

**EDEN PRAIRIE SCHOOL BOARD
2024-2025 ANNUAL WORK PLAN**

Board Meetings
Board Workshops
Other Meetings

DRAFT – April 22, 2024

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
<p>****2024****</p> <p>Board Meeting Mon, Jul 22, 2024 7:30 AM</p>					<ul style="list-style-type: none"> •Monthly Reports •TASSEL Student Handbook •Student Handbooks: <ul style="list-style-type: none"> - High School - Middle School - Elementary Schools (Summary Detail Included) 		
School Board “New Candidate” Informational Session – <i>Thursday, July 25, 2024, at 6:00 p.m. (1 of 2) – ASC/EDC</i>							
School Board “New Candidate” Informational Session – <i>Monday, August 5, 2024, at 6:00 p.m. (2 of 2) – ASC/EDC</i>							
<p>Board Meeting Mon, Aug 26, 2024 6:00 PM</p>	<ul style="list-style-type: none"> •EL 2.1 Emergency Supt. Succession •EL 2.2 Treatment of Students •EL 2.7 Asset Protection 		Record of Board Self-Evaluation	Approval of 2025 September Inspiring News	<ul style="list-style-type: none"> •Monthly Reports 		
<p>Post Meeting Board Workshop Mon, Aug 26, 2024</p>							School Board Mtg. Self-Assessment
<p>Board Workshop Mon, Sep 9, 2024 6:45 PM</p>							<ul style="list-style-type: none"> •Morris Leatherman Survey Update •ADMIN Proposals for FY 2024-25 Workshops •NEW Policy Development

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							Discussion (Ends & EL Policies) •Policy Monitoring: All BMD Policies – BMD 3.0 – 3.3 •Policy Monitoring: GP’s: 4.4, 4.5, 4.6, 4.7, 4.8, & 4.10 •Confirm agenda for next Board Workshop
Board Meeting Mon, Sep 23, 2024 6:00 PM	<ul style="list-style-type: none"> •EL 2.3 Treatment of Parents •EL 2.6 Financial Management & Operations •All BMD Policies •BMD 3.0 Single Point of Connection •BMD 3.1 Unity of Control •BMD 3.2 Delegation to the Superintendent •BMD 3.3 Superintendent Accountability & Performance •GP 4.4 Officer Roles •GP 4.5 School Board Members Code of Conduct •GP 4.6 Process for Addressing School Board Member Violations •GP 4.7 School Board Committee Principles 		<ul style="list-style-type: none"> •Approval of Preliminary FY 2025-26 Levy Tax Levy Comparison - Tax Levy Presentation Pay 25 •Record of Board Self-Evaluation 		<ul style="list-style-type: none"> •Monthly Reports 	<u>Superintendent Incidentals:</u> <ul style="list-style-type: none"> • FY 2023-2024 Year-end Preliminary Financial Report • FY 2024-2025 Preliminary Enrollment Report 	

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	<ul style="list-style-type: none"> •GP 4.8 School Board Committee Structure •GP 4.10 Operation of the School Board Governing Rules 						
Post Meeting Board Workshop Mon, Sep 23, 2024							School Board Mtg. Self-Assessment
Joint Meeting: Eden Prairie City Council & Eden Prairie School Board Monday, October 14, 2024, 5:00 PM Eden Prairie School District (Hosting)							
Board Workshop Mon, Oct 14, 2024 6:30 PM							<ul style="list-style-type: none"> •Discuss January Topics for Inspiring News •Administration: Setting Stage for FY 2025-26 Budget Guidelines •Policy Monitoring: GP 4.0, 4.1, 4.2, 4.3, 4.9 •Confirm agenda for next Board Workshop
Board Meeting Mon, Oct 28, 2024 6:30 PM	<ul style="list-style-type: none"> •Ends 1.1 – 1.6 Evidence (FY 2023-24) •EL 2.4 Treatment of Staff •EL 2.8 Compensation and Benefits 		<ul style="list-style-type: none"> •Record of Board Self-Evaluation 		<ul style="list-style-type: none"> •Monthly Reports MSHSL Form A •Triannual Health Review 	<u>Superintendent Incidentals:</u> <ul style="list-style-type: none"> •Enrollment Report as of 10/1/2024 •World’s Best Workforce Report •FY 2023-2024 Achievement 	

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	<ul style="list-style-type: none"> •GP 4.0 Global Governance Commitment •GP 4.1 Governing Style •GP 4.2 School Board Job Products •GP 4.3 Annual Work Plan •GP 4.9 Governance Investment 					Integration Summary Report	
Post Meeting Board Workshop Mon, Oct 28, 2024							•School Board Mtg. Self-Assessment
Special Board Meeting Tues, Nov 12, 2024* 6:00 PM			<ul style="list-style-type: none"> •Resolution Approving of Elections •Resolution Issuance of Certificates of Elections 				
Board Workshop Tues, Nov 12, 2024* 6:15 PM *Veterans Day, Mon, Nov 11, 2024							<ul style="list-style-type: none"> •New Policy Introductions •Review of School Board Treasurers Mid-Year Report • Discuss January January 2025 inspiring News Topic •Confirm agenda for next Board Workshop
School Board “New Director Orientation” Session							
TBD							

