



BOARD OF SCHOOL TRUSTEES  
KELLER INDEPENDENT SCHOOL DISTRICT

**3B. Report**

**Date: November 8, 2004**

**SUBJECT: CURRICULUM AUDIT UPDATE**

**BOARD GOAL: Academic Excellence**

**FISCAL NOTES: \$45,375 plus expenses, not to exceed \$6000 from the exclusive Vending contract proceeds with Coca-Cola**

**Background Information:**

- Discussion with Board and Administration regarding Curriculum Audit on September 27, 2004, October 11, 2004, and Board Approval on October 25, 2004
- Options for the Curriculum Audit discussed using either Phi Delta Kappa International or Texas Association of School Administrators
- Audit to be conducted in conformance with standards and principles of the Curriculum Management Systems Inc.
- Board approved Superintendent to enter into a contract for Curriculum Audit Services

**Administrative Considerations:**

- Dr. James Veitenheimer discussed the curriculum audit and evaluated the process with both Phi Delta Kappa and Texas Association of School Administrators.
- After reviewing both proposal letters and information, the Superintendent has entered into a contract with Phi Delta Kappa International to conduct the project, Curriculum Audit Management for the Keller Independent School District.
- Phi Delta Kappa International will contact the school district in the next week to develop a plan of action for timelines, collection of documents and the specific arrangements.
- Updates will be presented periodically at monthly Board Meetings.

+++++

Respectfully submitted,

Donna Rawlings  
Assistant Superintendent of Instruction