

Minutes of Regular Meeting

The Board of Education Mahtomedi Public Schools

A **Regular meeting** of the Board of Education of Mahtomedi Public Schools was held **Thursday, January 9, 2020**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

1. PUBLIC COMMENT

None.

2. CALL TO ORDER BY TEMPORARY CHAIRPERSON

Lucy Payne, acting as temporary chairperson, called the meeting to order at 7:00 p.m.

3. ROLL CALL OF ATTENDANCE

Present: Mike Chevalier; Kevin Donovan; Julie McGraw; Lucy Payne; Judy Schwartz; Stacey Stout; Superintendent Barbara Duffrin, ex-officio and Clare Fritsch, school board student representative.

4. APPROVAL OF THE AGENDA

Schwartz moved, Donovan seconded, approval of agenda. Carried 6-0.

5. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items

School Board Director Judy Schwartz noted the \$2,698.51 in donations and expressed the school district's formal thank you. Chevalier moved, McGraw seconded, approval of the actions recommended on the consent agenda. Carried 6-0.

A. Approval of Donations/Grants Totaling \$2,698.51

All donations and grants are greatly appreciated. The use of these funds will be to further the mission of the school district and are used towards the wishes of the donor.

1. From Donna Sommerfeldt to Mahtomedi Middle School Washington D.C. Field Trip Fundraiser - \$100.00
2. From Mahtomedi Parent Teacher Organization (PTO) to Wildwood Elementary STEM Supplies - \$167.25

3. From Mahtomedi Parent Teacher Organization (PTO) to Wildwood Elementary Computer Apps - \$464.40
4. From Dani Baker to O.H. Anderson Elementary Classroom Supplies - \$142.86
5. From Mahtomedi Parent Teacher Organization (PTO) to O.H. Anderson Elementary Raptor Center Field Trip - \$424.00
6. From St. Andrews Lutheran Church to Mahtomedi Middle School Student Needs - \$150.00
7. From Anthony Russell to Mahtomedi Middle School Washington D.C. Field Trip Fundraiser - \$250.00
8. From 3M Volunteer Matching Grant to O.H. Anderson Elementary Student Needs - \$500.00
9. From State Farm Volunteer Matching Grant to O.H. Anderson Elementary Chromebook Purchase - \$600.00

6. ORGANIZATIONAL MATTERS

A. Election of Chairperson

Election of Chairperson, Clerk/Vice Chair and Treasurer

Donovan moved, McGraw seconded, a slate nomination of Lucy Payne as chairperson, Julie McGraw as vice chair/clerk and Stacey Stout as treasurer. All those voting in favor thereof: Chevalier, Donovan, McGraw, Payne, Schwartz and Stout. Approval of Lucy Payne as chairperson, Julie McGraw as vice chair/clerk and Stacey Stout as treasurer. Carried 6-0.

D. Salaries of Board Members and Officers (Review of Policy 202.1-School Board Compensation)

Donovan moved, Schwartz seconded, approval to be compensated the average of the N.E. Metro 916 member school districts. Compensation will be chair \$5,859; clerk/vice chair \$5,355; treasurer \$5,305; and other members \$5,248. Carried 6-0.

E. Consideration of Board Member Appointments for 2020

McGraw moved, Stout seconded, a slate nomination of the following school board appointments. Carried 6-0.

Facilities Committee	Mike Chevalier/Kevin Donovan/Julie McGraw
Finance Committee	Kevin Donovan/Julie McGraw/Stacey Stout
Personnel Committee	Lucy Payne/Judith Schwartz/Stacey Stout
Policy Committee	Mike Chevalier/Lucy Payne/Judy Schwartz
AMSD Governing Board	Mike Chevalier
MSBA Legislative Committee Liaison	Lucy Payne

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MSHSL-MN State High School League	Lucy Payne
Integration District (EEA)	Kevin Donovan
Mahtomedi Area Educational Foundation	Julie McGraw
Metro ECSU	Judy Schwartz
N.E. Metro 916 Governing Board	Kevin Donovan
Calendar Committee	Lucy Payne
Community Education Advisory Council	Stacey Stout
District Curriculum Advisory Council	Lucy Payne
Elementary PTO	Stacey Stout
Gifted & Talented Advisory Board	Stacey Stout
Special Education Committee	Julie McGraw

7. PRESENTATIONS/RECOGNITION

A. Student/Staff/Community Recognition

The following student was recognized by the school board and administration:

- Girl Scout Silver Award: O.H. Anderson Elementary Nature Trail Signage - Brooke Zemke

8. REPORT FROM STUDENT REPRESENTATIVE

A. Clare Fritsch, Student Representative

Clare Fritsch, Student Representative, reported on the following events at Mahtomedi Schools: Wildwood Elementary Second Grade field trip to the Children's Theater, Kindergarten Friends & Family Day, Artist in Residence: Ross Sutter school sing along and January FAST Testing; O.H. Anderson Elementary PTO Events and Student Council Meetings; Mahtomedi Middle School "Ka\$h 4 Kidz" raised \$6,446 to support Mahtomedi families during the holidays, Eighth Graders are registering for High School classes, Ski Club has started and next week's Jazz Band Concert; Mahtomedi High School choir's trip to perform at Disney World, Student Leadership Council (SLC) trip to Jackson Elementary to deliver gifts bought with the funds raised at their Parents' Night Out Event, National Honor Society's Penny Wars fundraiser, Ninth Grade History Projects' presentations, Girls' Hockey volunteered at the Dorothy Day Center, Finals' Week and the Winter Play - *Radium Girls*: January 30 – February 1.

