



Jarrell ISD Human Resources

T-TESS Appraisal Calendar 2025-2026

| MONTH | DATE | |
|-----------|------|--|
| August | 4-12 | TTESS Orientation Training |
| August | 13 | First Day of Instruction for Students |
| September | 24 | Deadline to complete Goal Setting and Professional Development Conferences for those teachers in the August orientation – submitted for approval 6 weeks from the day of orientation. |
| April | 1-30 | Conduct <i>End-of-Year Conferences</i> – no later than 15 working days before the last day of instruction |
| April | 30 | Deadline for all teachers to receive their Written <i>Summative Annual Appraisal</i> report – this must be done within 10 working days following the conclusion of the end-of-year conference but no later than 15 working days before the last day of instruction |
| May | 21 | Last Day of Instruction for Students |
| May | 23 | The written <i>Summative Annual Appraisal</i> report should be complete and filed with Goal Setting and Professional Development |

Weeks 6 through the End-of-Year Conference

- Teacher orientation for late hires
- Goal Setting and Professional Development (GSPD) Plan for late hires. Submitted to the appraiser within six weeks of the day of the completion of orientation
- Ongoing review of the GSPD plan to formatively assess progress toward goals, professional development impact, and teacher and student performance
- Ongoing collection of evidence to support Domain IV

No formal observations are to take place during the following days – walkthroughs are allowable.

- August 14 - August 28: First two weeks of school

- April 30 - May 21: Fifteen working days before the last day of instruction for students
- During the end-of-semester exams or end-of-year exams, EOC testing, STAAR testing, or when other testing is taking place.

The Appraisal Calendar

- For each teacher, you must include all the days of a teacher's contract.
Observations during the appraisal period must be conducted during the required days of instruction for students during one school year.
- Shall exclude observations in the two weeks following the day of completion of the T-TESS orientation in the school year when orientation is required.