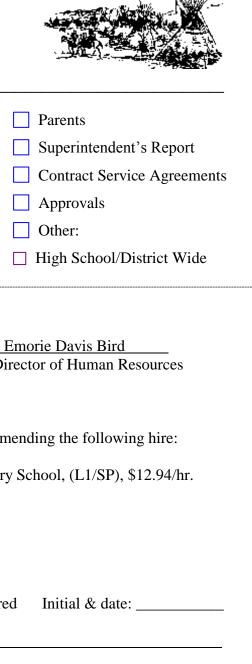
Browning Public Schools **Board Agenda Request**Meeting To Be Held: November 1, 2018



Recognit	ion: Students	Staff	Parents				
Informat	tion:	Old Business	Superintendent's Report				
Action:	Resignations		Contract Service Agreements				
	Travel Out-of-State	Travel In State	Approvals				
	Termination	Legal Matters	Other:				
	This action request pertains to	D ⊠ Elementary (only)	☐ High School/District Wide				
Date:	October 24, 2018						
To:	Corrina Guardipee-Hall	From:	Emorie Davis Bird				
	Superintendent of Schools	Title:	Director of Human Resources				
Subject:	Hiring: Personal Care Atten	dant-Napi					
Descripti	ion: Jill Mattingly, Special Edu	ucation Director, is reco	ommending the following hire:				
↓ W	hisper Michel, Personal Care	Attendant, Napi Elemen	ntary School, (L1/SP), \$12.94/hr.				
Financia	l Impact: 2018-2021 Classific	ed Labor Agreement					
Attachm	ent(s): Hiring Selection Repor	t					
Superintendent Action: Approved Denied Deferred Initial & date:							
Comments:							
Board A	ction: N/A (Info)	Board Action: N/A (Info) Approved Denied Tabled to:					



Browning Public Schools **Hiring Selection Report**

Position		Applicant Recommend	led	
Personal Care Attendant		Whisper Michel		
Department/Location		Supervisor		
Napi Elementary		Sicily Bird/Jill Mattingly		
Type of Position	Starting Date		Term	
Classified	11/5/2018		2018-2019 school year	

Recruiting	Date Posted:	8/6/2018	Closing Date: Open Until Filled
Comments:			

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Aubert, Alicia	9/12/18	Yes	Declined
	Burdeau, Annette	9/12/18	Yes	10/3/2018
	Gunn, Mei Chu	8/24/18	Yes	No Interview
	Hall Kailey	9/18/18	Yes	10/3/2018
	Hall, Ellen	9/18/18	Yes	10/3/2018
	Lamere, Janet	8/14/18	Yes	10/3/2018
	Little Dog Leon, Shanna	9/18/18	Yes	Declined
	Little Plume, Myra	8/31/18	Yes	10/3/2018
	McClintock, Gretchen	9/5/18	Yes	No Interview
	Michel, Whisper	9/7/18	Yes	10/3/2018
	Vaile, Raquel	9/12/18	Yes	10/3/2018

Interview Committee	Title	Name	Title
Jill Mattingly	SPED Director		
Carla Whitegrass	SPED Teacher		
Dawn Marxer	SPED Teacher		

Recommendation: Whisper has limited experience but stated she is eager to learn. She has relatives that have special needs. She understands the importance of confidentiality. I feel she will be an asset to the Special Education department.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On file	Yes	Ok
State & Federal Criminal background check	On file	Yes	Ok
Tribal Background check	On file	Yes	Ok
TB documentation	On file	Yes	Ok

Salary: \$12.94/hr.	Placement: L1/SP		Contract Days: 189	
Prepared by: Sherie Blue	Date 10/24/2018	Approved by:	Date:	