



Harvey School District 152 Field Trip Approval Form

School(s): Brooks Middle School

Date of Request: 12/9/16

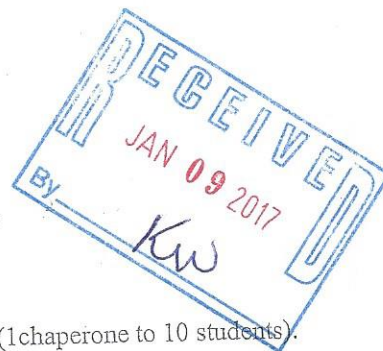
Types of Field Trips: Day Trip Overnight Trip Out-of-Town Trip

Educational rationale for the field trip: Because of our reputation as a state track power we have been asked to participate in the elite track and field meet held annually in East St. Louis, IL. This meet which is an open meet allows numerous participants to compete against the best in the state.

Date(s) of proposed trip:	<u>April 7th & 8th</u>	# of Students Participating	<u>24</u>
Staff requesting trip:	<u>Ben Averyheart</u>	# of Chaperones	<u>5</u>
Date/Time of Departure:	<u>April 7th 3pm</u>	Date/Time of Return:	<u>April 8th 9pm</u>
Destination(s):	<u>East St. Louis, IL</u>	Lunch Arrangements:	<u>School box lunch</u>
Source(s) of Funding:	<u>Athletic Funds</u>	Cost per Student:	<u>\$30.00</u>
Total Cost of Trip:	<u>\$511.88</u>	Type of Transportation:	<u>(2) 15 passenger vans</u>
Number of days of school or instruction missed:	<u>0</u>	Emergency/Medical Arrangements:	<u>Obtain emergency slips from students</u>

Names of adult chaperones accompanying group:

- Ben Averyheart
- Marilyn Whitfield
- Albert Boone
- Ravi Shah
- Pat Jackson
- _____



Notes:

- Adequate male and female chaperones must be provided at a ratio of 1:10 (1 chaperone to 10 students).
- Chaperones must be approved by Principal and must have completed a criminal background check.
- A written evaluation of the trip must be filed in the office of the principal within three days following the field trip.
- Written permission from the parent for his/her child to take trip must be filed with the principal.
- Field Trip Approval Form must be submitted to the Office of Special Services:
 - Two (2) weeks for regular day trip
 - One (1) month for overnight and/or out-of-town trips

[Signature] 12-9-16
Signature of Principal /Date

[Signature] 1/12/2017
Signature of Superintendent /Date (Overnight and Out of Town)

A detailed itinerary for the proposed trip must be included with the form.

Revised 10/13

JAN 17 4:27 PM

Itinerary for East St. Louis, IL Track & Field Meet

April 7th, 2017

Departure : Brooks Middle School

Time: 3pm

Arrive at Hotel: Holiday Inn Express St. Louis-Central West End

4630 Lindell Blvd

St. Louis, MO 63108

April 8th, 2017

Depart from Hotel @ 8am

Arrive at Clyde Jordan Stadium

4901 Dawn Harper Dr.

East St. Louis, IL 62205

Departure from Stadium to Gwendolyn Brooks Middle School



GWENDOLYN BROOKS MIDDLE SCHOOL

14741 Wallace Street, Harvey, IL 60426

708-333-6390

FAX 708-333-3177

Mr. Michael Allen, Principal
Ms. Willa Gueringer, Assistant Principal
Mr. Robert Rizzo, Assistant Principal



REQUEST FOR EDUCATIONAL FIELD TRIP

Grade: 7th & 8th Teacher: Ben Averyheart

Destination: Clyde Jordan Stadium 4901 Dawn Harper Dr, East St. Louis, IL 62205

Date: April 7th & 8th 2017 Time: 3pm

Purpose Of Trip: Because of our reputation as a state track power, we have been asked to participate in the elite track and field meet held annually at East St. Louis, IL. This meet which is an open meet allows numerous participants to compete against the best in the state.

