

**MINUTES
BOARD OF EDUCATION
Livonia Public Schools
Regular Meeting
December 18, 2023**

President Johnson convened the meeting at 6:31 p.m.

Members Present Acosta, Bonifield, Burton, Frank, Jarvis, Johnson

Members Absent Bradford

District Update from the Superintendent Superintendent Oquist presented highlights of recent activities taking place across the District, as well as upcoming events.

Written Communications None

Response to Prior Audience Communications None

Audience Communications None

Consent Agenda It was moved by Mrs. Burton and supported by Mrs. Bonifield that the Board of Education the Livonia Public Schools School District approve the following consent agenda items, as recommended by the Superintendent:
V.A. Minutes of the Regular Meeting of November 20, 2023

Ayes: Acosta, Bonifield, Burton, Frank, Jarvis, Johnson

Nays: None

**Sale of Property
on Ann Arbor
Trail**

It was moved by Mrs. Acosta and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District approve the recommendation from Mr. Francis to bestow upon the Superintendent or her designee the authority to enter into an Offer to Purchase Real Estate, execute said Offer, as well as any and all documents necessary and incidental to the sale, including any timing extensions required and all Closing Documents, with Leo Soave Building Inc., whereby Leo Soave Building Inc., has offered to purchase 10.33 +/- acres of vacant land located on the South side of Ann Arbor Trail, West of N. Merriman Road, Westland Michigan, Sidwell Number 56-012-99-0017-001, for a total of \$470,000.

Ayes: Acosta, Bonifield, Burton, Frank, Jarvis, Johnson
Nays: None

**Approval of 2024
Contractors
(rebids) – 2021
Bond**

It was moved by Mrs. Jarvis and supported by Mrs. Acosta that the Board of Education of the Livonia Public Schools School District approve the recommendation from its Owner's Representative, Plante Moran Realpoint and its Construction Manager, Clark Construction Company, to approve the contractors identified and the construction project budgets for rebids of the Phase 3, Bid Package #2 for 2024 renovations at Hayes Elementary, Hoover Elementary, Roosevelt Elementary, Holmes Middle School, Stevenson High School (including pool room), Franklin pool room and Churchill pool room in the total amount of \$7,510,209, which includes costs for hard construction, fees, and contingency and authorize the Superintendent or her designee to negotiate and execute final contracts on behalf of the Board of Education with the awarded contractors.

Ayes: Acosta, Bonifield, Frank, Jarvis, Johnson
Nays: None
Abstain: Burton

**Approval of
Bookshelves for
LMC – 2021 Bond**

It was moved by Mrs. Frank and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District approve the recommendation from the Owner's Representative, Plante Moran Realpoint, to approve the purchase of bookshelves for Library Media Centers at Hoover Elementary, Hayes Elementary, Roosevelt Elementary, Holmes Middle School, and Stevenson High School from NBS Commercial Interiors, Troy, Michigan in an amount not to exceed \$377,000, which includes contingency.

Ayes: Acosta, Bonifield, Burton, Frank, Jarvis, Johnson
Nays: None

Approval of High School Pool Scoreboards – 2021 Bond

It was moved by Mrs. Bonifield and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District approve the purchase and installation of Pool Room Scoreboards at Churchill High School, Franklin High School, and Stevenson High School from Daktronics, Brookings, South Dakota, in the amount of \$311,718, plus installation from AJ Signs & Installation, Chesterfield, Michigan in the amount of \$14,400, plus a contingency in the amount of \$8,000 for a total cost \$334,118.

Ayes: Acosta, Bonifield, Burton, Frank, Jarvis, Johnson
Nays: None

Approval of Mobile Vertical Lift Purchase – 2021 Bond

It was moved Mrs. Burton and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District approve the purchase of eight Ballymore Mobile Vertical Lifts from Grainger, Lake Forest, Illinois, for a total cost of \$91,340.04.

Ayes: Acosta, Bonifield, Burton, Frank, Jarvis, Johnson
Nays: None

Approval of 2023-2024 Budget Amendment

It was moved by Mrs. Acosta and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools approve the amended budgets for the 2023-2024 school year: General Fund, Funded Projects Fund, Special Education Fund, Debt Retirement Fund, 2021 Bond Fund, 2023 Bond Fund, Sinking Fund, Capital Projects Fund, Food Services Fund, Health and Welfare Fund, Scholarship Fund and School Activities Fund.