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Board Meeting Mon, Nov 25, 2024 6:00 PM	EL 2.9 Communication and Support to the School Board	School Board Mid-Year Treasurer’s Report	<ul style="list-style-type: none"> •Record of Board Self-Evaluation 	<i>Draft:</i> January 2025 Inspiring News	Monthly Reports	Incidental: - READ Act	
Post Meeting Board Workshop Mon, Nov 25, 2024							<ul style="list-style-type: none"> •School Board Mtg. Self-Assessment
Board Meeting Mon, Dec 9, 2024 6:00 PM	<ul style="list-style-type: none"> •EL 2.5 Financial Planning and Budgeting •EL 2.0 Global Executive Constraint 		<ul style="list-style-type: none"> • Approval of Final FY 2025-26 Levy •Approval of School Board Mid-Year Treasurer’s Report •<i>Closed Session:</i> Review of FY 2023-24 Superintendent Annual Review -Minnesota Statute 13D.05, Subd. 3 •Record of Board Self-Evaluation 	•Final Approval for January 2025 Inspiring News Article	<ul style="list-style-type: none"> •Monthly Reports •MSHSL Grant Application 	<ul style="list-style-type: none"> •Truth in Taxation Hearing Planning and Budgeting •FY 2023-24 Audited Financial Presentation •Pathways/New Programming <p style="color: red; font-style: italic;">Note: Recognition of Outgoing Board Members</p>	
Post Meeting Board Workshop Mon, Dec 9, 2024							<ul style="list-style-type: none"> • School Board Mtg. Self-Assessment

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<p align="center">****2025****</p> <p align="center">Annual Organizational Meeting Mon, Jan 6, 2025 6:00 PM</p>			<ul style="list-style-type: none"> • 2025 Annual Organizational Mtg. <ul style="list-style-type: none"> - Election of Officers - School Board Compensation - School Board Calendar • School Board Meeting Calendar: January 1, 2025, through June 30, 2025 • Resolution for Combining Polling Places for the General Elections for 2026 • Appointment of Intermediate District 287 Representative 		<ul style="list-style-type: none"> • 2025 Annual School District Organizational Items: <ul style="list-style-type: none"> - School District Newspaper - School District Depository/Financial Institutions - Money Wire Transfers - Early Claims Payment - School District Legal Counsel - School District Responsible Authority - Deputy Clerk & Deputy Treasurer - Facsimile Signature Authorization - Authorization to Sign Contracts - Local Education Agency (LEA) Representative - MDE Designation of Identified Official with Authority (IoWA) 		
<p>Board Workshop Mon, Jan 6, 2025 6:30 PM Convene following the Annual Organizational Meeting</p>						<ul style="list-style-type: none"> • 2025 Committees & Outside Organization Discussion • Budget: 5-Year Financial Forecast • Discuss April 2025 Inspiring News Topic 	

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DRAFT – April 22, 2024

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							• Confirm agenda for next Board Workshop
Board Meeting Mon, Jan 27, 2025 6:00 PM		<ul style="list-style-type: none"> •FY 2025-26 Final School Calendar <i>(Draft)</i> •FY 2026-27 Preliminary School Calendar <i>(Draft)</i> •FY 2025-26 Budget Timelines – <i>First Reading</i> • FY 2025-26 Budget Assumptions – <i>First Reading</i> 	<ul style="list-style-type: none"> •FY 2024-25 Mid-Year Budget Approval •<i>Resolution:</i> 2025 Facilities Maintenance Bonds (LTFM) Issuance – Intent to Issue •Record of Board Self-Evaluation 	2025 School Board Committee & Outside Organization Assignments	<ul style="list-style-type: none"> • Monthly Reports • FY 2025-26 Bus Purchase • Pay Equity Reporting 	Incidental: - Artificial Intelligence (AI)	
Post Meeting Board Workshop Mon, Jan 27, 2025							School Board Meeting Self-Assessment
Board Workshop Governance Training February 2025 Date: TBD							<i>Governance Training (for new Board Members)</i>
Board Workshop Mon, Feb 10, 2025 6:00 PM							<ul style="list-style-type: none"> •Finance Overview •Agenda Items: Walk-through School Board Agenda •Sample Agenda & Discussion of Agenda Elements

