

GREENBUSH MIDDLE RIVER SCHOOL  
INDEPENDENT SCHOOL DISTRICT 2683  
SPECIAL SCHOOL BOARD MEETING

August 6, 2020

7:30 AM

(School Cafeteria to allow for COVID-19 Social Distancing)

401 Park Avenue West

Greenbush, MN 56726

1. Call to Order at 7:34 am

2. Roll Call: Shane Kilen, Carrie Jo Howard, Joe Melby, Kurt Stenberg, Laurie Stromsodt, Brandon Kuznia, Allison Harder

ADMINISTRATION: Supt. Larry Guggisberg, Sharon Schultz

OTHER ATTENDEES: Matthew Hammer of Ehlers, Cheryl Hirst, Ryan Bergeron

3. Listening Session

4. Approval of Agenda

A motion was made by Allison Harder and seconded by Carrie Jo Howard to approve the agenda of the Special Board Meeting as presented.

Roll Call Vote: Kilen-Yes, Howard-Yes, Melby-Yes, Stenberg-Yes, Kuznia-Yes, Stromsodt-Yes, Harder-Yes

5. Employment of Special Education Teacher

A Motion was made by Shane Kilen and seconded by Joe Melby to approve employment of Mrs. Karis Musker as a Special Education teacher (and who is eligible as a special Education Teacher from the MN Professional Educators Licensing & Standards Board).

Roll Call Vote: Kilen-Yes, Howard-Yes, Melby-Yes, Stenberg-Yes, Kuznia-Yes, Stromsodt-Yes, Harder-Yes

6. Board Discussion & Resolution towards Operating Referendum during the November 3, 2020 General Election.

OPTION 3 EXTRACT OF MINUTES OF MEETING OF SCHOOL BOARD OF INDEPENDENT  
SCHOOL DISTRICT NO. 2683 (GREENBUSH- MIDDLE RIVER) STATE OF MINNESOTA

Pursuant to due call and notice thereof, a special meeting of the School Board of Independent School District No. 2683 (Greenbush- Middle River), State of Minnesota, was held in said school district on Thursday, August 6, 2020, at 7:30 o'clock a.m.

The following members were present: Shane Kilen, Carrie Jo Howard, Joseph Melby, Laurie Stromsodt, Kurt Stenberg, Brandon Kuznia, and Allison Harder

and the following were absent: None

Member Carrie Jo Howard introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO REVOKING THE EXISTING REFERENDUM  
REVENUE AUTHORIZATION OF THE SCHOOL DISTRICT, APPROVING A NEW  
AUTHORIZATION, AND CALLING AN ELECTION THEREON**

BE IT RESOLVED by the School Board of Independent School District No. 2683, State of Minnesota, as follows:

1. The Board hereby determines and declares that it is necessary and expedient for the school district to revoke its existing referendum revenue authorization of \$506.05 per adjusted pupil unit and to replace that authorization with a new authorization \$1306.05 per adjusted pupil unit. As provided by law, the ballot question must abbreviate the term "per adjusted pupil unit" as "per pupil." The additional revenue will be used to finance school operations and the property tax portion thereof will require an estimated referendum tax rate of approximately .18397% of the referendum market value of the school district for taxes payable in 2021, the first year it is to be levied. The proposed referendum revenue authorization would increase each year by the rate of inflation and be applicable for ten (10) years, commencing with taxes payable in 2021, unless otherwise revoked or reduced as provided by law. For this purpose, the rate of inflation shall be the annual inflationary increase calculated under Minnesota Statutes, Section 126C.17, subdivision (2)(b). The question on the approval of this referendum revenue authorization shall be School District Question 1 on the school district ballot at the special election held to approve said authorization.

If the new referendum revenue authorization is approved by the voters of the school district, the existing \$506.05 per adjusted pupil unit shall be revoked effective for taxes payable in 2021.

2. The ballot question specified above and herein shall be submitted to the qualified voters of the school district at a special election, which is hereby called and directed to be held in conjunction with the state general election on Tuesday, November 3, 2020. This date is a uniform election date specified in Minnesota Statute Section 205A.05.

3. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and the polling places for this special election are those polling places and precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The voting hours at those polling places shall be the same as those for the state general election.

4. The clerk is hereby authorized and directed to cause written notice of said special election to be provided to the county auditor of each county in which the school district is located, in whole or in part, and to the Commissioner of Education at least seventy-four (74) days before the date of said election. The notice shall specify the date of said special election and the title and language for each ballot question to be voted on at said special election. Any notice given prior to the date of the adoption of this resolution is ratified and confirmed in all respects.

