



To: Coppel ISD Board of Trustees
From: Sid Grant
Date: March 19, 2019

cc: Brad Hunt, Diana Sircar, Louis Macias, Justin Hill, Ashley Minton

Re: Furniture and Equipment for Canyon Ranch Elementary (Bond Project #9)

As part of the 2016 bond project program, new furniture and equipment are included for the new Canyon Ranch Elementary school. The bids received will take care of purchasing all classroom and office furniture, as well as, library furniture and shelving. We anticipate deliveries and installation to start on or about July 1, 2019.

The Request for Quotation purchasing method utilizing our purchasing cooperatives as provided in the Texas Education Code 44.031 was used to obtain proposals to ensure the best pricing and value. We received pricing from seven (7) qualified vendors. Business Interiors (a division of Staples), and Lone Star Furnishings provided the quotes that are the best value for the district.

We will have samples of some of the key pieces of furniture at the March 25th Board meeting for the Board to view, and Ashley Minton will explain the process used in identifying and choosing the various furniture and equipment pieces.

The total bid for Business Interiors is \$324,637.04, including shipping and installation. The total bid for Lone Star Furnishings is \$874,922.27, including shipping and installation. The grand total all three bids is \$1,199,559.31. \$1.7 million was budgeted for these purchases. This will leave over \$500,000 for remaining equipment purchases, and for filling in any missing or forgotten items. We are very pleased with the pricing and the deep discounts the competitive bid process afforded.

RECOMMENDATION: That the Coppel ISD Board of Trustees approve Business Interiors (a division of Staples, Inc.) and Lone Star Furnishings as the vendors to supply the furniture and equipment for Canyon Ranch Elementary at a total cost of \$1,199,559.31.