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							<ul style="list-style-type: none"> Source of Agenda Items: Board Request for Information; Superintendent Information; Agenda Timeline Confirm agenda for next Board Workshop
Board Meeting Mon, Feb 24, 2025 6:00 PM			<ul style="list-style-type: none"> Closed Session – Safety & Security Update (Minnesota Statute 13D.05, Subdivision 3(d)) Record of Board Self-Evaluation 	<ul style="list-style-type: none"> Draft for April 2025 Inspiring News Draft for June 2025 Community Magazine Joint Messaging 	<ul style="list-style-type: none"> Monthly Reports Approval of FY 2025-26 School Calendar Approval of Preliminary FY 2026-27 School Calendar American Indian Education Report 		
Post Meeting Board Workshop Mon, Feb 24, 2025							School Board Meeting Self-Assessment
Board Workshop Mon, Mar 10, 2025 6:00 PM							<ul style="list-style-type: none"> Mechanics of Monitoring Communication: Supporting the Board in the Role of Governance Define Policy under Policy Governance: Ends, EL’s, GP’s & BMD’s

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Board Workshops
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							(Goals, Purpose & Structure of Policies <ul style="list-style-type: none"> •Process for Monitoring and Changes in Policy (2022) •Confirm agenda for next Board Workshop
Board Meeting Mon, Mar 24, 2025 6:00 PM		<ul style="list-style-type: none"> • FY 2025-26 Capital Budget – <i>First Reading</i> 	<ul style="list-style-type: none"> • Final FY 2025-26 Budget Assumptions • Resolution: 2025 Facilities Maintenance Bonds (LTFM) – “Sale Day Report” (Ratify Bonds) • Record of Board Self-Evaluation • Closed Session – Negotiation Strategy (Minnesota Statute 13D.03, Subdivision 1) 	<ul style="list-style-type: none"> • Approval for April 2025 Inspiring News • Approval for June 2025 Community Magazine Joint Messaging 	<ul style="list-style-type: none"> • Monthly Reports • Resolution to Release Probationary Teachers 		
Post Meeting Board Workshop Mon, Mar 24, 2025							School Board Meeting Self-Assessment
Board Workshop Mon, Apr 14, 2025 6:00 PM							<ul style="list-style-type: none"> • FY 2025-2025 Annual Work Plan Calendar Discussion • Discussion/Review all items in

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							Placeholder area on “Work Plan Changes Document.” •FY 2025-2026 School Board Meeting Calendar Discussion •FY 2025-2026 School Board Budget Discussion •Discuss Policy Change Process (Timelines and Process for Monitoring and Changes in Policy) • New Policy Introductions •Confirm agenda for next Board Workshop
Board Meeting Mon, Apr 28, 2025 6:00 PM		<ul style="list-style-type: none"> • FY 2025-26 School Board Work Plan – <i>First Reading</i> • FY 2025-26 School Board Budget – <i>First Reading</i> 	<ul style="list-style-type: none"> •Approval of FY 2025-26 Capital Budget •Approval of FY 2025-26 School Board Meeting Calendar •<u>Closed Session:</u> Negotiation Strategy (Minnesota Statute 13D.03, Subdivision.1) 		<ul style="list-style-type: none"> •Monthly Reports 		

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2024-2025 ANNUAL WORK PLAN

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Board Workshops
Other Meetings

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			<ul style="list-style-type: none"> •Record of Board Self-Evaluation 				
Post Meeting Board Workshop Mon, Apr 28, 2025							School Board Meeting Self-Assessment
Board Workshop Mon, May 12, 2025 6:00 PM							Confirm agenda for next Board Workshop
Board Meeting <i>Tues, May 27, 2025*</i> 6:00 PM <i>*Memorial Day on Mon, May 27, 2025</i>		<ul style="list-style-type: none"> •FY 2025-26 Budget – <i>First Reading</i> •FY 2025-26 School Meal Prices - <i>DRAFT</i> 	<ul style="list-style-type: none"> • Approval of FY 2025-26 School Board Work Plan •Approval of FY 2025-26 School Board Budget •Record of Board Self-Evaluation 		<ul style="list-style-type: none"> •Monthly Reports 		
Post Meeting Board Workshop Tues, May 27, 2025							•School Board Meeting Self-Assessment
Board Workshop Mon, June 9, 2025 6:00 PM							<ul style="list-style-type: none"> •General Fund Budget Q&A •All Ends 1.1 – 1.6 OI's •Discuss September 2025 Inspiring News Topic

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							•Confirm agenda for next Board Workshop
Board Meeting Mon, June 23, 2025 6:00 PM	Ol's for FY 2025-26 all Ends 1.1 through 1.6		<ul style="list-style-type: none"> •Approval of FY 2025-26 Adopted Budget •ISD 287 10-Year Facilities Maintenance Resolution •Approval of FY 2025-26 School Meal Prices •Record of Board Self-Evaluation 	Review Draft for Inspiring News for September 2025	<ul style="list-style-type: none"> • Monthly Reports • EPS 10-Year Facilities Maintenance Plan • Q-Comp Annual Report • Summary Update of General District Policies • Annual Review of District Mandated Policies • MSHSL Resolution for Membership 		
Post Meeting Board Workshop Mon, Jun 23, 2025							•School Board Meeting Self-Assessment