

The Board of Directors of Pendleton School District 16R met in regular session at the district office boardroom at 6:00 p.m. on Monday, June 12, 2017.

**Present:**       Debbie McBee, Chair  
                  Lynn Lieuallen, Vice Chair  
                  Dale Freeman  
                  Gary George  
                  Dave Krumbein  
                  Michelle Monkman  
                  Steve Umbarger  
                  Matt Yoshioka, Interim Superintendent  
                  Brad Bixler, Director of Human Resources  
                  Michelle Jones, Director of Business Services  
                  Julie Smith, Director of Special Programs  
                  Tami Calvert, Secretary  
                  Antonio Sierra, East Oregonian

### Opening and Call to Order

Chair McBee called the meeting to order at 6:00 p.m. Mrs. McBee reminded those in attendance that the meeting is audio recorded. The group recited the Pledge of Allegiance.

### Minutes of the Meeting

Chair McBee asked if there were additions or corrections to the minutes of the May 2, 2017 special board meeting and the minutes of the May 8, 2017 regular board meeting. A motion to approve the minutes as presented was made by Michelle Monkman, seconded by Dale Freeman, and approved unanimously by the board.

### Enrollment Report

Brad Bixler reported that the enrollment for K-12 as of June 1, 2017 is 2,985. Mr. Bixler pointed out that we are down 40 students in grades K-12 from this time last year. Mr. Bixler noted that we received 13 new students and 22 moved out of town, 3 enrolling on-line classes, 21 attendance problems, 5 unknown and 2 medical.

### Certified Leave Report

Brad Bixler summarized the May 31, 2017 certified leave activity with the board. Mr. Bixler explained that the leave categories are in-line with where we have been in the past.

### FFA Report

Seely Daniels and several 'Chapter Officer' students from the FFA program at the high school attended the board meeting. The students shared what they learned this year and several highlights of the school year, including those that qualified for the National Convention in Indianapolis in October. Mrs. McBee thanked each for attending and acknowledged what an amazing program we have and the incredible reputation the program has around the state.

### Trauma Informed Schools

Danny Bane shared data with the board relating to the foundation program 'Protect our Children'. Mr. Bane reviewed the core principles of a trauma-informed system of care and highlighted trainings designed to educate adults on how to prevent, recognize and react responsibly to child trauma and abuse.

### Pendleton Association of Teachers

Gary Humphries had no report this evening.

### Oregon School Employee Association

Teri McCoy had no report this evening.

### PL874/Indian Education

No Report

### IMESD Board Talking Points

Matt Yoshioka summarized the IMESD Board Talking Points for June 2017.

### Suggestions and Comments from Visitors

Danny Bane read a letter to the board signed by students at Hawthorne Alternative Education supporting the secretary at their building.

### Cancellation of July 5, 2016 Special Board Meeting

Matt Yoshioka announced that this year the special meeting falls on July 4th and recommended cancelling this meeting. A motion that the July 4, 2017 Special Board meeting be cancelled was made by Dale Freeman, seconded by Dave Krumbein, and approved unanimously by the board.

### Election of Board Officers

A motion to elect Lynn Lieuallen as Chair, and Dale Freeman as Vice Chair for the 2017-2018 school year was made by Michelle Monkman, seconded by Steve Umbarger , and approved unanimously by the board.

### Approval of May 31, 2017 Financial Report

Michelle Jones reviewed the revenue and expenditure report for May 31, 2017. A motion to approve the May 31, 2017 financial report as presented was made by Dave Krumbein, seconded by Michelle Monkman, and approved unanimously by the board.

