

DRAFT MEETING MINUTES – BOARD WORK SESSION SEPTEMBER 26, 2023

Board Members Present:

Dr. Karen Pérez, Chair
Sunita Garg, Vice Chair (*virtually*)
Susan Greenberg
Dr. Melissa Potter
Justice Rajee
Dr. Tammy Carpenter

Board Members Absent:

Ugonna Enyinnaya

Staff Present:

Dr. Gustavo Balderas	Superintendent
Dr. Heather Cordie	Deputy Superintendent for Teaching & Learning
Dr. Carl Mead	Deputy Superintendent for Operations & Support Services
Michael Schofield	Associate Superintendent for Business Services
Kerry Delf	Chief of Staff
Shellie Bailey-Shah	Public Communications Officer
Camellia Osterink	General Counsel

The meeting was open to the public to attend in person or via live stream on YouTube.

I. OPEN MEETING

Board Chair Dr. Karen Pérez called the work session to order at 5:30 p.m. She noted five board members were present in person, Sunita Garg was attending virtually and Ugonna Enyinnaya was excused.

II. BOARD OPERATING AGREEMENTS

Consultants Mike Scott and Erica Lopez shared information on the draft board operating agreements. The board reviews and updates its operating agreements regularly, generally each year. The board had not approved current operating agreements in the last couple years and board leadership worked to develop a draft for consideration. Following board discussion of that draft in the August 15 board retreat, Mr. Scott and Ms. Lopez were tasked with developing a more succinct version of the agreements that addressed items most commonly encountered by board and support teams (such as helping the board to understand their role, outlining how the board and superintendent work together, protecting against dysfunction and conflict, and helping to focus time and energy on improving student achievement).

After the presentation, the board broke into small groups with a cabinet member to discuss different sections of the operating agreements, provide feedback, and pose any questions to be clarified. Mr. Scott and Ms. Lopez said they would work to remove any redundancies and present an amended set of draft operating agreements to be considered at the October board meeting, with approval of the agreements slated for the board meeting in November.

III. CLOSE MEETING

Dr. Pérez adjourned the work session at 6:35 p.m.

Belong. Believe. Achieve.