

	<p>LINCOLNWOOD SCHOOL DISTRICT 74          BOARD OF EDUCATION          Finance Committee Meeting Minutes          Thursday, August 22, 2024 at <b>6:30 PM</b></p>	<p><b>BOARD OF EDUCATION</b>          Kevin Daly, <i>President</i>          Peter D. Theodore, <i>Vice President</i>          John P. Vranas, <i>Secretary</i>          Myra A. Foutris          Ted Kwon          Jay Oleniczak          Rupal Shah Mandal</p> <p><b>ADMINISTRATION</b>          Dr. David L. Russo, <i>Superintendent of Schools</i>          Dr. Dominick M. Lupo, <i>Assistant Superintendent for Curriculum and Instruction</i>          Courtney Whited, <i>Business Manager/CSBO</i></p>
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*Minutes of the Finance Committee Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, was held in the Marvin Garlich Administration Building 6950 N. East Prairie Road, Lincolnwood, Illinois 60712, on Thursday, August 22, 2024.*

1. CALL TO ORDER/ROLL CALL

Co-Chair Oleniczak called the Finance Committee meeting to order at 6:30 p.m. Roll call was taken and a quorum was not present. No formal recommendations were taken, but members continued with their discussion.

FINANCE COMMITTEE MEMBERS

Jay Oleniczak (BOE), Co-Chair  
 Steven Pawlow, Community Member

FINANCE COMMITTEE MEMBERS NOT PRESENT

Peter D. Theodore (BOE), Chair  
 John P. Vranas (BOE)  
 Michael Bartholomew, Community Member  
 Maja Kenjar, Community Member  
 Paul Stellatos, Community Member

ADMINISTRATORS/STAFF

Dr. David L. Russo, Superintendent of Schools  
 Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction  
 Courtney Whited, Business Manager/CSBO  
 Jordan Stephen, Director of Technology

2. AUDIENCE TO VISITORS

None

3. APPROVAL OF MINUTES

a. Finance Committee Meeting Minutes - **JULY 18, 2024**

The Finance Committee did not take any action relative to the July 18, 2024 minutes due to the lack of a quorum.

4. FUND BALANCE REPORT

a. Fund Balance Report - **JUNE 2024**

Courtney Whited, Business Manager/CSBO, presented the Fund Balance Report for June 2024.

## 5. OLD BUSINESS

### a. Budget for Fiscal Year 2025

Courtney Whited, Business Manager/CSBO, presented the tentative Budget for Fiscal Year 2025. The Committee members in attendance asked if there was a way to see how many times the posted Tentative FY25 Budget was viewed on the District website. Jordan will look into this and report back to the Committee. The District's cash balance will be reported at the September 5, 2024 BOE meeting and Public Hearing and will also be enclosed in the Board packet.

The Finance Committee members in attendance stated their support of the Administrative recommendation to the Board of Education to adopt the Fiscal Year 2025 Budget after the Public Hearing at the Board of Education meeting on September 5, 2024.

## 6. NEW BUSINESS

### a. Resolution Regarding IDOT Hazardous Transportation Routes

The Finance Committee members in attendance stated their support of the Administrative recommendation to the Board of Education to adopt the Resolution regarding IDOT Hazardous Transportation Routes as presented.

### b. Heartland School Solutions - Mosaic Platform

Jordan Stephen, Director of Technology explained the Mosaic Platform will allow the Director of Food Service to create recipes, recipe books, nutrition information, FDA information, and also helps itemize recipes and quantities for our food service department. The Finance Committee members in attendance stated their support to pursue a contract and present it at a future Finance Committee meeting.

### c. ELA Consultant | Literacy Consultant & Professional Development

The Finance Committee members in attendance stated their support of the Administrative recommendation to the Board of Education to approve the proposal to hire Pat Pollack, Literacy Specialist and Consultant, to perform a full literacy audit and to deliver professional development at a cost of \$17,100 for the 2024-2025 school year.

### d. 2023-24 Administrator and Teacher Salary and Benefit Report Pursuant to PA 97-256

Courtney Whited, Business Manager/CSBO explained the requirement behind the Administrator and Teacher Salary and Benefit Report. This report will be posted on the District website after the September Board of Education meeting.

### e. 2023-24 IMRF Salary and Benefits Report Pursuant to PA 97-0609

Courtney Whited, Business Manager/CSBO explained the requirement behind the 2023-24 IMRF Salary and Benefits Report. This report will be posted on the District website after the September Board of Education meeting.

### f. Replacement Vulcan Double Convection Oven for Lincoln Hall

The Finance Committee members in attendance stated their support of the Administrative recommendation to the Board of Education to approve the quote from Supplies on the Fly for a Vulcan 55 Double Convection Oven at an amount not to exceed \$12,000.

7. District Purchasing Update(s) - *Dr. David L. Russo, Dr. Dominick M. Lupo, Jordan Stephen*

- a. Proquest/CultureGrams Renewal for 2024-2025
- b. Heartland Business Systems 2024-2025
- c. Zoom Renewal for 2024-2025
- d. Second Step for 2024-2025

8. District Finance Update - Courtney Whited, Business Manager/CSBO

- a. House Bill 305 was signed and is now Public Act 103-0790 (reorganization of the Trustees of Schools)  
Courtney explained that she will be the representative for the District.

## 9. ADJOURNMENT

The members in attendance stated their support to adjourn the Finance Committee meeting. The Finance Committee meeting was adjourned at 7:01 p.m.

The next Finance Committee meeting will be Thursday, September 19, 2024 at 6:30 p.m. The public is welcome.

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Jay Oleniczak, Co-chair