

Northland Community Schools - ISD #118
Regular Meeting Minutes Summary
Wednesday, June 12, 2024
Northland High School Room C113
316 Main St E
Remer, MN 56672

Aaron Ammerman: Present, Linda Knox: Present, Terri Nystrom: Present, Seth Robison: Absent, Marc Ruyak: Present, Tyler Seifert: Present, Bill Wake: Absent. Present: 5, Absent: 2.

1. Call to Order

Board Chair Ruyak called the meeting to order at 5:30 p.m.

2. Pledge of Allegiance

3. Mission Statement "Educate and inspire all learners to reach their full potential."

4. Adoption of Agenda

Motion to adopt the June 12, 2024 agenda. This motion, made by Aaron Ammerman and seconded by Terri Nystrom, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Seth Robison: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 7, Nay: 0

5. Consents

Motion to approve the Consent Agenda with the exception of Consent Agenda Item # 5.5, to be tabled for a future meeting. This motion, made by Aaron Ammerman and seconded by Terri Nystrom, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Seth Robison: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 7, Nay: 0

5.1. Approve the minutes from May 15, 2024 Regular Meeting

5.2. Approve May 2024 Treasurer's Report and bills

5.3. Second Reading and Approval of revisions to Policy #450A - Leave Donation

5.4. Second Reading and Approval of revisions to Policy #540 - Complaints and/or Questions to Coaches about Games

5.5. Second Reading and Approval of revisions to Policy #670 - Gifted and Talented

5.6. Approve the resolution accepting gifts/donations to Northland Community Schools: Whereas the following; therefore, BE IT RESOLVED by the School Board of Northland Community Schools District 118, Remer, and State of Minnesota as follows: The Northland Community Schools - District 118 School Board does hereby accept the following donations:

- S.A. Yochum V.F.W. Post 772 - \$500 for Trap Club
- Epic LLC - Donation of 2023-2024 snow removal services at the Longville bus garage

6. Reports

6.1. Early Education Report

6.2. Business Manager Report

6.3. Elementary Principal/Activities Director Report

6.4. Principal Report

6.5. Facilities Report

6.6. Indian Education Report

6.7. CE Report

6.8. Dean of Students Report

7. Superintendent Report

8. New Business

8.1. Approve the FY25 Budget

Motion to approve the FY25 budget. This motion, made by Linda Knox and seconded by Aaron Ammerman, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Seth Robison: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 7, Nay: 0

8.1.1 Motion to approve annual curriculum review each year in January in order to determine how to move forward with budget planning. This motion, made by Marc Ruyak and seconded by Tyler Seifert, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Seth Robison: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 7, Nay: 0

Business Manager Lori Backlund presented virtually

8.2. Discussion regarding Strategic Planning

8.3. Rescind the Call for Bids for court resurfacing phase of the multi-use court project that was approved at the Regular Meeting held on May 15, 2024, pursuant to MN Statute 471.345 Subd. 4

Motion to rescind the Call for Bids for the court resurfacing phase of the multi-use court project pursuant to MN Statute 471.345 Subd. 4. This motion, made by Linda Knox and seconded by Aaron Ammerman, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Seth Robison: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 7, Nay: 0

8.4. Discussion and approval of estimate received by Sport Court for resurfacing the multi-use court

Motion to accept the quote from Sport Court to resurface the multi-use court and use a tile system for court marking instead of painting. This motion, made by Aaron Ammerman and seconded by Tyler Seifert, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Seth Robison: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 7, Nay: 0

The board members discussed the option of painted court markings which will last approximately 5 years or outdoor sport tiles for court markings which will last approximately 20 years. The project is on track to be completed by mid-July

8.5. Approve resolution for the Designation of an Identified Official with Authority for Education Identity Access Management and for a proxy.

The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board(PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOwA) for each local education agency that uses the Education Identity Access Management (EDIAM) system. The IOwA is responsible for authorizing, reviewing, and recertifying user access for their local education agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will authorize user access to State of Minnesota Education secure systems in accordance with the user's assigned job duties, and will revoke that user's access when it is no longer needed to perform their job duties. The Superintendent recommends the Board authorize Mary Yakibchuk, myakibchuk@isd118.org,mary.yakibchuk to act as the Identified Official with Authority (IOwA) for Northland Community Schools 0118-01 and for Tina Anderson, tina.anderson, to act as proxy for Northland Community Schools 0118-01.

