

**INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, Minnesota**

**SCHOOL BOARD MEETING  
July 29, 2014**

A School Board Meeting of Independent School District No. 831, Forest Lake, Minnesota was called to order by President Rob Rapheal at 6:00 pm on Thursday, July 29, 2014, at the School District Offices. At roll call the following members were present: Kathleen Bystrom, Julie Corcoran, Dan Kieger, Karen Morehead, Rob Rapheal, Gail Theisen, Erin Turner, and Superintendent Linda Madsen ex officio.

**3.0 CONSENT AGENDA ITEMS:** Member Morehead moved to approve Consent Agenda items 3.1-3.3. The motion was seconded by Member Theisen, all members voted aye and the motion carried.

3.1 Bills as of July 29, 2014

3.2 Approved Classified Personnel

Resignation:

Allaman, Vicki – Special Education Paraprofessional II at Forest View Elementary, effective June 30, 2014.

Carver, Kimberly – School Age Care Program Aide at Lino Lakes Elementary, effective July 7, 2014.

Davis, Kimberly – School Age Care Program Aide at Lino Lakes Elementary, effective June 30, 2014.

Spreeman, Maribeth – Cook Helper/Short Hour at St. Peter's Elementary, effective July 18, 2014.

Recommendation of Employment:

Elam, Michael – Ice Arena Manager at the Forest Lake Sports Center, effective August 11, 2014. (Open position)

Holmberg, Heather – Custodian, B shift at Century Jr. High, effective July 14, 2014. (Open position)

Authorization of Transfer:

Shusta, Kathleen – from Cook Helper/Short Hour at Southwest Jr. High, 3 hours per day and 175 days per year to Cook Helper/Long Hour at Forest Lake Elementary, 4.5 hours per day and 178 days per year, effective August 21, 2014. (Open position)

Leave of Absence:

Belko, Greg – Head Custodian at Scandia Elementary, leave of absence from July 11, 2014 through July 23, 2014.

Peterson, William – Night Lead Custodian at Forest Lake Sr. High, leave of absence from February 4, 2014 through unknown.

Additional Positions:

Cook Manager position at Lakes International Language Academy Headwater Campus, 8 hours per day and 185 days per year, effective the beginning of the 2014-15 school year. This additional position to be paid through the Food Service Fund.

Cook Helper/Long Hour position at Lakes International Language Academy Headwater Campus, 6 hours per day and 180 days per year, effective the beginning of the 2014-15 school year. This additional position to be paid through the Food Service Fund.

Cook Helper/Short Hour position at Lakes International Language Academy Headwater Campus, 3 hours per day and 175 days per year, effective the beginning the 2014-15 school year. This additional position to be paid through the Food Service Fund.

Preschool Educator position at Early Childhood Family Center, 22-30 hours per week and 31 weeks per year, effective at the beginning of the 2014-15 school year. This additional position to be funded through Community Education.

School Age Care Assistant Site Manager position at Linwood Elementary, 3.5 hours per day and 52 weeks per year. This additional position to be paid for by Community Education.

School Age Care Assistant Site Manager position at the Central Learning Center Steps Ahead program, 6.5 hours per day and 52 weeks per year. This additional position to be paid for by Community Education.

School Age Care Assistant Site Manager position at Wyoming Elementary Steps Ahead program, 6.5 hours per day and 52 weeks per year. This additional position to be paid for by Community Education.

### 3.3 Approved Licensed Personnel

#### UNPAID LEAVE OF ABSENCE:

1. Potthoff, Kathryn: Approximate dates: 10/10/14-10/31/14
2. Vojtech, Devon: Approximate dates: 12/19/14-1/16/15

#### RESIGNATION/RETIREMENT:

1. Fisher, Carissa: resign effective end of 2013-14 school year
2. Manni, Scott: resign effective 7/14/14
3. Walsh, Penny: resign effective end of day on 7/23/14
4. Wilcox, Susan: resign effective end of 2013-14 school year

#### EMPLOYMENT:

1. Baker, Heather: 1.0 FTE effective start of 2014-15 school year
2. Bautista, Eduardo: 1.0 FTE effective start of 2014-15 school year
3. Brian (Totzke), Tiffany: 1.0 FTE effective start of 2014-15 school year
4. Kirchberg, Kira: 1.0 FTE effective start of 2014-15 school year
5. Palmquist, Shalee Rae Dunaski: 1.0 FTE effective start of 2014-15 school year
6. Walls, Jennifer: 1.0 FTE effective start of 2014-15 school year

#### TRANSFER:

Haven, Elizabeth: from Senior High English Teacher to Q-Comp Coordinator with 3 extended weeks of employment, effective with the start of the 2014-15 school year

#### 4.0 SUPERINTENDENT'S REPORT

Assigning school board member building liaisons will be on the August 7 agenda. Superintendent Madsen passed out current building liaisons for members to look over and decide if they want to keep as is or change. There needs to be at least one liaison for each school building.

Dr. Madsen talked this week with John Messelt, the strategic planning consultant. In February the strategic planning committee will meet to discuss progress on the plan.

#### 5.0 OLD BUSINESS:

5.1 Bond Discussion: Committee meetings began this week. The week of August 11 is when all board members will report on the meetings they attended. They will provide a summary of answers to the questions being asked as well as other feedback.

John Freed indicated that he and other community members want to meet to discuss the bond. This meeting will be at the district office on July 31 at 6 pm.

The survey is close to being completed by Bill Morris and could possibly begin tomorrow or Thursday. Results from the survey will be brought to the board August 11, 12 or 13. Once this information has been presented, the board will meet again discuss whether or not to go out for a vote in November. To prepare for the possibility of moving forward, and before sending information for Review and Comment, Dr. Madsen told board members that a preliminary conversation needs to be had with MDE. She asked the board to direct her to begin the conversation. Member Morehead made the motion for Superintendent Madsen to begin the conversation with MDE. The motion was 2<sup>nd</sup> by Member Theisen, all members present voted aye.

6.0 NEW BUSINESS: There was no new business.

As there was no further business, Member Theisen moved to adjourn. The motion was seconded by Member Bystrom. All members present voted aye and the meeting adjourned at 6:11 pm.

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Rob Rapheal

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President

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Kathleen Bystrom

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Clerk