

BUILDING MAINTENANCE RECREATION & INSURANCE COMMITTEE MEETING
MINUTES

Tuesday, August 3, 2021 – 12:00 p.m. Noon
Howard Male Conference Room/Zoom Room

Commissioners Present: John Kozlowski, Chair
Marty Thomson
Kevin Osbourne
Don Gilmet

Others Present: Stan Mischley, Manager, Alpena Resource Recovery Facility
Penny Wahoski, Fair Board
Cindy Johnson, Recycling/Alpena Resource Recovery Facility
Mary Centala
Gretchen Diffin
Dr. David Dargis
Dan Hibner, Alpena Recycling Representative
Tammy Sumerix-Bates, County Executive Manager
Wes Wilder, County Maintenance Superintendent
Lynn Bunting, Board Assistant

Commissioner Kozlowski called the meeting to order at 12:01 p.m.

INFORMATION ITEM: Cindy Johnson, Alpena Resource Recovery Facility, gave an update to the committee on the proposed new recycling facility and grants they will be seeking. Cindy presented the request for use of lots 22, 23 and 24 for their new recycling facility and passed out an updated map of the locations to the committee. Chair Kozlowski informed the committee that lots 7 thru 9 west of airport road was board approved. Discussion of County-owned lots 22-24 to lease to the Alpena Recycling Board as the County-owned lots cannot be purchased per FAA rules. Moved by Commissioner Gilmet and supported by Commissioner Thomson to recommend the below Action Item to the Full Board for approval. Roll call vote was taken: AYES: Commissioners Thomson, Gilmet, Osbourne, and Kozlowski. NAYS: None. Motion carried.

ACTION ITEM #1: The Committee recommends to approve the Alpena Recycling Board lease the county-owned lots 22, 23, and 24 in place of lots 7 through 9 for the new Alpena Resource Recovery Facility.

INFORMATION ITEM: Dr. David Dargis presented his request to the committee to purchase the old jail building/property from the County of Alpena. Dr. Dargis informed the committee that he would like to acquire for his current physician office to turn into a specialty office building. Dr. Dargis reported he would update and make improvements to the current building and develop it for proposed medical offices.

INFORMATION ITEM: Mary Centala and Gretchen Diffin presented the request to use the fairgrounds for the Northern Michigan Lamb & Wool Festival next year. Mary reported the festival is currently being held in West Branch and they would like to hold that event here in Alpena next year end of September 2022, which will include 80 vendors and draw more than 300

people to the event. Wes reported he check the dates for next year and has only one event booked right now and use of the fairgrounds is available the end of September at this time. Gretchen informed the committee that this is an indoor event and would like to use the Merchants Building, under the grandstand and the animal barns. Tammy reported the form is available on the county website and the following is not available for use: Draft Horse Barn, two poultry barns, and park not available. Tammy informed the group that animals are not allowed in the Merchant's Building and to use the arena is \$60 per day plus a deposit. Gretchen reported she will contact Wes after August 17, 2021, as their board will meet at that time for approval.

INFORMATION ITEM: Chair Kozlowksi reported the Sheriff will go through the old jail on contents and recommends that the committee do a walk through after the Sheriff's Office takes what they need out of the old jail building.

INFORMATION ITEM: Discussion on walking through old jail, drafting RFP with specific guidelines, set date due for RFP, put out for bids, review, and present recommendation to full board for the old jail property/building at the next committee meeting in September.

INFORMATION ITEM: Chair Kozlowski discussed departments possibly cleaning their own offices and Maintenance Staff would clean common areas. Chair Kozlowksi informed the committee that he will investigate the policies/handbook and bring to next meeting in September.

INFORMATION ITEM: Wes gave an update on the following:

- 1) LED lights - no costs yet.
- 2) Water Coolers - bid recommendation from Restrooms Direct – Wes will order six water coolers. (one included for the lower level of the courthouse)
- 3) Mag locks are ordered and will be installed for the Annex Building.
- 4) Bleacher boards were ordered last week, and the bleacher boards were replaced on Sunday with the old lumber disposed. Wes reported the wood is treated and he can put water sealer on them in the future.

