

Parks & Recreation Commission Meeting
December 11, 2024 at 6:00PM
Howard Male Conference Room

The meeting was called to order at 6:00PM ET

The pledge of allegiance was recited

Roll call was taken, all members present with the exception of P. Kirchoff and the vacancy left open by the earlier resignation of K. Pratel

The motion was made to adopt the agenda by G. Fournier, seconded by G. Lucas; voice vote taken; motion carried with unanimous support

The motion was made to approve the consent calendar by G. Lucas, seconded by D. Guthrie; roll call vote taken; motion carried with unanimous support

Public Comment: Sharon Wirgau would like to pay her camp reservation – she was directed to reach out to the LLP manager to make the payment.

Treasurer's Report: Deputy Treasurer Cebula gave the report. She also requested to be able to pay any remaining bills for the year. Motion to accept and file the report and give permission to pay the bills made by G. Fournier, seconded by G. Lucas; roll call vote taken; motion carried with unanimous support.

Approval of Bills: Discussion on boat launch tickets and navigating the requirements of the grant for LLP. Decided this would be revisited. Motion made to pay the bills by D. Guthrie, seconded by G. Fournier; roll call vote taken; motion carried with unanimous support.

Approval of Refunds: None.

Point Person Updates: None.

New Business:

1. Approval of the 2025 Parks & Recreation Commission meeting dates. Motion made by G. Fournier, seconded by J. Kozlowski; voice vote taken; motion carried with unanimous support.

2. AI Device to assist with taking minutes at meetings. To be further discussed in January.

3. Bonus Discussion. It was asked whether we can go into closed session. It was determined that we could not as it was not previously noticed. Discussion then went into the matter at hand. J. Kozlowski moved that the amount be \$450, seconded by D. Guthrie. Discussion ensued; How should it be broken down to respect time worked by each manager? It would be prorated. Is this per manager or per park? Per manager. J. Kozlowski then amended his motion to be that the bonus be \$450 per manager with the total being \$37.50 for each month served.

4. Cost of Living Adjustment Increases for 2026. It was determined this would be tabled and revisited. It was asked whether this was meant for 2025 – it was not, as 2025 had already been budgeted, but 2026 would be altered accordingly.

5. Discussion on AED Battery Replacement and Pads. The chairman asked whether there is a protocol to monitor the health of the battery and expiration of the pads. It was expressed during this time that the BLP needs to be certified again next year. It was decided that at that time they would check to see where these items can be replaced. It was also discussed that this is supposed to be overseen by Grounds & Maintenance. The chairman said he'd try and get the policy for this equipment to each park.

6. Camp Host Policies/Winter Storage. It was decided that we would revisit the procedure to interview and hire camp hosts. It was discussed about camp hosts getting free

storage at the parks – there is no policy allowing this; also discussed what should be done with current hosts who are storing items under previous understanding. After discussion it was determined the policy needs to be changed, but we should leave it alone as of now and work on enacting it for future use. It was then expressed that the interviews for camp hosts should include managers, the chairman pointed out the proposed policy would include managers.

***Earl Martin asked if he could allow for a member of the military to come set up his camper for next year as he'll be deployed, and his wife is camping at BLP next year. It was also asked if a discount might be granted. The board discussed the matter, and it was decided that it would be allowed at a prorated price.

Old Business: None.

Information Only:

1. November Fuel Report. Motion to received and file by D. Ludlow, seconded by J.

Kozlowski; voice vote taken; motion carried with unanimous support.

Comments from the Board: G. Lucas thanked the board and expressed appreciation for his time working with them; C. LeFebvre gave a brief update on SLP and internet access.

The next Parks & Recreation Commission meeting will be held on Wednesday, January 8, 2025 at 6:00PM in the Howard Male Conference Room.

Adjournment: Motion by G. Fournier, D. Ludlow seconded to adjourn; voice vote taken; motion carried. Adjourned at 7:14PM.