Method Of Transportation: (2) 15 passenger vans

Bus Company: N/A

Number of Students Attending: 24

Cost Per Student: \$30

Number of Chaperones Attending: 5

**PARENT MUST BE INFORMED AS TO DETAILS
AND SIGNED PERMISSIONS SLIPS ARE REQUESTED**

Date Submitted: 12-9-16 Teacher Signature: Benjamin Averyheart

Date Approved: _____ Principal Signature: _____

***A CERTIFIED TEACHER IS REQUIRED FOR EVERY 15 STUDENTS**

Submit 2 copies-one will be returned to you



GWENDOLYN BROOKS MIDDLE SCHOOL

14741 Wallace Street, Harvey, IL 60426

708-333-6390

FAX 708-333-3177

Mr. Michael Allen, Principal
Ms. Willa Gueringer, Assistant Principal
Mr. Robert Rizzo, Assistant Principal

PARENT PERMISSION FORM FOR FIELD TRIPS

I/We, _____ the parents/guardians of _____

Understand that there is a field trip being planned to _____
On April 17th & 18th at a cost of \$ 30.00. We also understand that transportation will be provided by

The Track & Field Coaches at a cost of \$ 0.

The students will depart from the building at approximately 3 am/pm and will return at approximately 9 am/pm.

The money is due by March 17, 2017. Please submit only cash or money order; no checks are accepted.

I/We hereby grant permission for our son/daughter to participate. I/We understand that adequate and appropriate supervision will be provided.

In the event of an injury requiring medical attention, I/we hereby grant permission to the supervising teacher(s) or staff to attend to my son/daughter. If the injury warrants further medical attention, I/we expect every effort will be made to contact me to receive my specific authorization before action is taken. If efforts to contact me are unsuccessful, I/we grant permission for necessary medical treatment to be given. In addition, I/we hereby give my permission to the supervising teacher(s) or staff to take my child to the physician, dentist, or to the hospital if an accident or serious illness occurs on the trip and I cannot be located.

In the event that a student must return to Brooks Middle School for reasons of failure to conform to rules established by the teacher in charge, etc. I/we understand that the appropriate disciplinary action will be taken.

This permission slip also serves as a contract that the student and parent(s) understand and agree to the guidelines from each teacher as to making up missed assignments.

Student Name (Please Print) _____

Parent or Guardian (Please sign) _____

Home Phone _____ Work Phone _____ Cell Phone _____



Marilyn Whitfield <mrs.m.whitfield21@gmail.com>

Confirmed: Enterprise Rent-A-Car Reservation 1131851102 at GG CALUMET CITY

1 message

Enterprise Reservations <No-Reply@enterprise.com>

Fri, Dec 9, 2016 at 3:16 PM

To: mrs.m.whitfield21@gmail.com



Visit enterprise.com

YOUR RESERVATION IS CONFIRMED

Thank you for your reservation
Your confirmation number is 1131851102

Pick-Up Details

Location	GG CALUMET CITY
Date & Time	Friday, April 7, 2017 @ 12:00 PM
Address	410 RIVER OAKS W CALUMET CITY, IL 60409-5433
Phone	(708) 891-1002
Hours	Fri 7:30 AM-6:00 PM

Return Details

Location	GG CALUMET CITY
Date & Time	Sunday, April 9, 2017 @ 12:00 PM
Address	410 RIVER OAKS W CALUMET CITY, IL 60409-5433
Phone	(708) 891-1002
Hours	Sun 10:00 AM-1:00 PM

Renter Details

Name	MARILYN WHITFIELD
Email	mrs.m.whitfield21@gmail.com
Phone	(708) 843-3042

Membership

Membership Number	CKC53VP
Loyalty Program	Enterprise Plus

Contract Information

Account Name ENTERPRISE PLUS

Pricing Details

Vehicle Class 15 passenger Van
Ford Transit Wagon or Similar

Rates

Vehicle

TIME & DISTANCE	2 DAILY @ \$119.99	\$239.98
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Taxes and Fees

AUTO RENTAL TAX (11.0%)		\$25.36
VLCRF		\$2.60

Savings

DISCOUNT (5.0%)		-\$12.00
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Estimated Total **\$255.94**

VIEW / MODIFY / CANCEL

Need a ride from your place to ours? No problem.

Just call us and provide your confirmation number and/or account number. We can pick you up from many convenient locations.

Please note: This service must be requested 24 hours in advance of the pick-up time indicated on your reservation. Geographic and other restrictions may apply.