Ayes: Acosta, Bonifield, Burton, Frank, Jarvis, Johnson
Nays: None

Approval of Resolution for Summer Tax Collection

It was moved by Mrs. Jarvis and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools approve the resolution to invoke for 2024 its previously adopted ongoing resolution imposing a summer tax levy of 50% of the annual property taxes upon property located within the district and continuing from year-to-year until specifically revoked by the Board and requests that the Cities of Livonia and Westland collect those summer taxes.

Ayes: Acosta, Bonifield, Burton, Frank, Jarvis, Johnson
Nays: None

Approval of Expulsion of Secondary Student

It was moved by Mrs. Burton and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District expel one secondary student for violations of the Livonia Public Schools' Board of Education policies.

Ayes: Acosta, Bonifield, Burton, Frank, Jarvis, Johnson
Nays: None

Teachers for Approval

It was moved by Mrs. Frank and supported by Mrs. Acosta that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Superintendent and offer employment for the 2023-24 school year to the following teachers:

Sarah Albano	1.0 Special Ed. Teacher	Webster
Tanner Belanger	1.0 Resource Teacher	Johnson & Rosedale
Justin Kalmes	1.0 ELL Teacher	Academic Services
Christine Munro	1.0 Speech Teacher	Student Services
Andrew Smutek	1.0 Secondary Teacher	Franklin

Ayes: Acosta, Bonifield, Burton, Frank, Jarvis, Johnson
Nays: None

Leaves of Absence

It was moved by Mrs. Bonifield supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Superintendent and approve the request for leaves of absence, as listed:

Caitlyn Lefebvre **Effective January 08,2024**

Ayes: Acosta, Bonifield, Burton, Frank, Jarvis, Johnson
Nays: None

Resignations

The Board was informed of the following resignations:

McKenna Dardini	November 21, 2023
Kelsey Morris	December 15, 2023
Amber Szawara	December 08,2023

Retirements

It was moved by Mrs. Burton and supported by Mrs. Acosta that the Board of Education of the Livonia Public Schools School District adopt a resolution of appreciation for:

Anne Bourlier who will retire from the District on January 05,2024, devoted 13.4 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a secretary at Frost Middle School.

Mary Corp, who will retire from the District on January 19, 2024, devoted 20.5 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a general helper and kitchen manager at Holmes Middle School and Riley Upper Elementary.

Steven Freier, who will retire from the District on June 07,2024, devoted 34 years of dedicated, loyal, and outstanding service to the students of Riley Middle School, Holmes Middle School and Franklin High School as a teacher.

Winifred (Wendy) Kacsmark, who retired from the District on November 27,2023, devoted 42.9 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a bus driver in the Transportation Department.

Nancy McNeil, who will retire from the District on January 26, 2024, devoted 20.5 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a general helper and kitchen manager at Cass Elementary, Johnson Upper Elementary, Cleveland Elementary, Riley Upper Elementary, Webster Elementary and in the Central Kitchen. Nancy also worked as a child development assistant in the School Aged Childcare Program and most recently as a paraprofessional in the Transportation Department.

Kristina Pomerville, who will retire from the District on January 29, 2024, devoted 36 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a paraprofessional at Webster Elementary and the Western Wayne Skill Center.

Ayes: Acosta, Bonifield, Burton, Frank, Jarvis, Johnson
Nays: None

First Reading of Board Policy – Instructional Programs:

The Policy Committee reviewed changes for the following policy. This policy will be brought to the next Regular meeting for a second reading and potential approval.

IHF – Graduation Requirements

**BOARD POLICY
INSTRUCTIONAL PROGRAMS
GRADUATION REQUIREMENTS**

**IHF
MAY 18, 2015
December 8, 2023**

**GRADUATION REQUIREMENTS
(2016 Class of 2025 and beyond)**

1. **Number of Classes:** Each student shall be registered as a full time student for a minimum of eight (8) semesters. Exceptions for the second semester of the senior year for which special schedule arrangements are necessary may be approved by the principals **with the support of the Director of Secondary Programs.**
2. **Credit Requirements:** A minimum of 23 units of credit (one unit equals one credit) must be ~~successfully~~ earned.
3. **Credit Earned Prior to High School:** A student who, prior to entering

high school, successfully completes a course at a Michigan public school that is aligned with the high school course content expectations will earn credit toward fulfilling the graduation requirements. A list of courses for which this applies will be maintained by the Office of Instruction **Academic Services Department**. Grades for these courses will not be used in the calculation of the student's high school grade point average.