### Approval of Grants

Michelle Jones presented for board approval the following grants:

#### Altrusa International, Inc. of Pendleton

McKay – Gym Improvement Project

- \$300.00

<b><u>Irrigation Foundation</u></b>	
PHS – Travel Expenses for Seely Daniels Landscape Academy in Orlando, FL	- \$1,250.00
<b><u>Mu Masters</u></b>	
SMS – Wood Shop Supplies	- \$250.00
PHS – Counseling Student Supplies	- \$250.00
<b><u>OREA – Unit 9</u></b>	
PHS – Science Field Trip Expenses	- \$250.00
<b><u>Pendleton Cattle Barons Weekend</u></b>	
SMS – Shop Supplies	- \$1,000.00
<b><u>Pendleton City Club</u></b>	
PHS – Captain Wall in the Hall of Champions	- \$900.00
<b><u>Pendleton Linebackers Club</u></b>	
PHS – Football Camp Costs to the Players	- \$3,500.00
<b><u>Pendleton On Wheels</u></b>	
PHS – Girls Basketball Program Donation	- \$500.00
<b><u>Umatilla County Historical Society Cultural Coalition</u></b>	
PHS - Foreign Language Club Trip to Eugene	- \$350.00
<b><u>WP Farms on Behalf of Wilbur Ellis</u></b>	
PHS – Boys Basketball for Travel Expenses	- \$2,500.00

A motion to approve the receipt of the above grants and a letter of appreciation be sent on behalf of the board was made by Michelle Monkman, seconded by Lynn Lieuallen, and approved unanimously by the board.

**Approval of Sodexo Agreement**

A motion to approve the contract amendment between Pendleton School District and Sodexo America, LLC as presented was made by Lynn Lieuallen, seconded by Michelle Monkman, and approved unanimously by the board.

**Beverage Contract**

A motion to approve the agreement between Swire Pacific Holdings Inc. and Pendleton School District as presented was made by Steve Umbarger, seconded by Michelle Monkman, and approved unanimously by the board.

**Audit Services for PSD**

A motion to approve Cockburn & McClintock, LLC Certified Public Accountants for audit services for the Pendleton School District for the years ended June 30, 2018-2020 as presented was made by Dale Freeman, seconded by Steve Umbarger, and approved unanimously by the board.

**Land Swap with City of Pendleton**

The board discussed a proposal of a land swap agreement with the City of Pendleton to trade 1.6 acres on SW Frazer Avenue for the City of Pendleton’s 6.55 acres on SW 44<sup>th</sup> Street (adjacent to McKay Creek Elementary School).

## **Gift Acceptance**

Michelle Jones recommended approval of the following gift:

**Donated by:**

**Betty Sigler**

**Sunridge Middle School**

**Calbe Nelson Spinnet Piano & Metronome – Value \$200.00**

A motion to approve the gift as presented and a letter of appreciation be sent was made by Michelle Monkman, seconded by Steve Umbarger, and approved unanimously by the board.

## **Approval of Sports Camps**

Michelle Jones recommended approval for the following sports camps:

<b>Football</b>	<b>June 22–25, 2017 – Grades 9-12 Western Oregon University Camp</b>
	<b>August 7-10, 2017 – Grades 3-8 Skills Camp at PHS Football Field</b>
<b>Boys Basketball</b>	<b>June 6-17, 2017 – Grades 10-12 Games/Tournaments</b>
	<b>June 19-21, 2017 – Grades 1-8 Skills Camp at Warberg Court</b>
<b>Girls Basketball</b>	<b>June 6, 13, 20, 27, 2017 – Grades 9-11 Summer League Games in Umatilla</b>
	<b>June 19-21, 2017 – Grade 1 – 9 Skills Camp at Warberg Court</b>
<b>Boys Soccer</b>	<b>July 31-August 3, 2017 – Grades 6-12 Community Park Soccer Field</b>
<b>Girls Softball</b>	<b>Christmas Break 2017 – Ages 6-15 Batting Cages at Bob White Field</b>
<b>Girls Volleyball</b>	<b>July 11-12, 2017 – Grades 9-12 Volleyball Camp at Warberg Court</b>
	<b>July 31-August 3, 2017 – Grades 3-5 Volleyball Camp at Warberg Court</b>
	<b>August 7-10, 2017 – Grades 9-12 Volleyball Camp at Warberg Court</b>
<b>Tennis</b>	<b>June 5-9, 2017 – Grades 6-8 Skills Camp at West Hills Tennis Cts.</b>

