



To: Coppel ISD Board of Trustees
From: Maria McCoy, Director of Social Studies and LOTE
Date: Monday, June 27, 2022

cc: Dr. Brad Hunt, Dr. Angie Brooks, Diana Sircar

Re: Spanish VI Instructional Resource

The district determined there was a need for an instructional material, resource, or programming for the area of Languages Other Than English (LOTE): Spanish Level VI. As a result, the district issued an RFP on February 28, 2022, to select a company to provide a solution for this new course offering. The district received two compliant responses.

An evaluation committee composed of representatives from both campus and central administration departments was assembled to evaluate those responses to establish the best value. The resulting tabulation of those evaluations provided the following suppliers, in ranked order.

1. Vista Higher Learning, Inc.
2. Multimedia Solutions, Inc.

District administration will attempt to negotiate a successful contract with the first ranked vendor, and if unsuccessful, we will move to the next ranked vendor.

The district administration intends to use ESSER funds to cover the cost of this service for at least the first year of the award.

RECOMMENDATION:

That the Coppel ISD Board of Trustees approves the administration to negotiate and enter into an agreement with the recommended suppliers, renewed annually, not to exceed approximately \$2, 000 Annually, as long as the service continues to meet the needs of the District.