

MEMORANDUM

February 4, 2015

TO: Members of the Mid-Valley Cooperative Executive Advisory Board

FROM: Carla Cumblad, Executive Director

RE: Electronic IEP Selection Timeline, 2014-15
Districts 101, 301,302, 304

September, 2014	<ul style="list-style-type: none"> • Board Workshop discussion regarding IEP vendors • Administrative liaisons confirmed survey questions • Survey sent to special education directors in the northern regions of the state
October, 2014	<ul style="list-style-type: none"> • Administrative liaisons reviewed the results (Attachment A) • Selected the top three vendors (+one by superintendent request) to provide vendor presentations • The vendors were IEPlus, PowerIEP , EZ-IEP and Skyward
November, 2014	<ul style="list-style-type: none"> • Determined/sent questions to vendors • Vendor presentations (Results in Attachment B) • Determined to narrow the field to two candidates: IEPlus and PowerIEP
December, 2014	<ul style="list-style-type: none"> • Vendor presentations for technology staff; both products technically equal • Decision made to pursue site visits with Power IEP (no IEPlus sites in Illinois compared to 270 districts in Illinois for PowerIEP)
January, 2015	<ul style="list-style-type: none"> • Site visits/conference calls with districts using PowerIEP and various SIS systems; all responses positive and helpful regarding technology and implementation • Power IEP Presentation regarding additional resources (Rtl, 504, etc.) and implementation issues • Decision made to purchase PowerIEP, based on ease of use, reporting capabilities, minimal set-up, tech requirements, feedback from districts using the product and cost (See table below) • Timeline for staff and technology implementation determined: July 1, 2015 • Confirmed NetIEP parameters and read-only status for ease of transfer
February, 2015	<ul style="list-style-type: none"> • Decision presented to the Board • Negotiate final terms • Determine training sequence
March, 2015	<ul style="list-style-type: none"> • Contract approval to the Board
April, 2015	<ul style="list-style-type: none"> • Set-up templates released to technology and special education administration/administrative assistants
May, 2015	<ul style="list-style-type: none"> • Administrative Assistants/Special Education Administrator set-up, problem-solving
June, 2015	<ul style="list-style-type: none"> • Continue to set-up templates
July, 2015	<ul style="list-style-type: none"> • Data Integration
August, 2015	<ul style="list-style-type: none"> • Begin training sequence

September, 2015	<ul style="list-style-type: none"> Continue training sequence
October, 2015	<ul style="list-style-type: none"> Continue training sequence Fully implemented, October 15
Spring Semester, 2016	<ul style="list-style-type: none"> Examine/determine fields for RtI paperwork

Approximate cost comparisons (Detailed proposals in Attachments C and D):

	PowerIEP	IEPlus (Sunguard) (less D303 costs)	Netchemia
Start-up costs	14,000	80,520	NA
Annual fee	28,724 Year One 27,488 Year Two 27,488 Year Three (will lower rate for 3-year commitment)	~40,455 Year One ~43,866 Year Two	48,417 all districts Less D303 28,854
Approximate cost per special education IEP	8.75/student	15/student	10.64/student
Number of training days included in proposal	13 (4 districts only)	34 (5 districts)	NA
Additional resources for FY16	504, Individual Service Plans, ECE Outcomes, Behavior Incident Reporting, Medical Plans 1,850 (Does not include RtI at this time.)	RtI ? Not sure Most likely medical and behavior is in eSchool	None
Total Year One Costs (Estimated)	41,448	120,975	NA