

**VICKSBURG COMMUNITY SCHOOLS**  
**Board of Education**  
**VHS PAC – 7:00 pm**  
**MINUTES**

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Members Present: Wil Emmert, Deborah Harsha, David Schriemer, Rudy Callen, Tina Forsyth, Carol Lohman, and Virgil Knowles

Secretary Karen Hill

Administrators Present: Charles Glaes, Stephen Goss, Keevin O'Neill, Adam Brush, Matt VanDussen, Laura Kuhlman, Michael Roy, Mike Barwegen, Ruth Hook, Tonya Nash, Maureen Ouvry, Ric Beers

Guests Present: Dave Russel, Dustin Collins, Alyssen Bryant, Richy Livingston, Rich Livingston, Tracy Livingston, Shirley Axtell, Shannon Scott, Eileen Scott, Patrick Callahan, Audri Callahan, Jack & Carol Callahan, Jeff & Karen Fist, Harvey and Gertie BonTrager, Keenan Erb, Gregg Erb, Lisa Erb, Peggy Makowski, McKenzie Ervin, Garrett Ervin, Robert Collins, Eric Teall, Anthony Klein, David Smith, Tim Callahan, Megan Aldworth, Nancy Aldworth, Patrick Aldworth, Bobbie Deryke, Olivia Welch, Shawn Welch, Vicki White, Margie Perrin, Gabi Perrin, Sarah Stasik, Chad Bowersox, Kylie East, Ted McNett, Barbara Vader, Liz Ratashak, Jon Kachniewicz, Paul Jones, Ed Sharp, Michaelene Glowacz

**I. SUPERINTENDENT'S REPORT**

**A. Recognitions**

1. Class of 2015 Recognitions - Keevin O'Neill: Mr. O'Neill recognized the list of seniors who have achieved awards and their parents.

**B. Legislative Report:** Supt. Glaes statement referred to the Governor's, the House, and the Senate budget proposals.

**C. Kindergarten Enrollment Update:** Kindergarten enrollment is currently up from last year at this time.

**D. Special Education Millage:** On May 5 a six year 1.5 Mil Special Education millage will be placed on the ballot with the intent to more fully fund the mandated special education costs throughout the county. Vicksburg now must pay \$500,000 out of the General Fund to pay unfunded Special Education costs.

**E. Important Dates:** Supt. Glaes referred to the listing of important dates in the packet.

1. Special Education Millage - May 5, 2015
2. Graduation - May 31, 2015
3. Last Day of School - June 9 - 1/2 Day for Students, Full Day for Staff

4. Retirement Reception - June 9, 2014
5. July Organizational Meeting - July 13, 2015

## II. REPORTS AND PUBLIC INQUIRY

### A. Business and Finance Report - Steve Goss

1. Budget Progress Report for the Month Ending March 31, 2015: Asst. Supt. Goss reviewed the budget progress report for March, 2015 showing total revenues of \$14,430,073; total expenditures of \$15,101,675; and deficiency of revenues over expenditures of - \$671,602.
2. Bond Project Update: Asst. Supt. Goss reported that year to date expenditures for the bond project have totaled \$1,997,025 leaving a fund balance of \$4,418,413.
3. Best Practice Resolution: Asst. Supt. Goss reported that this is the third year to have the opportunity to apply for incentive funding for what the legislature considers best practice. The District has met all nine of the requirements. Mr. Goss is recommending approval of the resolution later on the agenda.
4. Munetrix Fiscal Rating for Michigan Public Schools: Mr. Goss reported that Vicksburg was one 30 Michigan school districts to receive perfect financial scores from the Munetrix fiscal rating system.
5. Custodial RFP Results: Mr. Goss stated clearly that he was reporting the custodial RFP results and was not making a recommendation to the Board at this time. The RFP was extremely comprehensive with seven bidders. Grand Rapids Building Services (GRBS) was the preferred vendor. Forty-one school districts (including Portage Public Schools) currently use GRBS. Staffing levels would remain the same, plus there would be a dedicated supervisor for VCS. All employees hired are subject to same background check as current employees. Savings total \$153,446. Mr. Goss responded to audience questions. The Board will have three options at the May meeting:
  1. No nothing - Keep custodial services the same as current
  2. Outsource based on attrition
  3. Outsource all custodiansMr. Goss stated that the District would continue to explore custodial cost savings and bring a recommendation to the Board at the May 11 regular board meeting.

- B. Performing Arts Center Annual Report - Tim Fuller: Mr. Fuller reported that it was an outstanding year for the performing arts and stated that his goal is to have a facility that is used to its full capacity from meetings to musicals.

- C. Audience: Bob Collins read a letter of appreciation to Vicksburg Schools after his retirement of 30 years employment with the District.

### III. BOARD ACTION REQUIRED

#### A. Approval of the Following Minutes

1. Open Session: A motion was made by Emmert and supported by Forsyth for approval of open session minutes.  
Motion carried unanimously.
  - a. March 9, 2015 Regular Meeting Open Session
  - b. April 13, 2015 Special Meeting Open Session
2. Closed Session: A motion was made by Emmert and supported by Forsyth for approval of closed session minutes.  
Motion carried unanimously.
  - a. March 9, 2015 Regular Meeting Closed Session
  - b. April 13, 2015 Special Meeting Closed Session

- B. Approval of the Following Invoices totaling \$181,830.55 - ROLL CALL VOTE: A motion was made by Callen and supported by Forsyth for approval of the following invoices totaling \$181,830.55.  
Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, Lohman, Knowles  
Nays: None  
Absent: None  
Abstain: None  
Motion carried unanimously.

