

**DRAFT**

**AMPHITHEATER PUBLIC SCHOOLS  
Tucson, Arizona**

**MINUTES OF SPECIAL PUBLIC MEETING OF THE GOVERNING BOARD**

**Place, Date and Time of Meeting**

Leadership & Professional Development Center, 701 W. Wetmore Road, January 23, 2018 at 5:00 PM

**Board Members Present**

Deanna M. Day, President  
Vicki Cox Golder, Vice President  
Dr. Scott K. Baker, Member  
Scott A. Leska, Member  
Susan Zibrat, Member

**Central Administrators Present**

Todd A. Jaeger, Superintendent  
Monica Nelson, Associate Superintendent  
Michelle H. Tong, Associate to the Superintendent/Legal Counsel  
Scott Little, Chief Financial Officer

**Call to Order and Signing of Visitor's Register**

Ms. Day called the meeting to order at 5:00 PM and invited those in attendance to sign the visitor's register if they had not already done so.

**Pledge of Allegiance to the Flag**

Mr. Jim Burns, Executive Officer of Operational Support, led the Pledge of Allegiance.

**Announcement of Date and Place of Next Regular Governing Board Meeting**

Tuesday, February 6, 2018 at 6:00 PM, Wetmore Leadership & Professional Development Center, SE Entrance and Parking

**1. EXECUTIVE SESSION**

A. Motion to Recess Open Meeting and Hold an Executive Session for:

1. Consideration and Determination of Appeal of Long-term Suspension Hearing Officer's Decision, Pursuant to A.R.S. §15-843(A); Determination of Whether to Hold an Expulsion Hearing and Designate a Hearing Officer to Hear Evidence, Prepare a Record and Bring a Recommendation to the Board, Pursuant to A.R.S. §15-843(F)(2).
  - a. Student # 30059347
  - b. Student # 30049939
2. Discussion of Employment and Evaluation of the Superintendent, Pursuant to A.R.S. §38-431.03(a)(l)

**Minutes Notes:** *Due to a scrivener's error in I.A.1. "Determination Whether to Hold and Expulsion Hearing and Designate a Hear Officer" was listed. There was no Determination Whether to Hold an Expulsion Hearing.*

**ACTION: APPROVED. MOTION:** Ms. Cox Golder moved to recess the Open Meeting and hold an Executive Session for Consideration and Decision Upon Expulsion Hearing Officer's Recommendation, Pursuant to §A.R.S. 15-843(A). **SECOND:** Mr. Leska; **DISCUSSION:** There was no discussion. **VOTE:** 5-0 (Voice Vote); **TIME:** 5:01 PM.

B. Motion to Close Executive Session and Reconvene Open Meeting

**ACTION: APPROVED. MOTION:** Ms. Cox Golder moved to recess close Executive Session and reconvene the Open Meeting. **SECOND:** Ms. Zibrat; **DISCUSSION:** There was no discussion. **VOTE:** 5-0 (Voice Vote); **TIME:** 6:11 PM.

## **2. RECOGNITION**

### **A. Recognition of National Board Certified Teacher Recipients**

Superintendent Jaeger introduced the item. Amphitheater has a significant number of National Board Certified teachers (NBCT), and he noted that the District offers incentives for certified NBCT, to encourage the pursuit of this certification. Ms. Michelle Tong, Associate to the Superintendent and General Counsel, explained the process of becoming a National Board Certified Teacher. Recognized as newly certified NBCT were:

Liz Bruggeman - World History/IB History Teacher, Canyon del Oro High School  
Shelby Davis - Academic Interventionist, Rio Vista Elementary School  
Kim Dickinson - Physical Education Teacher, Amphitheater High School  
Chris Roche - Social Studies Teacher, Amphitheater Middle School

Recognized as a renewing NBCT was:

Mercy Pemberton-Negrete - 2nd Grade Teacher, Painted Sky Elementary School

Ms. Day presented them with Certificates of Commendation.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50267449>, Item 2.A.]

### **B. Recognition of District as Beacon Group Visionary Award Recipient**

Superintendent Jaeger introduced the item. The District was very fortunate to be recognized by Beacon Group with the “Visionary Award” in recognition and appreciation for providing meaningful employment to individuals with disabilities. Beacon Group serves the disabled community, primarily developmentally disabled persons. The District, through the work of the Human Resources Department, has worked closely with Beacon Group to hire a number of employees over the years, meeting both the needs of the District and those individuals, providing an opportunity for them to build a sense of independence and self-sufficiency. The award really goes to Human Resources for their work in that effort. Mr. John Hastings - Human Resources Manager, and Ms. Paula Hernandez - HR Specialist, were recognized. Ms. Hernandez has fostered a relationship with Beacon Group to find the best positions in the District for their clients, and to schedule training and on-boarding with the District. Mr. Hastings presented the Beacon Group “Visionary Award” plaque to President Day and Mr. Leska presented them with a Certificate of Commendation.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50267449>, Item 2.B.]

