



# APPLICATION FOR MISSED INSTRUCTIONAL DAYS

## 2010-2011 SCHOOL YEAR

**General Instructions.** For Instructional Days Missed Due to Weather, Health or Safety Issues, please complete Sections 1, 2, 3, and 4. **Bolded** items in Section 2 and Section 3 must be completed. Please direct questions to the State Waiver Unit at (512) 463-9630 or [www.tea.state.tx.us/waivers](http://www.tea.state.tx.us/waivers). **Application due no later than June 24, 2011.**

### SECTION 1. PLEASE COMPLETE THIS SECTION.

District Name: <u>Aledo ISD</u>	County/District No. <u>184 - 907</u>	Telephone No. <u>(817) - 441 - 8327</u>
Campus Name: _____	Campus No. _____ - _____	
Address: <u>1008 Bailey Ranch Rd</u>	Fax No. <u>(817) - 441 - 5144</u>	
City, State, Zip: <u>Aledo, TX 76008</u>		
Contact Person: <u>Don Daniel</u>	Telephone No. <u>(817) - 441 - 8327</u>	Email: <u>ddaniel@aledo.k12.tx.us</u>

### SECTION 2. PLEASE COMPLETE THIS SECTION.

Superintendent: \_\_\_\_\_ Signature \_\_\_\_\_

Dr.  Mr. Don Daniel

Mrs.  Ms. \_\_\_\_\_

Board President: \_\_\_\_\_ Signature \_\_\_\_\_

Joe Dearing

Date Board Approval: 2-21-2011

Board Vote – For \_\_\_\_\_ Against \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_

### SECTION 3. PLEASE COMPLETE THIS SECTION FOR ALL WAIVERS.

**Comments of appropriate Site-Based Decision Making Committee:** \_\_\_\_\_

**SBDM Committee Chairperson Signature** \_\_\_\_\_

### SECTION 4. PLEASE COMPLETE THIS SECTION FOR DATES AND REASONS FOR DAYS MISSED.

**Missed Instructional Days**, pursuant to TEC §25.081. Allows the district or campus to request a waiver if instructional days are missed due to weather, health, or safety related issues be excused. The first two days missed for any reason must be made up.

Reason	Date(s) (mm/dd/yy)	Explanation
<input checked="" type="checkbox"/> Weather	<u>02/03/2011</u> <u>02/04/2011</u> <u>02/09/2011</u>	<u>Cancelled school for district due to inclement weather and rolling power outages. First two days missed to be made up are 2/1 and 2/2. Requesting a waiver for additional three days missed.</u>
<input type="checkbox"/> Health	_____	_____
<input type="checkbox"/> Safety	_____	_____
<input type="checkbox"/> Other	_____	_____

**ALL APPLICATIONS SHOULD BE MAILED OR FAXED NO LATER THAN June 24, 2011. THE FAX NUMBER IS (512) 475-3666.**

State Waiver Unit | Texas Education Agency | 1701 North Congress Avenue | Austin, TX 78701-1494 | Phone (512) 463-9630

## TEA Policy Regarding MAKE-UP DAYS for 2010-11

<b>Scenario:</b>	<b>TEA Policy:</b>
Missed more than two (2) instructional days for weather/heath/safety reasons.	Two (2) make-up days are required to be used. Approval to excuse additional days must be requested.*
District forced to close only SOME campuses for one or more days because of a weather-related occurrence or a health/safety issue.	Days missed do not have to be made up. Not necessary to request that a day missed at a campus be made up.
Missed one or more days do to bad weather after scheduled make-up day(s) has (have) already passed and were not used for make-up days.	Day(s) missed (up to two) must be made up, even if the day(s) set aside for make-up has(have) passed.
Below average attendance on a make-up day.	Day(s) <u>will not</u> be excused. TEA does not grant attendance excuses for low attendance on a make-up day.
Closed campus all day for UIL academic district competition.	Day(s) does (do) not need to be made up.
District wants to have an early release day on their make-up day(s).	An early release on a make-up day <u>will not</u> be allowed. All other requests will be forwarded to the TEA Waivers Office (512/463-9630).

\*APPLICATION FOR MISSED INSTRUCTIONAL DAYS 2010-2011 SCHOOL YEAR form is available on the State Waivers Unit website at [http://www.tea.state.tx.us/index2.aspx?id=6637&menu\\_id=932&menu\\_id2=788](http://www.tea.state.tx.us/index2.aspx?id=6637&menu_id=932&menu_id2=788).

Submit ALL requests or applications no later than June 24, 2011 to:

State Waivers Unit  
 Texas Education Agency  
 1701 North Congress Avenue, Austin, TX 78701-1494  
**Fax: 512-475-3666**

Reference:

Student Accounting Handbook, Section (3.8.2) at: <http://www.tea.state.tx.us/index2.aspx?id=7739>

PLEASE DIRECT ANY QUESTIONS TO THE STATE WAIVERS UNIT AT (512) 463-9630.