**Rhythmic Mode**                      **June 13, 2017 – Grades 3-12**  
**Dance Clinic at Warberg Court**

**August 26, 2017 – Grades K-8**  
**Dance Camp at Roundup Athletic Club**

**Cheerleaders**                      **June 24-26, 2017 – Grades 9-12**  
**Cheer Camp at Warberg Court**

**A motion to approve the sports camps as presented was made by Dale Freeman, seconded by Dave Krumbein, and approved unanimously by the board.**

**Approval of Personnel Report**

**Brad Bixler presented the following personnel report for the month for consideration and action:**

**New Hire Recommendation**

**Certified:**

<b>Cynthia Purvis</b>	<b>Temporary 1 year 7<sup>th</sup>/8<sup>th</sup> Grade ELA Teacher</b>	<b>SMS</b>
<b>Kristen Simpson</b>	<b>Elementary Teacher</b>	<b>Sher</b>
<b>Brenda Giesen</b>	<b>Temporary 1 year Elementary Teacher</b>	<b>WA</b>

**Resignation Recommendation**

**Classified:**

<b>Stacey Jacobs</b>	<b>Library/ Media</b>	<b>WA</b>
<b>Charlotte Chicha</b>	<b>Paraprofessional</b>	<b>WA</b>
<b>Cody Pump</b>	<b>Paraprofessional</b>	<b>WA</b>

**Coach:**

<b>Amy Ashton-Williams</b>	<b>Head Swim Coach</b>	<b>PHS</b>
<b>Terry Prouse</b>	<b>Head Girls Golf Coach</b>	<b>PHS</b>

**Leave of Absence Recommendation**

**Certified:**

<b>Kory Stump</b>	<b>1<sup>st</sup> Grade Teacher</b>	<b>Sher</b>
<b>(1 year leave 2017-2018 school year)</b>		

**Extra Duty Recommendations:**

**ODS**

<b>Chad Patterson</b>	<b>Outdoor School Teacher</b>	<b>SMS</b>
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**A motion to approve the personnel recommendations as presented was made by Michelle Monkman, seconded by Steve Umbarger, and approved unanimously by the board.**

**MOU – Administrative Staff – COLA Freeze**

**A motion that the memorandum of understanding between Pendleton School District and the Administrative Staff Consultation Agreement 2016-2019 (Article II – Compensation/Salary Schedule) (COLA – Cost of Living adjustment) freeze for the**

2017-2018 school year be approved as presented was made by Dave Krumbein, seconded by Lynn Lieuallen, and approved unanimously by the board.

**MOU – Director of Business Services – COLA Freeze**

A motion that the memorandum of understanding between Pendleton School District and the Director of Business Services Agreement 2016-2018 (Article II-Salary) (COLA - Cost of Living Adjustment) freeze for the 2017-2018 school year be approved as presented was made by Michelle Monkman, seconded by Dave Krumbein, and approved unanimously by the board.

**Approval of ASPIRE Contract**

A motion that the contract between Pendleton School District and the ASPIRE Coordinator be approved as presented was made by Dale Freeman, seconded by Michelle Monkman, and approved unanimously by the board.

**Professional Development Opportunities for Board Members**

Debbie McBee reminded the board of the following:

Board Retreat – Tuesday, June 20, 2017 at the DO – Noon – 4:30 p.m.  
OSBA Summer Board Conference in Bend – July 14-16, 2017 – The Riverhouse  
Board Retreat – Thursday, August 17, 2017 at the DO – Noon – 6:00 p.m.

Chair McBee adjourned the regular board meeting at 7:30 p.m.

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Chair

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Superintendent

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Secretary

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Date