

Minutes of Regular Board Meeting

Menahga Public School District No. 821

Monday, November 24, 2025, 6:30 PM, HS Media Center

The November 24, 2025 regular meeting of the Menahga Public School board called to order by Chair Haverinen at 6:30 p.m. with the Pledge of Allegiance and Mission and Vision Statement.

Board members present: Andrea Haverinen, Sara Makela, Cherie Peterson and David Treinen. Others present: ES Principal Lisa Parrish, HS Principal Michelle Koch and Superintendent Jay Kjos.

Attending virtually: Katie Howard;

Motion by Sara Makela to adopt the agenda as presented. Seconded by David Treinen and carried unanimously.

Motion by David Treinen to approve the draft of the audited financial statements and single audit, contingent upon no significant changes to the document. Seconded by Cherie Peterson and carried unanimously.

Andria Bristow presented the conclusion of the fall data assessment.

Jessica Wattenhofer presented the annual Pumpkin Party update.

Kim Rife shared on the Backpack Program.

Motion by Sara Makela to approve the following consent items:

1. October 20, 2025 regular meeting minutes; November 5, 2025 pairing and sharing meeting minutes; November 3, 2025 policy meeting minutes; November 10, 2025 board work session minutes;
2. Activity fund and monthly claims in the amount of \$ 3,918,617.50
3. Notice of assignments for the following extra-curricular coaches/advisors for the 2025-2026 school year: Maria Ness, FFA advisor step 10; Randy Thompson, BPA advisor step 3; Sara Kinyoun, HS student council co-advisor step 1; Baileigh Baumgart, HS student council co-advisor step 1; Molly Peterson, Elementary Student Council step 9; Rilee Michaelson, Junior Class co-advisor step 1; Tori Komulainen, Junior Class co-advisor step 1; Laura Takkunen, Spelling Bee step 2; Beth Hahn, Band step 10; Logan Gerdes, Vocal Music step 1; Brad Schultz, Special Olympics step 10; Isaiah Hahn, Special Olympics step 10; Jake Oyster, Head Wrestling Coach step 10; Marcus Peterson, Assistant Wrestling Coach step 1; Travis Ostby, Junior High Wrestling Coach step 6; Kris Koll, volunteer Junior High Wrestling Coach; Lenny Torola, volunteer Girls Basketball Coach; Tim Wurdock, Head Golf Coach step 10; Josh Roiko, Assistant Golf Coach step 7; Becca Pulju, Junior High Golf Coach step 4;

4. Work Assignment for Isaiah Usher, Paraprofessional, per EMM Paraprofessional Master Agreement, beginning November 4, 2025;
 5. Work Assignment for Danielle Hillukka, Paraprofessional, per EMM Paraprofessional Master Agreement, beginning November 24, 2025;
 6. Sourcewell Board of Directors election;
 7. MSHSL Emerging Status School Commitment Form;
 8. Public Health Memorandum of Understanding;
- Seconded by Katie Howard and carried unanimously

Motion by Cherie Peterson to approve the Kenmark invoice in the amount of \$715.00 as presented. Seconded by Sara Makela and passed 4-0-1 with David Treinen abstaining.

Motion by Cherie Peterson to accept the letter of resignation from Hope McAdow, Student Success Coordinator with Menahga Public Schools, effective June 30, 2026. We thank Hope for her 4 years of dedicated service to the students of our school. Seconded by David Treinen and carried unanimously.

Motion by Sara Makela to accept the letter of resignation from Alana Boettner, Paraprofessional with Menahga Public Schools, effective November 3, 2025. We thank Alana for her 3 years of dedicated service to the students of our school. Seconded by Cherie Peterson and carried unanimously.

Motion by Cherie Peterson to approve the seniority lists for the 25-26 school year, as presented, for EMM Licensed Staff and EMM Paraprofessional Staff. Seconded by David Treinen and carried unanimously.

The following resolution was introduced by Cherie Peterson

RESOLUTION ACCEPTING DONATIONS

WHEREAS, MS 123B.02, Subd. 6 provides: "The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education."; and

WHEREAS, MS 465.03 provides: "Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full."; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Menahga Public School Dist 821 gratefully accept the following donations as identified below: \$350 check from Bob, Kerry,

Linda, Rod, Lori, Paul, Pam, Bob, Michelle, and Tom to the Special Olympics program; Pumpkin Party Donations from: Wolf Lake Wolf Pack Baseball, G&T Sanitation, Senior Citizens Center, North Central Alignment and Tire Co., Jan's Hair Attitude, Lamb Weston/ RDO Frozen, Menahga Concrete Products, A1A Sandblast Co, Glistner Excavating Inc., Citizens National Bank, TruStar Federal Credit Union, VFW Auxiliary, Todd- Wadena Electric Cooperative, Gateway Lions Club, Menahga VFW Post 6206, Sunnybrook Auto Sales, West Central Telephone, CHI St. Joseph's Health/Common Spirit, Jessi Wattenhofer, Rocky's Pizza, Review-Messenger, Northwood Rescue, Terri Peterson, Shell Gas Station, and Viking Coca Cola;

Resolution seconded by Sara Makela

The vote on adoption of the Resolution was as follows:

voting aye: David Treinen, Katie Howard, Cherie Peterson, Sara Makela, and Andrea Haverinen.

voting nay: none

absent: Julia Kicker

Whereupon, said resolution was declared duly adopted.

Motion by David Treinen to approve the second reading and adoption of policy 620 Credit for Learning and policy 624 Online Instruction as presented.

Seconded by Cherie Peterson and carried unanimously.

Motion by Sara Makela to approve the first reading of policy 506 Student Discipline, policy 604 Instructional Curriculum, and policy 606 Textbooks and Instructional Materials as presented.

Seconded by David Treinen and carried unanimously.

Motion by Cherie Peterson to adjourn the November 24, 2025 regular meeting of the Menahga Public School board at 8:31 p.m. Seconded by Sara Makela and carried unanimously.