## **3. PUBLIC COMMENT**

There was no public comment.

## **4. INFORMATION**

### **A. Superintendent's Report**

Superintendent Jaeger highlighted some of the events that had taken place in the District over the past month.

**Amphi Family Way in Action** - IRHS culinary students served food at Prince Elementary Literary Night.

Amphi High School Basketball assisted the Elks in handing out bicycles to those in need in the community.

**Amphi the Elf** - Amphi, the District’s “Elf on the Shelf” toured the District checking on students and reporting on the amazing activities they were involved in.

**Mayor Rothschild** - Visited Harelson Elementary and read books at Keeling Elementary.

**District Spelling Bee** - The Spelling Bee champion was 7th Grader Benjamin McCarthy of Cross Middle School

**Elementary Spirit of the Season** - Mr. Gutierrez, Principal of Holaway Elementary, and Mr. McConnell, Principal of Innovation Academy wore their holiday themed dress suits to the delight of their students.

**Sounds and More of the Season** - Many winter concerts and performances were presented throughout the District.

*Details of agenda items, supporting documents and presentations are available for review in electronic BoardBook by clicking on the hyperlinks below each agenda item.*

## 5. **CONSENT AGENDA**<sup>3</sup>

Ms. Day asked if there were Board Member requests to have any items addressed separately. There were none.

**ACTION: APPROVED. MOTION:** Ms. Cox Golder moved to approve Consent Agenda Items A. - P.  
**SECOND:** Mr. Leska; **DISCUSSION:** Ms. Zibrat requested the correction of Mr. Stan Winetrobe's name in the public comment section of the January 9, 2018 minutes. **VOTE:** 5-0 (Voice Vote). Appointment of personnel is effective provided all District, State, and Federal requirements are met.

### **A. Approval of Minutes of Previous Meeting(s) APPROVED**

Minutes of the January 9, 2018 Board Meeting were approved as submitted, with the correction of Mr. Stan Winetrobe's name in the public comment section.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50267449>, Item 5.A.] (Exhibit A)

### **B. Approval of Appointment of Non-Administrative Personnel as of January 22, 2018 APPROVED**

Certified and classified personnel were appointed as listed in Addendum Exhibit 1.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50267449>, Item 5.B.]

### **C. Approval of Personnel Changes as of January 22, 2018 APPROVED**

Certified and classified personnel changes were approved as listed in Exhibit 2.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50267449>, Item 5.C.]

### **D. Approval of Leave(s) of Absence as of January 16, 2018 APPROVED**

Leave(s) of Absence were approved, as listed in Exhibit 3.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50267449>, Item 5.D.]

### **E. Approval of Separation(s) and Termination(s) as of January 22, 2018 APPROVED**

Certified and classified personnel separations were approved as listed in Exhibit 4.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50267449>, Item 5.E.]

### **F. Approval of Stipend for Coaching Volunteers as of January 16, 2018 APPROVED**

Stipends for Coaching Volunteers were approved as listed in Exhibit 5.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50267449>, Item 5.F.]

### **G. Approval of Vouchers Totaling and Not Exceeding Approximately \$1,045,183.32 (Final Total) APPROVED**

The following vouchers for goods and services, received by the Amphitheater Schools and recommended for payment, were provided to the Governing Board and approved as presented, with payment authorized:

FY 2017-2018

Voucher #801 \$93,561.45	Voucher #802 \$267,016.59	Voucher #803 \$219,040.82
Voucher #804 \$216,154.72	Voucher #805 \$46,725.06	Voucher #806 \$51,980.91
Voucher #807 \$45,304.36	Voucher #808 \$105,399.41	

### **H. Acceptance of Gifts APPROVED**

The listed gifts and donations were accepted with gratitude.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50267449>, Item 5.H.] (Exhibit 6)

### **I. Receipt of Monthly Status Report for the Fiscal Year 2017-2018 APPROVED**

The monthly budget status report for December 2017 was accepted as presented.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50267449>, Item 5.I.] (Exhibit 7)

**J. Award of Contract for Amphitheater High School Boilers) Based Upon Responses to Request for Bid (RFB) 01-09-2018 APPROVED**

The Governing Board approved award of contract to United Technologies Inc. dba UNI-TECH based on their bid response to RFB 01-09-2018 contingent upon the School Facilities Board (SFB) approving the funding for this project at the next SFB meeting.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50267449>, Item 5.J.] (Exhibit 8)

**K. Approval of Parent Support Organization(s) - 2017-2018 APPROVED**

The Governing Board approved the following Parent Support Organizations: La Cima Music Boosters and Ironwood Softball Booster Club.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50267449>, Item 5.K.] (Exhibit 9)

**L. Approval of Out of State Travel APPROVED**

Out of state travel was approved for students and/or staff (source of funding indicated).

