

Browning Public Schools
Board Agenda Request
Meeting To Be Held: July 25, 2019



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide

Date: July 16, 2019

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: John E. Salois
Title: Director of Human Resources

Subject: Hiring: Napi SPED Teacher 2019-2020

Description: Sicily Bird is recommending the following hire for the 2019-2020 school year:

✚ Jessica Schauff: SPED Teacher MA/7

Financial Impact: \$55,380.00

Funding Source (Budget/grant, etc.): Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to:



Browning Public Schools Hiring Selection Report

Position Napi SPED Teacher		Applicant Recommended Jessica Schauff	
Department/Location Napi		Supervisor Sicily Bird	
Type of Position Certified	Starting Date August 20, 2019	Term 187 Days	

Recruiting. Date Posted: 4/25/19	Re-advertised: N/A	Closing Date: Until Filled
Comments:		

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Schauff, Jessica	5/28/2019	Yes	6/3/2019

Interview Committee	Title	Name	Title
Sicily Bird	Napi Principal		
Jessica Racine	Napi Assistant Principal		
Natasha Siliezar	Colony Principal		

Recommendation:
 Jessica Schauff: Her knowledge of special education services is extensive. She has almost 10 years of experience in the field. She has previously held the teacher position for Napi Elementary and did an exemplary job. She currently holds an AA in Elementary Education, a BA in elementary Education with a Special Education endorsement, and an MA in School Counseling.

Pre-Employment Requirements	Date Initiated	Completed? (Yes (N)o	Results Received (Negative = OK)
Drug test	7/2/19	Yes	Negative
State & Federal Criminal background check	7/2/19	Yes	Negative
Tribal Background check	7/2/19	Yes	Negative

Salary: \$55,380.00	Placement: MA/7	Contract Days: 187 Days
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Prepared by: John E. Salois Date 7/16/19 Approved by: _____ Date: _____