4. **Common Learnings:** Each student is required to earn a minimum of 18 credits in the ~~area~~ of common learnings outlined below:

A minimum of eighteen (18) units of credit must be earned in the following areas:

A. Language Arts (Grades 9, 10, 11, and 12)

.....
4.0 units

- 1 unit Language Arts 9
- 1 unit Language Arts 10
- 1 unit - ~~.5 Composition and .5 Literature~~ **Language Arts 11**
- 1 unit - ~~Choice of 12th Grade Language Arts Classes~~ **Language Arts 12**

B. Mathematics

.....
4.0 units

4 units of mathematics which must include at least Algebra I, Geometry and Algebra II ([or an equivalent](#)) with a math or math-related class in the final year.

C. Science

.....
3.0 units

- 1 unit Biology
- 1 unit Chemistry **or Physics (Beginning with the Class of 2025)**
- **1 unit Science or completion of a CTE Program**
- ~~1 unit /Physical Science or completes a CTE Program~~

D. Social Studies

.....
.3.0 units

- 1 unit World History
- 1 unit U.S. History
- 0.5 unit American Government
- 0.5 unit Economics

E. Physical Education

.....
1.0 unit

- 0.5 unit Personal Fitness
- 0.5 unit Health

F. Visual, Performing, and/or Applied Arts (**VPAA**)

.....
1.0 unit

G. World Languages

.....
..2.0 units

- 2 units of the same World Language, or

- 1 unit of the same World Language and completes the completion of a Career and Technical Education (CTE) Program, or
- 1 unit of the same World Language and 1 unit of VPAA in addition to required VPAA credit

TOTAL

.....
18 units

- 5. Electives:** Of the 23 units required for graduation, 5 units of credit may be electives.
- 6. Online Learning Experience:** Students are required to experience twenty (20) hours of online learning. The requirement will be met through online experiences provided in required high school core required courses.
- 7. Personal Curriculum Plan:** A personal curriculum plan may be developed for a student in which graduation requirements are modified in accordance with the state mandated Michigan Merit Curriculum. For example, the VPAA requirement can be modified through a Personal Curriculum Plan for a student who takes additional credit(s) beyond the required credits in English Language Arts, Math, Science, or World Language or if the student completes a CTE program.
- 8. Testing Out:** A student will receive credit for a Michigan Merit curriculum course in which the student earns a qualifying score on the test out that measures a student's understanding of the subject area content expectations that apply to the credit. Test out scores will not be used to calculate grade point average. Testing out is not a credit recovery option.
- 9. Required Testing:** As a requirement for graduation, a high school student must participate in all state or federal academic testing programs which the School District is required to administer, unless otherwise indicated in an Individualized Education Program (IEP), a Section 504 Plan, or similar program of services. A high school student's failure to meet this requirement will render him/her ineligible for a high school diploma, and will preclude that student's participation in graduation commencement exercises. Any deviation from this requirement must be approved by the Superintendent or his/her designee.
- 10. Early Graduation:** If a student meets all other requirements, approval for early graduation may be granted at the end of seven (7) semesters. To apply for early graduation, the Application for Early Graduation and a letter to the principal must be completed by the end of the first card marking of the student's senior year. Approval for early graduation will be contingent upon educational experiences or training in high school which have afforded the student early entry into college or an advanced training program, a concrete job offer utilizing these educational experiences, or family financial need. Diplomas will be issued in June. An exception to this section may be granted with approval of the Board of Education upon the recommendation of the Superintendent.

ADMINISTRATIVE PROCEDURES IHF(1)

**INSTRUCTIONAL PROGRAM
GRADUATION REQUIREMENTS
TRANSCRIPT FEES**

~~January 23, 2008~~
December 4, 2023

Schools will handle all requests for high school transcripts as follows:

1. For a period of one year after graduation, graduating seniors will be provided the first three transcripts without charge. After that, there will be a charge of \$5.00 per copy.
2. All ~~alumni~~ will be charged \$5.00 per copy.
3. The school will incur all mailing expenses for transcripts mailed within the continental United States or Canada.
4. Schools will maintain a continuity of service throughout the year so that requests for transcripts are processed in a timely manner.

President Johnson adjourned the meeting at 7:55 p.m.

Adjournment

Off/Supt/tg