Renter Requirements

All renters and additional drivers must be 21 or older, have a valid driver's license and a major credit card in their name. Driver's licenses are accepted from any USA state or territory, from a Canadian province or from an international country. Licenses from outside the USA or Canada also may require an international driver's permit. International driver's permits are valid only if presented with the original local license. Individuals with learner's permits are not eligible to rent. U.S. government employees ages 18 or older will not incur a young driver surcharge when renting for authorized government travel.

AGE –

The underage surcharge for drivers between the ages of 21 and 24 is \$12 per day. Renters between the ages of 21 and 24 may rent the following vehicle classes: Economy through Full Size cars, Compact SUVs, Intermediate SUVs, Minivans, Standard Pickup Trucks and Cargo Vans.

NON CREDIT CARD DEPOSITS –

Debit cards are accepted at time of rental with a current copy of any one of the following (dated within the last 30 days and with no more than \$100 past due): non-prepaid telephone bill, electric bill, gas bill,

sewer bill or water bill, in the renter's name with his or her current address. The renter's name and address must match their driver's license, and their driver's license must have been issued from Illinois or Indiana. Renters age 21-24 that are using a debit card or money order must also provide proof of a full coverage insurance policy in their name in addition to the requirements mentioned above.

Money orders are accepted at time of rental with two current copies of any two of the following (dated within the last 30 days and with no more than \$100 past due): non-prepaid telephone bill, electric bill, gas bill, sewer bill or water bill, in the renter's name with his or her current address. The renter's name and address must match their driver's license, and their driver's license must have been issued from Illinois or Indiana. Renters age 21-24 that are using a debit card or money order must also provide proof of a full coverage insurance policy in their name in addition to the requirements mentioned above.

Renters using a debit card or money order as a deposit may rent the following vehicle classes: Economy through Full Size cars, Compact SUVs, Intermediate SUVs, Minivans, Standard Pickup Trucks and Cargo Vans.

DEPOSIT AMOUNT –

A deposit of either an additional \$50 more than the cost of the rental or \$250 total, whichever is greater, will be taken at the time of rental pickup. The deposit funds will not be available for use until after the vehicle has been returned. Cash and prepaid cards are not acceptable forms of rental deposit. Enterprise is not responsible for any overdraft fees incurred.

Forms of Payment

The following forms of payment are accepted at the end of the rental.

VISA®
MasterCard®
American Express®
Discover Network®
Debit Card
Travelers Check
Prepaid Gift Card
Money Order

Additional authorizations from your account will be obtained to cover the cost of the rental charges. Enterprise is not responsible for any overdraft fees incurred.

Additional Driver

Additional drivers must meet same rental qualifications as the renter, except spouse or domestic partner. Additional drivers must appear at the rental counter with the primary renter. There will be an additional charge of \$10 per day for each additional authorized driver other than a spouse or domestic partner, unless other contractual conditions apply. There is a limit of three additional driver per rental contract. A spouse or domestic partner is the only permitted additional driver on non-credit card deposit. Additional drivers must be 21 or older.

Mileage Policy

Mileage is unlimited in the continental USA.

Damage Waiver

Damage Waiver (DW) for this branch is 13.50 USD per day. DW is offered at the time of rental for an additional daily charge. If the renter accepts DW, Enterprise waives or reduces the renter's responsibility for loss of, or damage to, the rental vehicle, (including but not limited to towing, storage, loss of use, administrative fees and or diminishment of value,) subject to the terms and conditions of the rental agreement and applicable laws. DW is not insurance. The purchase of DW is optional and not required to rent a car. The protection provided by DW may duplicate the renter's existing coverage. Enterprise is not qualified to evaluate the adequacy of the renter's existing coverage; therefore the renter should examine his or her credit card protections, automobile insurance policies or other sources of coverage that may duplicate the protection provided by DW.

