

**Ector County Independent School District  
Odessa, Texas**

**Memorandum**

**TO:** Board of Trustees

**FROM:** Tom Crowe, Superintendent of Schools

**SUBJECT: REQUEST FOR APPROVAL FOR THE SALE OR DISPOSAL OF  
INSTRUCTIONAL MATERIALS OR TECHNOLOGICAL  
EQUIPMENT**

**DATE:** August 18, 2015

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As required by Board Policy CMD (Legal), attached is a request to dispose of out-of-adoption materials.

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It is recommended that the Board of Trustees approve the Sale or Disposal of Instructional Materials or Technological Equipment as presented.

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Respectfully submitted,

**Tom Crowe**  
Superintendent of Schools

**David Harwell**  
Chief Financial Officer