

Browning Public Schools
Board Agenda Request
Meeting To Be Held: July 14, 2020



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: July 7, 2020

To: Browning School Board

From: Corrina Guardipee-Hall ED.S.

Title: Superintendent

Subject: Grant Writer for Montana Indian Language Preservation Grant

Description: Request a contract service agreement for Robert Hall to write the MILP Grant proposal for all schools of the district. This work will include analysis of district and school-level needs, grant writing draft, revisions, edits, and final proposal, as well as submission.

Financial Impact: 54 hours @ \$40.00/hour (54 x \$40.00) = **\$2,160.00**

Funding Source (Budget/grant, etc.): Title VI (115.90.413.2213.320.522)

Attachment(s): CSA

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-2708

Date: July 7, 2020

Board Approval: _____

Contractor: Robert Hall

Phone: (406) 338-2715

Address: PO Box 610 Browning, MT 59417
Address City State Zip

Type of Project/Service (be specific): Contractor will: write the MILP (Montana Indian Language Preservation Grant, grant proposal for all schools of the district. This work will include analysis of district and school-level language needs, grant writing draft, revisions, edits, and final proposal, as well as submission.

Contracted Dates: July 2020 to July 2020

Rate per hour/per day: \$40/hr x 54 hours = \$2,160.00

Per Diem/per day: _____ x _____ # of Days = NA

Mileage: _____ miles @ _____ per mile = NA

Other costs (explain): Not to exceed \$2,160.00 = NA

Total Project Cost = \$2,160.00

Contract to be paid from:

Title VI
115.90.413.2213.320.522

Independent Contractor:

Submit invoice on completion

Other _____

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Corrina Guardipee-Hall
Principal/Supervisor

Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White-Contractor

Yellow - Business Office