· · · ·	AGENDA ITEM							
	BOARD OF TRUSTEES AGENDA							
	Workshop X Regular Special							
(A)	Report Only Recognition							
	Presenter(s):							
	Briefly describe the subject of the report or recognition presentation.							
(B)	X Action Item ISMAEL MIJARES, ASSISTANT SUPERINTENDENT FOR BUSINESS AND FINANCE Presenter(s): LUIS VELEZ, PURCHASING DIRECTOR							
	Briefly describe the action required.							
	CONSIDER AND TAKE APPROPRIATE ACTION ON THE REQUEST TO DECLARE THE ATTACHED LIST OF ITEMS AS SURPLUS PROPERTY AND AUTHORIZE ITS DISPOSAL.							
(C)	Funding source: Identify the source of funds if any are required.							
(D)	Clarification: Explain any question or issues that might be raised regarding this item.							
	IN ACCORDANCE WITH BOARD POLICY CI, THE SCHOOL BOARD OF TRUSTEES MAY DISPOSE OF PROPERTY THAT IS NO LONGER NECESSARY FOR DISTRICT OPERATIONS AND SHALL DO SO FOR FAIR MARKET VALUE. IF THE SURPLUS PROPERTY HAS NO VALUE, SUCH PROPERTY SHALL BE DISPOSED OF ACCORDING TO ADMINISTRATIVE DISCRETION.							

EAGLE PASS INDEPENDENT SCHOOL DISTRICT

MEMORANDUM

Marked for Excellence

To:	Ismael Mijares, Assistant Superintendent for Business and				
From:	Luis Vélez, Purchasing Director	AF	Digitally signed by Luis A. Vélez Date: 2014.07.03 09:04:57		
Date:	Wednesday July 2, 2014	0.	-05'00'		
Subject:	Request to Declare Property as S	Surplus			

Please consider this memorandum as a request to declare the attached list of items as surplus property due to their deteriorated condition, irreparability, and/or obsolescence.

In accordance with Board Policy CI, the school board may dispose of property that is no longer necessary for District operations and shall do so for fair market value. If the surplus property has no value, such property shall be disposed of according to administrative discretion. Administrative policy states that items shall be disposed of in the most cost efficient manner, including, but not limited to, selling at any price, giving away, or destroying the property.

Please contact me at the Department of Purchasing should you need any further information regarding this matter.

1420 EIDSON ROAD • EAGLE PASS, TEXAS 78852 • TEL (830) 773-5181 • WWW.EAGLEPASSISD.NET

F-280

AN EQUAL OPPORTUNITY EMPLOYER

EAGLE PASS INDEPENDENT SCHOOL DISTRICT SURPLUS PROPERTY

TRANSFER FORM 14588	MAINTENANCE DEPT.	PORTABLE BUILDING	PORTABLE BUIDLING		1
				OBSOLETE	1
-					· · · · ·
		·····			
			· · · · · · · · · · · · · · · · · · ·		
		<u> </u>			
					· · · · · · · · · · · · · · · · · · ·
					<u> </u>
	· · · · · · · · · · · · · · · · · · ·				
	w				
					ļ
	·				I
					1
			<u> </u>		
				Image: Section of the section of th	And </td

Damaged = Not in working condition or unable to perform intended task. Obsolete = antiquated, replaced, or no longer wanted/needed but may be in working condition.