Motion to approve resolution for the Designation of an Identified Official with Authority for Education Identity Access Management and for a proxy. This motion, made by Linda Knox and seconded by Terri Nystrom, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Seth Robison: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 7, Nay: 0

8.6. Approve the Agreement for PSEO Services between Central Lakes College and Northland Community Schools for the 2024-2025 school year at \$256 per college credit, per student
Motion to approve Agreement for PSEO Services between Central Lakes College and Northland Community Schools. This motion, made by Tyler Seifert and seconded by Aaron Ammerman, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Seth Robison: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 7, Nay: 0

Motion to approve the Memorandum of Understanding to the 2023-2025 NREM Master Agreement Coaches and Advisors Salary Schedule to include a Junior High Leadership Advisor position at 2.5% of BA, Step 1. This motion, made by Linda Knox and seconded by Terri Nystrom, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Seth Robison: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 7, Nay: 0

8.7. Approve the Memorandum of Understanding to the Coaches and Advisors Salary Schedule of the 2023-2025 NREM Master Agreement to include a Junior High Leadership position to be paid at 2.5% of BA, Step 1

Motion to approve the Memorandum of Understanding to the 2023-2025 NREM Master Agreement Coaches and Advisors Salary Schedule to include the Junior High Leadership position, paid at 2.5% of BA, Step 1. This motion, made by Linda Knox and seconded by Terri Nystrom, Passed.

Bill Wake: Absent, Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Seth Robison: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea

Yea: 6, Nay: 0, Absent: 1

8.8. Approve the MSEA Northland Unit 2024-2026 Master Agreement

Motion to approve the 2024-2026 MSEA Northland Unit Master Agreement. This motion, made by Linda Knox and seconded by Aaron Ammerman, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Seth Robison: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 7, Nay: 0

8.9. Approve renewal of MREA membership for FY25

Motion to approve the FY25 MREA membership. This motion, made by Aaron Ammerman and seconded by Terri Nystrom, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Seth Robison: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 7, Nay: 0

8.10. Approve the Contract for Services between ISD #118 and ARCC for 2024-2025

Motion to approve the 2024-2025 Contract for Services between ARCC and ISD #118. This motion, made by Linda Knox and seconded by Terri Nystrom, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Seth Robison: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 7, Nay: 0

8.11. Approve the FY25 Contract for Services between ISD #118 and ARCC for services provided by Business Manager, Lori Backlund, at the following rates: \$125 per hour for Business Manager and \$100 per hour for Bank Reconciliation, not to exceed \$64,000

Motion to approve the FY25 Contract for Services between ARCC and ISD #118 for Business Manager, Lori Backlund. This motion, made by Linda Knox and seconded by Aaron Ammerman, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Seth Robison: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 7, Nay: 0

8.12. Approve renewal of the Early Childhood Service Agreement between ISD #118 and North Homes for SY2024-2025

Motion to approve renewing the Early Childhood Service Agreement between ISD #118 and North Homes for the 2024-2025 school year. This motion, made by Terri Nystrom and seconded by Linda Knox, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Seth Robison: Yea, Marc

Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 7, Nay: 0

8.13. Approve renewal of MSBA membership for FY25

Motion to approve the FY25 MSBA membership. This motion, made by Linda Knox and seconded by Aaron Ammerman, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Seth Robison: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 7, Nay: 0

8.14. Approve the UNLC Lease Agreement for FY25

Motion to approve the 2024-2025 UNLC Lease Agreement. This motion, made by Aaron Ammerman and seconded by Terri Nystrom, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Seth Robison: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 7, Nay: 0

8.15. Approve FY25 Lease Agreement between ISD #118 and Little Sand Group Homes

Motion to approve renewal of the FY25 Lease Agreement between ISD #118 and Little Sand Group Homes. This motion, made by Linda Knox and seconded by Terri Nystrom, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Seth Robison: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 7, Nay: 0

8.16. Approve renewal of Special Education Programming Services Agreement with IASC for 2024-2025

Motion to approve renewal of the 2024-2025 Special Education Programming Services Agreement between ISD #118 and IASC. This motion, made by Linda Knox and seconded by Tyler Seifert, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Seth Robison: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 7, Nay: 0