INFORMATION ITEM: Wes informed the committee that the Health Department needed an AC Unit, and he purchased in the amount of \$5,210, which was paid out of the Health Department Fund.

INFORMATION ITEM: Wes gave an update on the roof repair for the Courthouse reporting he could not find where the leak is coming from, and the roof is over 20 years old. Discussion on ARPA funds for the roof and Wes will get a quote. Wes reported the Merchants Building roof and lower part of the roof for the pool was done last year and the upper part of the roof on the pool was also completed previously. Wes reported the caretaker's home, barns and restrooms roofs have been done. Wes informed the committee that the Animal Control Building roof needs repair, though it is not leaking at this time, he will put in his 2022 budget request. Wes reported the Grandstand roof also needs repair or replacement. Discussion to evaluate grandstand use and whether to remove and building a new building for other purposes as well. Commissioner Thomson recommends to look at the grandstand roof and structure to see if it is safe.

INFORMATION ITEM: Commissioner Osbourne gave an update on the Alpena County Horse Development Committee – 4H contract reporting they are not a 501(c) 3 organization and are needing an entity to be their fiduciary. Discussion on a 5-year lease and for group to supply financial assurances they have money for the project. Commissioner Osbourne reported he will

contact Sienna Suszek from 4H and coordinate a meeting with Sienna, Pennie (4-H Horse Development Club) and their group then update the committee.

INFORMATION ITEM: Chair Kozlowski reported the Fairboard would like to be billed every quarter instead of monthly. Discussion on larger bills to be billed monthly. Moved by Commissioner Thomson and supported by Commissioner Gilmet to recommend the below Action Item. Roll call vote was taken: AYES: Commissioners Thomson, Osbourne, Gilmet, and Kozlowski. NAYS: None. Motion carried.

ACTION ITEM #2: The Committee recommends to approve billing the Fairboard quarterly instead of monthly through the year except for fair week bills.

INFORMATION ITEM: Chair Kozlowski informed the committee that the budget items for 2022 will be discussed and recommended at the next meeting in September. Wes reported he will bring quotes to the next committee meeting in September for items he wants budgeted.

INFORMATION ITEM: Chair Kozlowski reported there are two new people for the Public Defender's Office. Wes reported he met with the Public Defender Rick Steiger and Chief Assistant Julie Miller on a location for their office and toured the basement of the County Annex building and they advised him that the space is not big enough for their office. Chair Kozlowski they will discuss further at the Court Committee meeting.

INFORMATION ITEM: Discussion on Health Department Building and current lease expires in 2036 then yearly with 30 days out and to notify the college 30 days prior to lease expiring. Commissioner Thomson reported the County owns the building but not the property which is owned by the college. Marty and Bob met with college representatives re: the property. Wes reported the roof of the Health Department is a shingled roof and is the original roof 1996. Wes informed the committee that him and his crew snowplow the parking lot for the Health Department.

INFORMATION ITEM: Commissioner Osbourne reported he was talking with the Airport manager regarding the road for Mr. Canfield on airport property.

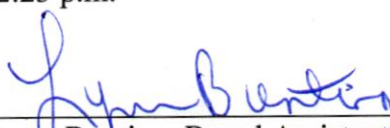
INFORMATION ITEM: Commissioner Gilmet informed the committee that the goose hunt will be held September 26, 2021 for three Thursdays.

Next Meeting: Tuesday, September 7, 2021, at 4:00 p.m. in the Howard Male Conference Room

ADJOURNMENT

Moved by Commissioner Osbourne and supported by Commissioner Gilmet to adjourn the meeting. Motion carried. The meeting adjourned at 2:23 p.m.

John Kozlowski, Chairman



Lynn Bunting, Board Assistant

llb