

Winfield 34 Athletics and Activities Bus Procedures

- Buses will depart from Winfield School District 34. Typically, buses load on Park Street.
- All students are expected to ride the bus to a contest unless they have received **prior** approval from the coach **and** the athletic director
 - Approval will be granted for a student if they have any of the following issues:
 - Medical or Court Appointment
 - Dual enrollment in another institution
 - IEP/504/Medical Issue that would prevent them from traveling on the bus
 - Approval not to ride the bus shall occur at least 24 hours prior to the contest
- The bus is only for students on the athletic or activity team roster and the corresponding coach/sponsor.
- Parents and Guardians may elect to have students not ride the bus home from an athletic contest. Parents & guardians must provide a note to the coach/sponsor or complete this **Google form** **24 hours prior to the contest** so that the coach/sponsor can accurately track the child. The parent/driver of the student shall sign the student out on the roster sheet when leaving the event/game.
- At least one coach/sponsor will ride the bus to and from athletic events
- The coach/sponsor will take attendance on the bus prior to leaving Winfield School District 34 and upon leaving the contest.
- Students and staff are expected to follow the student-parent handbook requirements for behavior. We expect all members of the Winfield School District community to carry themselves in a manner that reflects well on themselves and the school district.
- Parents and guardians with extenuating circumstances seeking to ride the bus must get prior approval from the coach **and** either the athletic director or principal.
 - Needed supervision for a specific student
 - Family has need and qualifies under Board Policy 4:140 - Waiver of Student Fees
- Food and drink are not to be eaten on the bus. All students and staff are expected to take any trash with them from the bus and dispose of it properly.
- Upon arriving at the contest and upon returning to the district, the coach/sponsor shall check to ensure all students are off the bus and all trash/possessions are removed from the bus.
- Athletic/Activity buses are scheduled by Julie Samulski. Please schedule these as soon as the coach/sponsor is aware of the date.