

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING  
HELD JANUARY 22, 2018 AT THE EDUCATIONAL RESOURCE CENTER**

Ms. Wendy Schilling, Finance Chairperson, called the Finance Committee meeting to order at 7:01 p.m. Board Members present were Chris Coughlin, Marc Grote, Linda Lucke, Wendy Schilling, and Tom Vickers. Board Member absent were Greta Hoff and Chris Kennedy. Also present were Dr. Guy Schumacher, Superintendent, Kurt Valentin, Tom Bean, Dan Gilbert, Pam Imholz, Robin Kollman Smith, Chris Otto, Erik Youngman, Peter Graves and Cheryl Crenshaw.

The December minutes were approved as written. Mr. Tom Vickers made a motion to approve the minutes and Ms. Linda Lucke seconded the motion. All voted in favor of the minutes.

**Committee of the Whole**

**APPROVAL OF CHANGES TO POLICIES**

Dr. Bean stated that no one has contacted him regarding changes to Board Policies. Five policies are up for updating.

**APPROVAL OF TEXTBOOK RENTAL FEES**

Attached please find a copy of recent textbook rental fees for surrounding districts. We do not charge any other fees than the textbook rental fee, unlike most surrounding districts that have pay to play charges.

We are increasing K-5, 8 to \$125.00 and 6-7 to \$225.00. The 6-7 fee includes a Chromebook and licensing that will become the student's property when they graduate from Highland.

**Finance Committee**

**TREASURER REPORT**

The Treasurer's Report and Investment Report for December were reviewed by the Committee.

**ACCOUNTS PAYABLE BILLS LIST**

Board Members reviewed the January List of Bills. The accounts payable list totaled \$2,044,326.39; Imprest Fund totaled \$2,980.54, and December payrolls totaling \$1,784,862.06.

### **Other Items**

#### CONSTRUCTION UPDATE

Peter Graves has not heard from Tower Contracting. Still holding \$600,000, net a little of \$400,000 owed to Tower. Happ Builders is working on the punch list and four items will remain until spring: landscaping, roofing work, flooring contractor gym seal coating and oil tank second level study that needs to be done. The punch list is minor compared to Copeland floor issues.

### **Adjournment**

Ms. Wendy Schilling, Finance Chairperson, adjourned the Finance Committee Meeting at 7:21 p.m.

APPROVED: \_\_\_\_\_  
Wendy Schilling, Finance Chairperson