1. March 13, 2015 = \$124,000.55
2. March 27, 2015 = \$57,830.00

- C. Approval of Disbursement of Funds for Purchases Made During February, 2015 Under the District's Purchase Card Program Totaling \$82,671.11 - ROLL CALL VOTE: A motion was made by Lohman and supported by Callen for approval of disbursement of funds for purchases made during February, 2015 under the District's purchase card program totaling \$82,671.11.  
Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, Lohman, Knowles  
Nays: None  
Absent: None  
Abstain: None  
Motion carried unanimously.

- D. Approval of Best Practices Incentive Resolution - ROLL CALL VOTE: A motion was made by Emmert and supported by Forsyth for approval of

Best Practices Incentive Resolution.

Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, Lohman, Knowles

Nays: None

Absent: None

Abstain: None

Motion carried unanimously.

- E. Approval to Extend the Following Administrative Team Members' Individual Contracts Based on Evaluations Through the 2014-15 School Year: A motion was made by Forsyth and supported by Callen for approval to extend the following administrative team members' individual contracts based on evaluations through the 2014-15 school year.

Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, Lohman, Knowles

Nays: None

Absent: None

Abstain: None

Motion carried unanimously.

1. Principals

- a. Keevin O'Neill - HS Principal
- b. Adam Brush - HS Asst. Principal
- c. Laura Kuhlman - MS Principal
- d. Matt VanDussen - MS Asst. Principal
- e. Mike Barwegen - TY Principal
- f. Ruth Hook - IL Principal

2. Directors/Supervisors/Coordinators

- a. Tonya Nash - Adult/Community Ed Director
- b. Maureen Ouvry - Food Service Director
- c. Michael Roy - Athletic Director

- F. Approval to Extend the Following Non-Line Position Contracts Based on Evaluations Through the 2014-15 School Year: A motion was made by Emmert and supported by Forsyth for approval to extend the following non-line position contracts based on evaluations through the 2014-15 school year.

Motion carried unanimously.

1. Tim Fuller - Performing Arts Center Manager

2. Karen Hill - Exec Asst to Supt/Office Manager
- G. Approval to Extend the Following Contract as per Contractual Agreement:  
A motion was made by Forsyth and supported by Lohman for approval to extend the following contract as per contractual agreement.  
Motion carried unanimously.
1. Stephen Goss - Asst Superintendent
- H. Approval of the Following Retirements Effective at the end of the School Year: A motion was made by Forsyth and supported by Callen for approval of the following retirements effective at the end of the school year.  
Motion carried unanimously.
1. Pat Moreno - Sunset Lake Principal - 27 years of service
  2. Marci Bailey - Sunset Lake 1st Grade Teacher - 23 years of service
  3. Marilyn Banner - Sunset Lake 1st Grade Teacher - 37 years of service
  4. James Nimmo - Indian Lake 3rd Grade Teacher - 38 Years of Service
  5. Forrest Baker - Middle School Social Studies Teacher - 17 Years of Service
  6. John O'Toole - Curriculum Coordinator - 28 Years of Service
  7. Robert Collins – Maintenance Supervisor – 30 Years of Service
- I. Approval of Resignation Request from Fred Stull - Sunset Lake School Psychologist - at the end of the school year: A motion was made by Lohman and supported by Emmert for approval of resignation request from Fresh Stull – Sunset Lake School Psychologist.  
Motion carried unanimously.
- J. Approval of VHS Student Senate Trip to Cedar Point on May 19, 2015. All costs to be covered by Student Senate and students. A motion was made by Lohman and supported by Forsyth for approval of VHS Student Senate Trip to Cedar Point on May 19, 2015. All costs to be covered by Student Senate and students.  
Motion carried unanimously.
- K. 2nd Reading Approval of the Following New or Revised Policies - ROLL CALL VOTE: A motion was made by Forsyth and supported by Harsha for 2<sup>nd</sup> reading approval of the following new or revised policies.  
Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, Lohman, Knowles  
Nays: None  
Absent: None  
Abstain: None  
Motion carried unanimously.

1. 0131.1 - Bylaws and Policies
  2. 1619.01/3419.01/4419.01 - Privacy Protections of Self-Funded Group Health Plans
  3. 1623/3123/4123 - Section 504/ADA Prohibition Against Disability Discrimination in Employment
  4. 2260 - Nondiscrimination and Access to Equal Educational Opportunity
  5. 5330.01 - Epinephrine Auto-Injectors
  6. 8321 - Criminal Justice Information Security
- L. 1st Reading Approval of Revisions to Policy 8510 - Wellness - Roll Call Vote: A motion was made by Forsyth and supported by Callen for 1<sup>st</sup> reading approval of revisions to Policy 8510 – Wellness.  
Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, Lohman, Knowles  
Nays: None  
Absent: None  
Abstain: None  
Motion carried unanimously.

There being no further business to come before the Board, President Knowles adjourned the meeting at 9:18 pm.

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President Virgil Knowles  
Date: May 11, 2015

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Secretary Karen Hill