8.17. Approve the 2024-2025 insurance renewal rates from Weizenegger-Engel

Motion to approve the FY25 insurance renewal rates from Weizenegger-Engel. This motion, made by Linda Knox and seconded by Aaron Ammerman, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Seth Robison: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 7, Nay: 0

8.18. Service Agreement and Membership Cost Comparison

Vendor	FY24	FY25
ARCC*	\$22,489.50	\$24,257.07
IASC SPED	\$46, 583.00 (FY22)	
Little Sand Lease	\$1050.00/mth	\$1050/mth
MREA	\$1,452	\$1,453
MSBA (inc. Boardbook)	\$5,882	\$6524.00
North Homes Pre-K	\$50/hr. not to exceed \$900.00	\$50/hr. not to exceed \$900.00

9. Personnel

9.1. Approve the hire of Zeb Hemsworth as Bus Driver effective the 2024-2025 school year
Motion to approve the hire of Zeb Hemsworth as Bus Driver, effective the 2024-2025 school year. This motion, made by Linda Knox and seconded by Tyler Seifert, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Seth Robison: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 7, Nay: 0

9.2. Approve the hire of Molly Slagle as Paraprofessional effective for the 2024-2025 school year

Motion to approve the hire of Molly Slagle as Para Professional, effective the 2024-2025 school year. This motion, made by Tyler Seifert and seconded by Terri Nystrom, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Seth Robison: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 7, Nay: 0

9.3. Approve the hire of Tracy Hensley as 1.0 FTE Science Teacher, at MA, Step 10 for the 2024-2025 school year

Motion to approve the hire of Tracey Hensley as High School Science teacher, effective the 2024-2025 school year. This motion, made by Tyler Seifert and seconded by Terri Nystrom, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Seth Robison: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 7, Nay: 0

9.4. Approve the hire of Tina Anderson as Senior Class Advisor for the 2024-2025 school year
Motion to approve the hire of Tina Anderson as Senior Class Advisor, effective the 2024-2025 school year. This motion, made by Linda Knox and seconded by Tyler Seifert, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Seth Robison: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 7, Nay: 0

9.5. Accept the resignation of Track and Field Assistant Coach, John Schliauter, effective the end of the 2023-2024 season

Motion to the resignation of Track and Field Assistant Coach John Schliauter, effective the end of the 2023-2024 season. This motion, made by Tyler Seifert and seconded by Aaron Ammerman, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Seth Robison: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 7, Nay: 0

9.6. Accept the resignation of Janessa Green as Activities Director, effective the 2024-2025 school year

Motion to accept the resignation of Janessa Green as Activities Director, effective the 2024-2025 school year. This motion, made by Linda Knox and seconded by Tyler Seifert, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Seth Robison: Yea, Marc

Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 7, Nay: 0

9.7. Approve posting for an HCN Assistant Activities Director beginning the 2024-2025 school year

Motion to approve posting of a HCN Assistant Activities Director. This motion, made by Tyler Seifert and seconded by Linda Knox, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Seth Robison: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 7, Nay: 0

9.8. Approve Resolution for Termination of Employment

Call for a motion to approve Resolution to Terminate Employment. This motion, made by Linda Knox and seconded by Tyler Seifert, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Seth Robison: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 7, Nay: 0

Board Clerk Knox moved to terminate the employment of a non-licensed custodial department employee subject to the Board's authority identified in the attached confidential exhibit as Employee A. The employee's employment will end on June 12, 2024. The motion to approve the Resolution of Termination was seconded by Board Member Seifert and carried unanimously with those opposing or abstaining

9.9. Approve the hire of Laurie Christopherson at Paraprofessional, effective the 2024-2025 school year

Motion to hire Laurie Christopherson as Para Professional, effective the 2024-2025 school year. This motion, made by Linda Knox and seconded by Tyler Seifert, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Seth Robison: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 7, Nay: 0

10. Other school business which can legally be brought before the Board

11. Next Meeting Dates:

- Regular Meeting, July 17, 2024, 5:30 p.m.

12. Adjournment

Board Chair Ruyak called for a motion to adjourn the meeting. This motion, made by Linda Knox and seconded by Aaron Ammerman, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Seth Robison: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 7, Nay: 0

Meeting adjourned at 6:29 p.m.

Attending Virtually: Superintendent Mary Yakibchuk

Visitors: Janessa Green

Tina Anderson, Recording Secretary

Linda Knox, Board Clerk