5. The clerk is hereby authorized and directed to cause a notice of the election to be mailed to each taxpayer in the school district at least fifteen (15) but no more than forty-five (45) days prior to the date of the special election. The notice shall contain the required projections and the required statement specified in Minnesota Statutes, Section 126C.17, subdivision 9, paragraph (b). The clerk is also directed to cause a copy of this notice to be submitted to the Commissioner of Education and to the county auditor of each county in which the school district is located in whole or in part at least fifteen (15) days prior to the day of the election.

6. The clerk is hereby authorized and directed to cause notice of said special election to be published in the official newspaper of the school district, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of the election.

7. The clerk is hereby authorized and directed to cause notice of said special election to be posted at the administrative offices of the school district at least ten (10) days before the date of said special election.

8. The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said special election and to cause two sample ballots to be posted in each polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot.

The notice of election so posted and published shall state each question to be submitted to the voters as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

9. The clerk is authorized and directed to acquire and distribute such election materials and to take such other actions as may be necessary for the proper conduct of this special election and generally to cooperate with state, city, township and county election authorities conducting the state general and other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate municipal and county officials regarding preparation and distribution of ballots, election administration and cost sharing.

10. The clerk is further authorized and directed to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form and instructions as may be necessary to accommodate the use of an optical scan voting system:

**[Form of Ballot on next page.]**

# Special Election Ballot

## Independent School District No. 2683 (Greenbush-Middle River)

November 3, 2020

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### Instructions to Voters:

To vote, completely fill in the oval(s) next to your choice(s) like  .

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To vote for a question, fill in the oval next to the word "Yes" on that question.  
To vote against a question, fill in the oval next to the word "No" on that question.

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### School District Question 1 Revoking Existing Referendum Revenue Authorization; Approving New Authorization

The board of Independent School District No. 2683 (Greenbush-Middle River) has proposed to revoke the school district's existing referendum revenue authorization of \$506.05 per pupil and to replace that authorization with a new authorization of \$1,306.05 per pupil. The proposed referendum revenue authorization would increase each year by the rate of inflation, and be applicable for ten years, commencing with taxes payable in 2021, unless otherwise revoked or reduced as provided by law.

☐

**Yes**

Shall the school district's existing referendum revenue authorization be revoked and the increase in the revenue proposed by the board of Independent School District No. 2683 be approved?

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**No**

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU  
ARE VOTING FOR A PROPERTY TAX INCREASE**

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11. Optical scan ballots must be printed in black ink on white colored material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

12. The individuals designated as judges for the state general election shall act as election judges for this special election at the various polling places and shall conduct said election in the manner described by law. The election judges shall act as clerks of election, count the ballots cast and submit the results to the school board for canvass in the manner provided for other school district elections. The election must be canvassed by the school board between the third and the tenth day following the election.

13. The School District clerk shall make all Campaign Financial Reports required to be filed with the school district under Minnesota Statutes, Section 211A.02 available on the school district's website. The clerk must post the report on the school district's website as soon as possible, but no later than thirty (30) days after the date of the receipt of the report. The school district must make a report available on the school district's website for four years from the date the report was posted to the website. The clerk must also provide the Campaign Finance and Public Disclosure Board with a link to the section of the website where reports are made available.

The motion for the adoption of the foregoing resolution was duly seconded by

Kurt Stenberg and upon vote being taken thereon the following voted in favor thereof:

Shane Kilen, Carrie Jo Howard, Joseph Melby, Laurie Stromsodt,

Kurt Stenberg, Brandon Kuznia, and Allison Harder

and the following voted against the same: None

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA    )

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COUNTY OF ROSEAU    )

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 2683 (Greenbush-Middle River), State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said school district duly called and held on the date therein indicated, so far as such minutes relate to the calling of a special election of said school district, and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such clerk this 10<sup>th</sup> day of August, 2020.

          /s/ Carrie Jo Howard            
Clerk

7. Report on State of Minnesota Back-to-School directives within COVID-19 pandemic

8. Adjournment

A motion was made by Allison Harder and seconded by Kurt Stenberg to adjourn

Roll Call Vote: Kilen-Yes, Howard-Yes, Melby-Yes, Stenberg-Yes, Kuznia-Yes, Stromsodt-Yes, Harder-Yes