

MINUTES OF THE REGULAR MEETING OF
THE BOARD OF EDUCATION (4th Thursday)
SCHOOL DISTRICT 33, DUPAGE COUNTY, WEST CHICAGO, ILLINOIS
June 26, 2025

President Rita Balgeman called the regular meeting of the Board of Education to order at 7:03 p.m. at Lemay Middle School, 238 E. Hazel St., West Chicago, Illinois. On roll call, the following members were present: Mrs. Rita Balgeman, Mrs. Morgan Banasiak, Mr. Tom Doyle, Mr. Chad McLean, Mrs. Sandra Garcia, Mrs. Janette Hernandez, and Mrs. Molly Denton. Absent: none.

ALSO PRESENT

Kristina Davis, Superintendent; Lea DeLuca, Assistant Superintendent for Teaching & Learning; Karen Apostoli, Executive Director of Business and Operations; Sarah Burnett, Director of Human Resources; Fred Cadena, Director of Buildings and Grounds; Cathy Park, Director of Assessment and Accountability; Nicole Eimer, Director of Marketing, Communications & Public Relations; and Tiffany Posey, Interim Director of Partnerships.

PLEDGE OF ALLEGIANCE

Rita Balgeman led those present in the Pledge of Allegiance to the United States of America.

ADDITIONS/CHANGES

Item XVI.A. action following close session was removed.

SHARED AGREEMENTS

Make decisions according to what is best for ALL District 33 students.

1. *Respect staff and other board members and their opinions.*
2. *Be willing to see things from the eyes of seven (7) people, not just one (1).*
3. *Allow everyone to complete their thoughts.*
4. *Commit to shared leadership.*
5. *Respect confidentiality.*
6. *Adhere to our belief in our students' full potential and successful future.*

Strategic Plan Goals

Goal #1 – Student Growth and Achievement

Goal #2 – Learning Culture of Equity, Engagement & Agency

Goal #3 – Professional Culture of Teamwork & Continuous Improvement

Goal #4 – Family Engagement & Community Partnerships

Goal #5 - Effective and Innovative Use of Resources

SHARED AGREEMENTS

At the July 18, 2013, meeting, the Board of Education finalized their “shared agreements” and agreed to begin each regular board meeting by reflecting on one agreement. The Board revised the shared agreements on November 6, 2014. The agreement's purpose is to help maintain a positive environment in which to conduct board work.

Mr. Chad McLean shared his statement, “Tonight, I am following our IASB code of conduct by encouraging the free expression of our opinions on the board. I am reflecting on #4. Allow everyone to complete their thoughts. Individually, we need to speak up and be transparent in sharing our thoughts about the issues that we see and those that are brought before the board. This may seem obvious, but like safety procedure reviews, which I know are generally loathed, we need to be reminded and encouraged to do those things we already know and should be doing.

Some of our meetings are far more consequential and effective because we clearly hear what everyone is thinking. After these meetings, I always wish everyone were more forthcoming. The trust we have within the board and administration is the key to excellence. This trust is two-fold. The leaders will make good decisions and can handle resistance. Rita has said we are a very effective board, and I agree. We were recently commended for our board work. To get the district to a maturity level of continuous improvement, we need to share our diversity of thought. We support the administration, but we need to guard against the idea that support is only full agreement. Speaking up is not easy. Neither is changing a culture to improve our children's education. So speak up so we can allow everyone to complete their thoughts.”

RECOGNITION/SHOWCASE PRESENTATION

Board Salutes

The Board Salutes will be a standing item on the agenda starting with the February 3, 2022, board meeting. The Board of Education would like to recognize individuals from the District 33 community, which includes all staff members, students, bus drivers, parents/guardians, and guardians, for their actions that build a positive culture and climate in District 33. This “shout-out” will be included in the official Board minutes under “Board Salutes” on the bi-weekly agendas.

Salute to: St. Andrews Golf Club

Submitted by: D33 Cabinet

"We thank the St. Andrews Golf Club for their generous donation to each of our elementary art classrooms this year. Each of the classrooms used the funds to provide more opportunities to grow in their love of art through reading, drawing, needle felting, and

painting. We appreciate the donation in memory of the beloved grandmother who was also an art teacher. The funds impacted so many students at West Chicago, and we are grateful for this opportunity.”

Presentation

Strategic Management Update

Perry Soldwedel, Soldewel Consulting, LLC, provided the Board with an update on the Strategic Management Survey results. Strategic Management enables an organization to identify and leverage its strengths and weaknesses to achieve its objectives. Mr. Soldwedel shared the different dimensions of the results from various groups. He also recognized the intricate work the district has been doing, and the results show significant growth. The mission, vision, values, and goals were also shared, along with the how, why, and what questions to help students achieve their mission, vision, values, and goals.

