



**Agenda IV.B.1.  
October 22, 2020**

**To:** Board of Education  
Dr. Theresa Battle, superintendent

**From:** Abigail Alt, board chair

**Date:** October 13, 2020

**Re:** Board Candidate Application Timeline

**RECOMMENDATION:** That the Board of Education adopts the following resolution establishing the procedure to fill a school board director vacancy by appointment.

WHEREAS, a vacancy exists on the Board of Education due to the resignation of Jen Holweger; and

WHEREAS, a vacancy exists, in the office of school board director, with a term expiring the first Monday of January, 2023, and,

WHEREAS, the vacancy occurs after the last day to file affidavits of candidacy for the next school district general election; and

WHEREAS, more than two years remain in the unexpired term.

NOW THEREFORE, BE IT RESOLVED by the Board of Education of Independent School District No. 191, State of Minnesota, as follows:

1. The Board will appoint an individual to serve in the vacant director's position until a successor is qualified at a special election.
2. The Board of Education will accept applications from individuals interested in filling the vacant director's position beginning on October 23, 2020, at 8:00 a.m. and ending on November 6, 2020, at 1:00 p.m.
3. The appointment will be evidenced by a resolution adopted by the Board of Education and entered into the School Board minutes and will continue until a special election is held under Minnesota Statutes Section 123B.09, Subd. 5.
4. The appointee will be sworn in as a director of the Independent School District No. 191 Board of Directors during a regular business meeting of the Board to be held on January 14, 2021.