

# **Aubrey ISD**

## **Interdistrict Transfer Information**

### **Aubrey ISD Interdistrict Transfer Guidelines**

All approved transfer application are granted for one school year at a time. Transfer students must submit a new transfer application annually.

The transfer forms will be made available during the transfer window beginning on April 1 of each school year. First submitted is first considered.

### **Consideration of Transfer Request (FDA local)**

In evaluating each transfer request, Aubrey ISD will consider:

- Individual needs of the student and reason provided on the transfer request;
- Student's academic, behavior, and attendance history;
- Overall effect the transfer will have on the home and receiving school;\*
- Current enrollment and growth projections;
- Teacher allocations and class size; and/or
- Other factors relevant to a particular transfer request.

*\*Aubrey ISD will not increase staff allocations to accommodate transfer requests. Consideration of the effect of the transfer may differ at elementary and secondary schools.*

Aubrey ISD generally will deny or freeze a request seeking transfer to campuses where the affected grade level enrollments are projected at 90 percent or greater of class size expectations.

Secondary – A variety of factors will be considered to determine whether the transfer would negatively affect the particular campus's ability to maintain reasonable class sizes.

### **Transportation**

Aubrey ISD does not provide transportation for transfer students unless otherwise required by law. Parents whose transfer requests are approved will be responsible for providing transportation to and from the campus.

*Contact Dr. Shannon Saylor, Assistant of HR and Student Services for questions.  
940-668-0060 or [ssaylor@aubreyisd.net](mailto:ssaylor@aubreyisd.net)*