matters, as well as employment/compensation resignation recommendations.

**Action:** Motion to return from the executive session to the regular meeting.

**Action:** Motion to approve executive session minutes as read.

**Action:** Motion to approve the Superintendent's personnel recommendations as reviewed and presented from the executive session notes.

**7** Communications

- A. Alliance Legislative Report
- B. Capitol Watch
- C. Other Board Correspondence

**8** Board Member Considerations

- A. September 28<sup>th</sup> Meeting is at the High School Library. The new teacher reception will begin at 5:30 p.m. The Budget Hearing is at 6:15 p.m. followed by the regular meeting at 6:30 p.m.
- B. School Board Convention – Cancelled Chicago, IL
- C. Other

**9** Adjournment

**Action:** We will need a motion to adjourn the meeting.