



PROMOTING EXCELLENCE • CREATING THE FUTURE

CALALLEN INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES AGENDA ITEM

MEETING DATE: November 11, 2024

AGENDA ITEM TITLE: Consider and take possible action regarding proposed ranking of Geo-forensic Engineering Services (2023 Bond), including possible contract approval with top-ranked firm and/or approval of ranking and delegation of authority to Superintendent or her designee to finalize negotiations and execute a contract

PRESENTER: Mrs. Ramos

- | | | |
|--|---------------------------------------|--|
| <input type="checkbox"/> Presentation/Communications | <input type="checkbox"/> Consent | <input checked="" type="checkbox"/> Action |
| <input type="checkbox"/> Informational Report | <input type="checkbox"/> Old Business | <input type="checkbox"/> Discussion Only |

SUMMARY: As part of the voter approved Bond 2023 program, the District will require services from licensed engineers on various projects. Engineers are providers of professional services and must be selected in accordance with the Professional Services Procurement Act (PSPA) rather than on the basis of competitive bidding or another method of competitive procurement. Tex. Educ. Code § 44.031(f). In procuring architectural or engineering services, a school district must first select the most highly qualified provider of those services on the basis of demonstrated competence and qualifications and then attempt to negotiate a contract at a fair and reasonable price. Tex. Gov't Code § 2254.004(a). The best practice for completing the first step under the PSPA is to evaluate architects or engineers using a Request for Qualifications (RFQ). On May 15, 2023, the Board delegated the authority to the Superintendent to rank and select one or more professional service providers for architectural/engineering services for design (step 1), negotiate a contract at a fair and reasonable price (step 2), and make a recommendation to the Board for final approval.

Due to issues at Calallen Middle School, Administration released the RFQ for engineering services on September 23, 2024. The RFQ requested qualification statements for services from Texas-licensed engineers to assist in a structural analysis and issue a report of findings for the Middle School Addition. The report should be developed and delivered in a form that can then be utilized or referenced to create a Scope of Work for future repair efforts. Geotech Engineering and Testing's response was graded and scored based upon established evaluation criteria, and selected as the most highly qualified provider of those services on the basis of

demonstrated competence and qualifications. Administration then requested the firm’s schedule of labor rates.

DISTRICT PRIORITIES:

PRIORITY 1: Building and Sustaining a Culture of Performance and Preparedness for Life Beyond High School	N/A
PRIORITY 2: Building and Sustaining a Culture of Faculty and Staff Commitment	N/A
PRIORITY 3: Increasing Community Engagement and Commitment	N/A
PRIORITY 4: Effective and Efficient Operations	4.1 Ensure Strong Financial Stewardship

RECOMMENDATION: The Administration recommends the Board approve the ranking as presented and delegation authority to the Superintendent to negotiate and execute an agreement with the top ranked firm, Geotech Engineering and Testing, for an amount not to exceed \$125,000.00.

MOTION LANGUAGE: No specific language required.

I move that the Board approve the ranking of the Geo-forensic Engineering Services (2023 Bond) as proposed by Administration, which offers the best value to the District based demonstrated competence and qualifications pursuant to Texas Government Code Ch. 2254.004(a), and authorize the Superintendent or her designee to negotiate an agreement with the top-ranked firm, and if an agreement cannot be reached to terminate negotiations and go onto the next-ranked firm and so on until an agreement can be reached, and further authorize the Superintendent to execute an agreement in a form approved by legal counsel in an amount not to exceed \$125,000.00 and report back to the Board at the next meeting regarding the final agreement.

FUNDING SOURCE AND FINANCIAL IMPACT: Not Applicable

Funding Source: Bond 2023	Financial Impact: See Table Below
---------------------------	-----------------------------------

Projects	Bond 2023 Budget	Proposed Contract	Over/(Under) Budget
Deferred Maintenance	\$3,112,000	\$2,148,667 (CHS B Gym Roof Repairs & Wood River Foundation & Plumbing Repairs +\$125,000 Geoforensic Eng Services \$2,273,667 Total	(\$838,333)