

Minutes of Board Reorganizational Meeting

The Board of Education Waunakee Community School District

A Board Reorganizational Meeting of the Board of Education of Waunakee Community School District was held Tuesday, April 29, 2025, beginning at 6:00 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

I. CALL TO ORDER

Superintendent Dr. Brown called the meeting to order at 6:00pm.

II. ROLL CALL

Present: Eaton, Ensign, Frey, Heinrichs, Hetzel, Murray, Sonne

Also Present: Brown, Summers.

III. APPROVE THE AGENDA

A motion was made by Heinrichs, second by Ensign, to approve the agenda as posted.

Motion carried 7-0.

IV. PUBLIC COMMENTS There were no public comments at this meeting.

V. OATH OF OFFICE - NEW BOARD MEMBERS

For the record, the oath has been administered to the appropriate newly elected Board members with such a notation being provided in the minutes of this meeting. Carly Eaton, Heather Murray, and Christopher Sonne took the oath of office on April 22, 2025.

VI. BOARD REORGANIZATION

Superintendent, Dr. Brown will initiate the process for selecting Board Officers by asking for nominations for the office of President. After nominations are complete and a vote is taken to determine the position of Board President, the newly elected President will then continue the process by taking nominations and facilitating a vote for each of the remaining Board positions of Vice-President, Clerk and Treasurer. Votes can be by paper ballot or voice vote as determined by a majority of Board members.

A. Election of Officers

The Board elected the positions of President, Vice-President, Clerk, and Treasurer of the school board for the next year.

President

Motion by Hetzel seconded, by Heinrichs that Ensign be nominated for President of the Waunakee Board of Education. Motion carried 7-0

Since no other nominations were made for the position of President, Joan Ensign was awarded the role of President by unanimous ballot.

Vice-President

Motion by Hetzel, seconded by Frey that Heinrichs be nominated for Vice-President of the Waunakee Board of Education.

Motion made by Heinrichs, second by Ensign that Eaton be nominated for Vice-President of the Waunakee Board of Education. Eaton declined the nomination.

Since no other nominations were made for the position of Vice-President, Dawn Heinrichs was awarded the role of Vice-President by unanimous ballot.

Clerk

Motion by Heinrichs seconded by Sonne that Eaton be nominated for Clerk of the Waunakee Board of Education. Motion carried 7-0.

Motion by Hetzel seconded by Ensign that Frey be nominated for Clerk of the Waunakee Board of Education. Motion carried 7-0.

Multiple people were nominated for Clerk, paper ballots were available and completed by the board. Dr. Monica Brown and Rebecca McDonough counted the ballots. These ballots resulted in Carly Eaton 4 Ted Frey 3. Carly Eaton was awarded the role of Clerk.

Treasurer

Motion by Frey seconded by Heinrichs that Hetzel be nominated for Treasurer of the Waunakee Board of Education.

Since no other nominations were made for the position of Treasurer, Mark Hetzel was awarded the role of Treasurer by unanimous ballot.

B. Appointment Process Committees

Board members have been asked for their feedback on their committee preferences. These responses will be shared with the Board President and Vice President who will use them to develop committee assignments for the next year.

C. Designations and Memberships

1. Official Newspaper

A motion was made by Hetzel, second by Frey to approve the Waunakee Tribune as the WCSD Official newspaper.

2. Meeting Times and Dates

A motion was made by Hetzel, second by Heinrichs, that the WCSD's regular meeting will be held on the second Monday of each month with a closed session beginning at 6:00 p.m. and the regular meeting to follow starting at 7:00 p.m. Motion carried 7-0.

3. Legal Counsel

A motion was made by Hetzel, second by Sonne to appoint Strang Law LLC. as our legal firm, with Kirk Strang as primary contact. The board asked that an RFP for attorney services be considered.

4. Official Depositories

A motion was made by Heinrichs, second by Hetzel, to approve the current banking/depository institutions as the WCSD's official depositories as presented. Motion carried 7-0.

Depository, Expenditure, and Payroll Accounts:

One Community Bank

Investments:

One Community Bank

Wisconsin Local Government Investment Pool

AUL Trust

PMA-Public Fund Specialists/WISC

Credit Cards:

WASBO/BMO Harris

5. WASB and WIAA Memberships

A motion was made by Sonne, second by Eaton, to approve district membership in the Wisconsin Association of School Boards (WASB) and the Wisconsin Interscholastic Athletic Association (W.I.A.A.). Motion carried 7-0.

VII. **SET ANNUAL MEETING**

A motion was made by Hetzel, second by Heinrichs, to set the WCSD Annual meeting on August 25, 2025.. Motion carried 7-0. A motion was made by Heinrichs, second by Frey, to start the annual meeting at 7:00pm. Motion carried 7-0.

VIII. **FUTURE MEETINGS**

Dr. Brown discussed the draft of the 2025/2026 meeting calendars with the board. The board requests that the first curriculum presentation be given this fall and the second on after the first of the year.

IX. **ADJOURN**

A motion was made by Frey, second by Heinrichs, to adjourn the meeting at 6:41pm. Motion carried 7-0.

Respectfully Submitted,

Carlena Eaton, Clerk

Date

CE/rm