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50267449>, Item 5.L.] (Exhibit 10)

**M. Approval of Grants APPROVED**

Grants to Innovation Academy and Donaldson Elementary were approved.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50267449>, Item 5.M.] (Exhibit 11)

**N. Statement of Assurance for Teacher Evaluation System Status APPROVED**

The Governing Board approved, and the Board President signed, the Statement of Assurance for Teacher Evaluation System Status verifying that the District is in compliance with all applicable statutes.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50267449>, Item 5.N.] (Exhibit 12)

**O. Approval of School Facilities Board (SFB) Grant for Rillito Center Roof Assessment APPROVED**

The Governing Board accepted the SFB grant number 100210125-9999-033-BRG in the amount of \$3,500.00 for the assessment and analysis of the roofing structure to plan for a future replacement design at Rillito Center and authorized the Governing Board President to sign the attached Terms and Conditions.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50267449>, Item 5.O.] (Exhibit 13)

**P. Approval of School Facilities Board (SFB) Grant for Coronado Roofing Assessment APPROVED**

The Governing Board accepted the SFB grant number 100210115-1014-034-BRG in the amount of \$3,500.00 for the assessment and analysis of the roofing structure to plan for a future replacement design at Coronado K-8 and authorized the Governing Board President to sign the attached Terms and Conditions.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50267449>, Item 5.P.] (Exhibit 14)

**6. STUDY**

**A. Review of Draft District Calendar for School Year 2019-2020**

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50267449>, Item 6.A.] (Exhibit 15)

Ms. Tong reviewed the proposed District calendar for the 2019-2020 school year. The draft calendar is similar to prior years in order to match the hours required and provide even quarters. There are no major changes and is what the community is expecting. The Board then engaged in discussion. Ms. Cox Golder commented she heard concerns from parents that most days of the Winter Break are after the holidays, and asked if more break days could be scheduled before the holidays. Superintendent Jaeger explained that the challenge is in how the calendar falls in any given year. This year, there were more days after the holidays. In the 2019-2020 school year, however, there are more days before holidays. Another concern is that most people don't want to come back too soon after the New Year. Starting the break in mid-week has been considered. Dr. Baker commented that the holiday will fall in the middle of the week naturally for several years to come. In the district where he teaches, they tried scheduling the beginning and ending of breaks mid-week; however, it doesn't work well. Ms. Day commented that split weeks disrupt the class.

**B. Review of Governing Board Policy JFB (Open Enrollment)**

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50267449>, Item 6.B.] (Exhibit 16)

Ms. Tong reviewed the item. With the change by the State of Arizona to current year funding to schools, open enrollment was reviewed. When first established, a strict open enrollment application submission window was needed to adequately organize new students into each school's existing structure. It is being recommended that instead of a specific date to close open enrollment, that open enrollment is allowed anytime during the year - where capacity allows. The same priorities and procedures remain in place, with the addition of siblings of a currently open enrolled student being given priority for open enrollment as well. Mr. Leska asked if siblings of open enrolled students were not given priority in the past. Superintendent Jaeger said the acceptance of siblings of open enrolled students is given preference, based on capacity and teacher availability. The new policy affords more opportunities for parents.

**C. Review of Governing Board Policy DGA (Authorized Signatures)**

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50267449>, Item 6.C.] (Exhibit 17)

Ms. Tong reviewed the item. Administration recently reviewed Policy DGA and determined that it should be updated to provide clear direction in handling and signing documentation of a legal nature. Revisions include specifying the District Officers who are permitted to execute documents on behalf of the Board or District, and who among District office staff is permitted to accept service of process of legal documentation.

**D. Review of Governing Board Policy BEDH (Public Participation at Board Meetings); EEAEA (Bus Driver Requirements, Training, and Responsibilities); and IJJ (Textbook/Supplementary Materials Selection and Adoption)**

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50267449>, Item 6.D.] (Exhibit 18)

Ms. Tong reviewed the item. The Arizona School Boards Association, based on changes in the law, recommended the revisions. The District already has the required processes in place, so the policy will be updated to codify those processes.

**BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

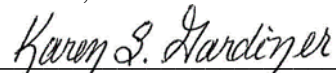
Ms. Day requested a Friday Memo on implementing the Cambridge program in Middle School and the International Baccalaureate program in Middle School and Elementary.

**PUBLIC COMMENT**

There was no public comment.

**ADJOURNMENT**

**ACTION: APPROVED. MOTION:** Ms. Day moved that the meeting be adjourned. **SECOND:** Ms. Cox Golder; **DISCUSSION:** There was no discussion. **VOTE:** 5-0 (Voice Vote); **TIME:** 6:48 PM.

  
Respectfully submitted,  
Karen S. Gardiner

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Deanna M. Day, Board President

TBD  
Date

Approved: TBD