

Up North Learning Center Regular  
Meeting  
Tuesday, February 11, 2025 2:00 PM Central

Up North Learning Center Room 132  
5413 County 37 NW  
Walker, Minnesota 56484

Jessica Howg: Present  
Linsey McMurrin: Present  
Jen McNamee: Present  
Terri Nystrom: Present  
Sherry Safratowich: Present

Present: 5.

Superintendents present: Gregg Parks, Lance Bagstad, Kevin Wellen

Others present: Dawn Casteel, Eva Pohl, Jennifer Clements, Marci Boes

## **1. Call to Order**

1.1. Pledge of Allegiance

## **2. Approval of Agenda**

Motion made by Jen McNamee to approve agenda as presented, seconded by Jessica Howg  
Jessica Howg: Yea, Linsey McMurrin: Yea, Jen McNamee: Yea, Terri Nystrom: Yea, Sherry  
Safratowich: Yea

Yea: 5, Nay: 0

## **3. Recognition of new board members**

Introduction of Linsey McMurrin, new board member representing Walker-Hackensack-Akeley  
School District.

## **4. Election of Officers**

### **4.1. Chair**

Jen McNamee nominated Sherry Safratowich. With no further nominations, Sherry  
Safratowich was elected as Chair.

### **4.2. Vice Chair**

Jen McNamee nominated Jessica Howg. With no further nominations, Jessica Howg was  
elected as Vice Chair.

### **4.3. Treasurer**

Jessica Howg nominated Terry Nystrom. With no further nominations, Terry Nystrom was  
elected as Treasurer.

### **4.4. Clerk**

Jessica Howg nominated Jen McNamee. With no further nominations, Jen McNamee was  
elected as Clerk.

## **5. Recognition of Visitors**

None

## **6. Public Forum-**

The purpose of the Public Forum is to provide an opportunity for citizens to address the Walker-Hackensack-Akeley School Board. Any personnel items or items not on the agenda must be communicated to the site administrators or the Superintendent. They will follow-up on those items outside of the Board Meeting. When signing up to speak, a person will need to include the following information...

- o Your full name;
- o Address;
- o Phone number;
- o Number and name of the agenda item you wish to speak to; and
- o Your questions and/or comments on the agenda item

## **7. Approval of prior meeting minutes**

Motion made by Terri Nystrom to approve August 13, 2024 regular meeting and December 13, special meeting minutes, seconded by Jessica Howg

Jessica Howg: Yea, Linsey McMurrin: Yea, Jen McNamee: Yea, Terri Nystrom: Yea, Sherry Safratowich: Yea

Yea: 5, Nay: 0

### **7.1. August 13, 2024 regular meeting minutes**

### **7.2. December 13, 2024 special meeting minutes**

## **8. Consent Agenda**

None

## **9. Bills to Be Allowed**

Motion made by Jen McNamee to approve bills to be allowed as presented, seconded by Linsey McMurrin

Jessica Howg: Yea, Linsey McMurrin: Yea, Jen McNamee: Yea, Terri Nystrom: Yea, Sherry Safratowich: Yea

Yea: 5, Nay: 0

## **10. Reports**

### **10.1. Financial Report**

### **10.2. Principal Report**

## **11. Superintendent's Announcements**

## **12. Other Old or Unfinished Business**

## **13. New Business**

### **13.1. Designation of:**

Motion made by Jessica Howg to approve the annual designation of the depository, official newspaper, meeting dates and times, and legal counsel as presented, seconded by Jen McNamee

Jessica Howg: Yea, Linsey McMurrin: Yea, Jen McNamee: Yea, Terri Nystrom: Yea, Sherry Safratowich: Yea

Yea: 5, Nay: 0

13.1.1. Depository - First National Bank North

13.1.2. Official Newspaper - The Pilot Independent

13.1.3. Meeting dates & times - 2nd Tuesday in February, April and August at 2:00 pm

13.1.4. Legal Counsel - Squires, Waldspurger & Mace, Pemberton Law

13.2. 2025-2026 School Calendar

Motion made by Jen McNamee to approve the 2025-2026 School Calendar as presented, seconded by Linsey McMurrin

Jessica Howg: Yea, Linsey McMurrin: Yea, Jen McNamee: Yea, Terri Nystrom: Yea, Sherry Safratowich: Yea

Yea: 5, Nay: 0

13.3. Consider approving first reading of policy

Motion made by Jen McNamee to waive the second reading and adopt new board policy and updated board policy items 13.3 through 13.5.5., seconded by Jessica Howg

Jessica Howg: Yea, Linsey McMurrin: Yea, Jen McNamee: Yea, Terri Nystrom: Yea, Sherry Safratowich: Yea

Yea: 5, Nay: 0

13.3.1. Policy 201 Legal Status of the School Board

13.4. Consider waiving second reading and adopting new policies

13.4.1. Policy 101.1 Name of the School District

13.4.2. Policy 202 School Board Officers

13.4.3. Policy 203 Operation of the School Board - Governing Rules

13.4.4. Policy 203.1 School Board Procedures; Rules of Order

13.4.5. Policy 203.2 Order of the Regular School Board Meeting

13.4.6. Policy 203.5 School Board Meeting Agenda

13.4.7. Policy 203.6 Consent Agendas

13.4.8. Policy 204 School Board Meeting Minutes

13.4.9. Policy 205 Open Meetings and Closed Meetings

13.4.10. Policy 206 Public Participation in School Board Meetings

13.4.11. Policy 207 Public Hearings

13.4.12. Policy 305 Policy Implementation

13.4.13. Policy 306 Administrator Code of Ethics

13.4.14. Policy 414 Mandated Reporting of Child Neglect of Physical or Sexual Abuse

13.4.15. Policy 415 Mandated Reporting of Maltreatment of Vulnerable Adults

13.4.16. Policy 420 Students and Employees with Sexually Transmitted Diseases

13.4.17. Policy 421 Gifts to Employees and School Board Members

13.4.18. Policy 423 Employee-Student Relationships

13.4.19. Policy 425 Staff Development and Mentoring

13.5. Consider waiving second reading and approving updates to existing policies

13.5.1. Policy 102 Equal Educational Opportunity

13.5.2. Policy 410 Family and Medical Leave Policy

13.5.3. Policy 418 Drug-Free Workplace/Drug-Free School

13.5.4. Policy 419 Tobacco-Free Environment; Possession and Use

13.5.5. Policy 503 Student Attendance

#### **14. Announcements and Dates**

14.1. Next regular board meeting, April 8, 2025 2:00 pm

#### **15. Adjournment**

Motion made by Jen McNamee to adjourn at 2:30 pm, seconded by Terri Nystrom

Jessica Howg: Yea, Linsey McMurrin: Yea, Jen McNamee: Yea, Terri Nystrom: Yea, Sherry Safratowich: Yea

Yea: 5, Nay: 0