



**NORTH SLOPE BOROUGH SCHOOL DISTRICT
MEMORANDUM**

TO: John Hopson Jr., President
Members of the Board

THROUGH: David Vadiveloo, Superintendent DsV

FROM: Chelsie Overby, Executive Assistant

DATE: December 19, 2024

SUBJECT: Board Re-Organization of Clerk

**Memo No. SB25-107
(Action Item)**

NSBSD Strategic Plan Goal:

N/A Operational

Recommendation:

Below are the suggested action steps to assist in this re-organization during the Board's meeting taken from the Robert's Rules of Order handbook.

Issue Summary:

Nomination of Board Clerk:

1. Board Member will move to reorganize, second, and carry the motion:
"I move to open the nominations for Board Clerk."
2. Board President will formally announce:
"The floor is now open for nominations of the Clerk."
NOTE: Nominations for officers do not require a second.
3. Board President will announce the names of nominees from Board members as:
"_____ is nominated."
4. Board President will question:
"Are there further nominations for the Board Clerk?"
5. Board President will request for nominations to close if there are no more nominations as:
"Do I hear from the Board to close the nominations for Board Clerk?"
6. Board President will announce:
"unless it is a unanimous consent, a roll call vote or paper ballot is necessary."
 - ◆ Repeat the names of the nominees
 - ◆ Board Secretary for roll-call vote or paper ballot (Requested by members)
 - Paper Ballots will be read aloud
 - ◆ Announce results
7. The elected member may speak on their position as Clerk.

Signature: DsVadiveloo
DsVadiveloo (Dec 20, 2024 00:23 AKST)

Email: david.vadiveloo@nsbsd.org