9. DISCUSSION/INFORMATION ITEMS

A. Board Member Calendar

The Board Member Calendar was reviewed.

10. ACTION ITEMS

None.

11. SCHOOL BOARD COMMITTEE REPORTS

A. Association of Metropolitan School Districts (AMSD) Board

School Board Director Mike Chevalier reported the next AMSD Board Meeting is tomorrow.

B. Mahtomedi Area Educational Foundation (MAEF)

School Board Vice Chair/Clerk Julie McGraw and Kevin Donovan, School Board Director, reported the Fall Fund Drive has ended and MAEF is currently accepting student scholarship and teacher grant applications. Teacher grants are due on January 17. Student scholarships are due on February 10. Legacy Night Gala tickets go on sale February 1.

C. Minnesota School Boards Association (MSBA) Legislative Liaison

School Board Chair Lucy Payne reported on the December, Metro Area Coffee & Conversation Meeting where the discussion focused on the Cruz-Guzman Lawsuit, school districts' data request costs, contacting legal counsel and lunch debt.

School Board Vice Chair/Clerk Julie McGraw discussed the MSBA recommended resolution supporting local decision-making authority for school boards and a letter to congress supporting funding for Title I and the Individuals with Disabilities Education Act (IDEA).

Payne reminded board members about next week's MSBA Leadership Conference with several presentations from Mahtomedi Schools: *Transition Programming: From High School and Beyond*, by Mahtomedi's Passages Transition Program Staff; *A Call to Action—Measuring and Sharing Quality School Indicators*, by Superintendent Barbara Duffrin and School Board Chair Lucy Payne; and Mahtomedi High School's *Event & Music Broadcast Production Showcase*.

D. Northeast Metro 916 Board

School Board Director Kevin Donovan reported the N.E. Metro 916 organizational meeting is next week and the NE Metro 916 School Leader Equity Seminar is on January 22.

E. School Board Subcommittee Reports

None.

F. Other Items/Reports

School Board Treasurer Stacey Stout reported the Mahtomedi Parent Teacher Organization (PTO) has a new meeting schedule this year. They are meeting every other month at 3:45 p.m. at Wildwood Elementary and at 7:00 p.m. at O.H. Anderson Elementary. The meeting schedule and information on volunteer opportunities are available on the district's website.

Stout also attended the Gifted & Talented Advisory Committee Meeting and reported they are working towards positive improvements for students.

Kevin Donovan, School Board Director, recommended attending the Community Education Many Faces–Many Stories Event about the book *The Lion's Binding Oath* by Ahmed Ismail Yusuf on January 30 at the Mahtomedi District Education Center.

12. SUPERINTENDENT'S REPORT

Superintendent Barbara Duffrin reported on Mahtomedi High School's second annual Ninth Grade History Day with projects based on "Breaking Barriers in History"; the upcoming Zephyr Wellness Initiative Event: *The Key Ingredient to Your Child's Well Being* on January 14 at Mahtomedi Middle School; and the building level strategic planning meetings for each school to develop their own unique ways to support the Mahtomedi District's Strategic Plan. Duffrin also reported there will be a short School Board Study Session/Special Meeting before the School Board Retreat on January 23.

13. ADJOURNMENT

Donovan moved, Stout seconded, adjournment. Carried 6-0. Meeting adjourned at 7:29 p.m.

14. CONSENT AGENDA ITEMS (Items Approved Under #5)

A. APPROVAL OF MINUTES

1. December 12, 2019 - Regular Meeting

B. Approval of Treasurer's Report
None.

C. Approval to Pay Bills

1. AP Check Register - Check No. 406421 to 406690 and 9800011125 to 9800011197

D. Approval of Wire Transfer Transactions

E. Personnel

1. Approval of Contracts and Work Agreements
 - a. Julie Glaser - Special Education (LTS) - Mahtomedi Middle School (2/18/2020 - 5/13/2020)
 - b. Keely Huberty - Physical Education (LTS) - O.H.Anderson Elementary (12/17/2019 - 6/5/2020)
 - c. Makaylah Messetler - Cleaner (.5 FTE) - Mahtomedi High School (1/2/2020)
2. Approval of Leaves of Absence
 - a. Lindsey Soderlind - Special Education Teacher - Mahtomedi Middle School (2/18/2020 - 5/13/2020)
3. Approval of Resignations/Retirements
 - a. Heather Passofaro - Spanish Teacher (.7 FTE) - O.H. Anderson Elementary (12/20/2019)
 - b. David Sims - Cleaner (.5FTE) - Mahtomedi High School (12/31/2019)
 - c. Catherine Wyland - Director of Community Education - Mahtomedi Community Education (3/3/2020)
- F. Selection of Official School Publication: *White Bear Press*
- G. Selection of Official School District Depositories: *Associated Bank Corp, MN Trust, PMA Financial Network Inc., U. S. Bank of St. Paul, U. S. Bank of White Bear Lake, and designated depositories of the Minnesota School District Liquid Asset Fund*
- H. Designation of Legal Counsel: *Ratwik, Roszak, and Maloney; Rupp, Anderson, Squires and Waldspurger; and others as needed*
- I. Designation of Financial Advisor: *Baker Tilly*
- J. Approval of Resolution Providing Limited Authorization for the Superintendent and Director of Finance & Operations to Sign Contracts
- K. Approval of Resolution Relating to Authorization and Use of Facsimile Signatures by School District Officers
- L. Authorization to Approve and Pay Vendors before School Board Meetings and Use Wire Transfers

JULIE MCGRAW, CLERK