Personal Accident Insurance

PERSONAL ACCIDENT INSURANCE (PAI) FOR THIS BRANCH RANGES BETWEEN \$3.00 AND \$7.00 PER DAY. - PERSONAL ACCIDENT INSURANCE (PAI) IS OFFERED AT THE TIME OF RENTAL FOR AN ADDITIONAL DAILY CHARGE. IF ACCEPTED, PAI PROVIDES THE RENTER AND PASSENGERS WITH ACCIDENT MEDICAL EXPENSE, ACCIDENTAL DEATH AND AMBULANCE EXPENSE BENEFITS. BENEFITS ARE PAYABLE IN ADDITION TO ANY OTHER INSURANCE COVERAGE THE RENTER OR PASSENGERS MAY HAVE. THIS IS A SUMMARY ONLY. PAI IS SUBJECT TO THE PROVISIONS, LIMITATIONS AND EXCLUSIONS OF THE PAI POLICY UNDERWRITTEN BY EMPIRE FIRE AND MARINE INSURANCE COMPANY. THE PURCHASE OF PAI IS OPTIONAL AND NOT REQUIRED TO RENT A CAR. THE COVERAGE PROVIDED BY PAI MAY DUPLICATE THE RENTER'S EXISTING COVERAGE. ENTERPRISE IS NOT QUALIFIED TO EVALUATE THE ADEQUACY OF THE RENTER'S EXISTING COVERAGE; THEREFORE THE RENTER SHOULD EXAMINE HIS OR HER PERSONAL INSURANCE OR OTHER SOURCES OF COVERAGE THAT MAY DUPLICATE THE COVERAGE PROVIDED BY PAI.

Supplemental Liability Protection

Supplemental Liability Protection (SLP) for this branch is 14.99 USD per day. Supplemental Liability Protection is offered at the time of rental for an additional daily charge. If accepted, SLP provides the renter and authorized drivers with up to 1,000,000 USD combined single limit for third party liability claims. If the renter accepts SLP, Enterprise provides third party liability protection up to the applicable minimum financial responsibility limit and Empire Fire And Marine Insurance Company provides excess third party liability insurance coverage from the applicable minimum financial responsibility limit to 1,000,000 USD. This is a summary only. SLP is subject to the terms, conditions, provisions, limitations and exclusions in the supplemental rental liability insurance excess policy underwritten by Empire Fire And Marine Insurance Company. The purchase of SLP is optional and not required to rent a car. The coverage provided by SLP may duplicate the renter's existing coverage. Enterprise is not qualified to evaluate the adequacy of the renter's existing coverage, therefore the renter should examine his or her personal insurance policies or other sources of coverage that may duplicate the coverage provided by SLP.

Roadside Protection

If accepted, Roadside Assistance Protection provides the renter with 24/7 roadside assistance, where available, without additional charge. RAP includes the following benefits: replacement of lost keys, including remote entry devices; flat tire service, if no inflated spare is available, the vehicle will be towed. The cost of replacement tire is not covered by RAP; lockout service, if keys are locked inside the vehicle; jumpstarts; fuel delivery service for up to 3 gallons, or equivalent liters, of fuel if vehicle is out of fuel. RAP services only are available in the United States and Canada. Roadside Assistance Protection is void and of no effect if, at the time of the incident necessitating roadside assistance, the renter or any authorized driver were in violation of the rental agreement, including, without limitation, the prohibited uses and violations set forth therein. In such cases, roadside assistance will be available, but standard charges may apply. In New York, California, Nevada and Kansas the cost of the key will not be covered, only the service to deliver the key or perform the lockout service will be covered. Roadside Assistance Protection at this location costs between \$3.99 and \$6.99.

Following mileage rule applies:

Unlimited

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Marilyn Whitfield <mrs.m.whitfield21@gmail.com>

Confirmed: Enterprise Rent-A-Car Reservation 1131851080 at GG CALUMET CITY

1 message

Enterprise Reservations <No-Reply@enterprise.com>
To: mrs.m.whitfield21@gmail.com

Fri, Dec 9, 2016 at 3:16 PM



Visit enterprise.com

YOUR RESERVATION IS CONFIRMED

Thank you for your reservation
Your confirmation number is 1131851080

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Renter Details

Name	MARILYN WHITFIELD
Email	mrs.m.whitfield21@gmail.com
Phone	(708) 843-3042

Membership

Membership Number	CKC53VP
Loyalty Program	Enterprise Plus

Contract Information

Account Name ENTERPRISE PLUS

Pricing Details

Vehicle Class 15 passenger Van
Ford Transit Wagon or Similar

Rates

Vehicle

TIME & DISTANCE	2 DAILY @ \$119.99	\$239.98
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Savings		
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Following mileage rule applies:
Unlimited

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EE Decision Tree

Child Rating Details

Student Initials	kLM
Gender	Male
DOB	07/07/2011
District	Harvey SD 152
Type of Early Childhood Program	Public Kindergarten
Code As	30