

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: May 2, 2022



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- Recognition:**    Students                       Staff                       Parents
- Information:**    Building Report                       Old Business                       Superintendent's Report
- Action:**    Resignation                       Hiring                       Contract Service Agreements
- Travel Out-of-State                       Travel In State                       Approvals
- Termination                       Legal Matters                       Other:
- This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:**    2/2/22

**To:**        **Corrina Guardipee-Hall**  
                  Superintendent

**From:**    John E. Salois  
**Title:**     Human Resources Director

**Subject:**   **In District Travel: Leavitt Great West Summit 2021-2022**

**Description:** Request travel to attend Leavitt Great West Summit in Big Sky, MT June 13-15, 2022.

**Financial Impact:** \$1,369.00

**Funding Source (Budget/grant, etc.):** Salaries, benefits, and payroll costs to be charged against budget for respective building/program/grant as applicable.

**Attachment(s):** Travel Request/Agenda

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

# Leavitt Summit Schedule

## Monday, June 13, 2022

- 4:30-6:00pm Registration
- 7:00-9:00pm Party in the Peaks - Opening Party Hosted by Boon Chapman in The Vista Hall

## Tuesday, June 14, 2022

- 8:00-9:00am Registration
- 8:00-9:00am Continental Breakfast
- 9:00-9:20am Leavitt's 2022 Health & Benefits Summit: The Benefits Backcountry Opening Remarks - Mike S. Leavitt, Emcee
- 9:20-9:50am Trail Guide to Optimize Your Self-Funded Health Plan - Brady Bizarro
- 9:50-10:00am Q&A - Brady Bizarro
- 10:00-10:15am Networking Break
- 10:20-10:30am Strategic Partner Update - Boon Chapman
- 10:30-11:00am Employer Direct Arrangements: Leading Patients to Centers of Excellence - Roy Strong, Jarrod Weenum, Simone Wilkinson
- 11:00-11:10am Q&A - Roy Strong, Jarrod Weenum and Simone Wilkinson
- 11:10-11:20am Strategic Partner Update - Smith Rx
- 11:30-1:30pm Lunch
- 1:40-1:50pm Strategic Partner Update - Blue Cross Blue Shield of MT
- 1:50-2:00pm Strategic Partner Update - Allstate
- 2:00-2:45pm Navigating the Rocky Healthcare Landscape: Integrating Solutions to Improve the Member's Journey - Tracie Kenyon & Michelle Butler with Erin Weenum
- 2:50-3:10pm Networking Break
- 3:15-4:45pm Dare to Lead™ Workshop - Mary Beth Beaulieu
- 4:45-4:50pm Day One Wrap Up - Mike S. Leavitt, Emcee
- 4:50-6:00pm Down Time
- 6:30-9:00pm Leavitt Business Partner Cocktail Party, Dinner & Entertainment

## Wednesday, June 15, 2022

- 8:00-9:00am Continental Breakfast
- 9:00-9:10am Day Two Welcome - Mike S. Leavitt, Emcee
- 9:10-9:20am Strategic Partner Update - Berkley Accident & Health
- 9:20-9:50am Captive - Erin Weenum and Mike Madden
- 9:50-10:00am Q&A - Erin Weenum, Mike Madden, Leavitt Client(s)
- 10:00-10:30am Blazing the Trail for Montana - Marilyn Bartlett
- 10:30-10:40am Q&A - Marilyn Bartlett
- 10:40-10:55am Networking Break
- 11:00-11:30am Primary Care at the Center of Your Self-Funded Plan-Ernie Clevenger
- 11:30-11:40am Q&A - Ernie Clevenger
- 11:40-12:00pm Charting the Course: Next Steps - Erin Weenum, Shawn Samuelson, and Mike Taylor

**BROWNING PUBLIC SCHOOLS  
Leave Report/Travel Request**

Employee Name John Salois  
Building Administration

Employee #12854  
Substitute Name NA

**LEAVE REPORT**

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>6/13-6/15, 2022</u>	<u>24</u>	<u>SR</u>

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

**Approved; Condition upon the specific leave being available for the specific employee**     **Not Approved**

Principal/Supervisor \_\_\_\_\_ Date \_\_\_\_\_

**TYPE OF LEAVE**

AN Annual	PL Personal Leave	ALWO Approved Leave W/O Pay
SL Sick Leave	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay
*EX/SR Extra-Curricular/School Related	NG National Guard	SWP Suspended w/Pay
	FN Funeral _____	SWOP Suspended w/o Pay

*(Master Contract Relationship)*

**\*If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

**TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)**

Conference/Workshop Leavitt Great West Summit Insurance (Attach Brochure/Agenda)

Location Big Sky, MT

Departure Date 6/13/2022

Return Date 6/15/2022

Departure Time 8:00 am

Return Time 10:30 pm

Transportation:     Personal Vehicle  
 District Vehicle  
 Professional Development

Mileage 608 @ .585 ÷ 2 = \$177.84  
Per Diem 3 days @ 36.00 = \$108.00

Registration PO# \_\_\_\_\_ = \$500.00  
 Hotel PO# \_\_\_\_\_ = \$583.16  
 Other PO# \_\_\_\_\_ = \$ 0.00  
 Other PO# \_\_\_\_\_ = \$ 0.00

**Sub Total \$1,369.00**

Budget 126.90.160.2316.582 (75 %) \$213.38  
226.90.166.2316.582 (25 %) \$ 71.46

**Check Total \$285.84**

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

Principal/Supervisor \_\_\_\_\_ Date \_\_\_\_\_

Superintendent Signature \_\_\_\_\_ Date \_\_\_\_\_