Presentation

Department Goals Update

Directors from each department, Teaching & Learning, Student Services, Partnerships, Technology, Communications, Human Resources, Business & Operations, and Facilities, shared their annual Department Goals Update results with the Board of Education.

E.T.A.W.C. STATEMENT

No E.T.A.W.C. statement at this time.

PUBLIC COMMENT

No public comment at this time.

**PUBLIC COMMENT
FOLLOW-UP**

No follow-up comment at this time.

**APPROVE CONSENT
AGENDA**

Motion by Banasiak, seconded by McLean, to approve the consent agenda as follows:

Approve Board Meeting Minutes

... approve the board meeting minutes of May 22, 2025, and June 5, 2025;

Approve Renewal of Contracts

...approve the contract renewals with the following vendors:
NWEA; AVID Membership & Leadership; EduClimber; DnA;
Capstone-PebbleGo; Mystery Science; Beth's Notes; Learning A-Z;
Mind Research Institute-ST Math; Seesaw; BookCreator;
Curriculum Associates: Strategies; Curriculum Associates:
Ellevation ; SAVVAS Words their way; FitnessGram; NewsELA;
NewsELA Formative; Committee for Children-Second Step
Licenses; ProQuest-Culturegrams Online; Music First; EdPuzzle;

Frecke; Frontline Education; Frontline Education; Droplet; Puente del Pueblo; and Follett;

- Approve Current Expenditures ...approved the list of bills dated June 9, 2025, through June 26, 2025, in the amount of \$2,179,137.76;
- Approve Current Payrolls ...approved payrolls of May 15, 2025, in the amount of \$1,287,319.65, and May 30, 2025, in the amount of \$1,303,414.16;
- Approve Imprest AccountApprove the current imprest list from May 27, 2025, to June 5, 2025, in the amount of \$355;
- Approve Disposition of Closed Session Audio Tapes ...approved the disposition of audio tapes of the Board of Education regular closed sessions dated December 7, 2023, December 11, 2023, and December 21, 2023. Meetings that are at least 18 months old and meet the State criteria are disposed of;
- Approve Personnel Items ...Approved the following personnel report:
1 Administration: Roxann Hunsaker, Assistant Principal at LMS, effective July 1, 2025;
14 Certified: Catherine Killeen, School Psychologist at Wegner, effective 2025-2026 School Year; Francesca Brummel, ELA Teacher at LMS, effective 2025-2026 School Year; Mary Mcilvaine, Preschool Teacher at Pioneer, effective 2025-2026 School Year; Amy Bricco, Preschool Teacher at Pioneer, effective 2025-2026 School Year; Leslie Cruz, Dual Language Teacher at Wegner, effective 2025-2026 School Year; Susan McDougall, Preschool Library Teacher at Pioneer, effective 2025-2026 School Year; Lidia Correa, Dual Language Teacher at Wegner, effective 2025-2026 School Year; Emillia Escobar, Dual Language Teacher at Gary, effective 2025-2026 School Year; Leticia Guereca, Preschool Teacher at Pioneer, effective 2025-2026 School Year; Catherine Songco, Choir/Mariachi Teacher at LMS, effective 2025-2026 School Year; Carolyn Jodelka, Preschool Teacher at Pioneer, effective 2025-2026 School Year; Megan Wajda, LBS1 at Gary, effective 2025-2026 School Year; Justyna Jamnik, Monolingual Teacher at Indian Knoll, effective 2025-2026 School Year; Megan Bartlett, Instructional Coach at LMS, effective 2025-2026 School Year;
8 Classified: Mark Wimbish, Temp Custodial Help at ESC, effective June 27, 2025; Adrian Ramos Perez, Temp Custodial Help at ESC, effective June 27, 2025; Jesus Lopez, Temp Custodial Help at ESC, effective June 27, 2025; Luis Rubio, Temp Custodial Help at ESC, effective June 27, 2025; Andrew Apostoli, Temp Custodial Help at ESC, effective June 27, 2025; Emmeline Gonzalez, Lunch Supervisor at Currier, effective 25-26 School Year; Tomasz Poreba, Head Grounds at ESC, effective July 1, 2025; Maria Perezchica, Floater Nurse at ELC;
5 Resignations: Paul Shankle, Lunch Supervisor at Wegner, effective June 12, 2025; Norma Baker, Paraprofessional at Currier, effective June 12, 2025; Lilliana Terrazas, Paraprofessional at Gary, effective June 12,

2025; Amy Martensen, Assistant Principal at LMS, effective June 30, 2025; John Nichols, LBS1 at Wegner, effective July 24, 2025;
23 Summer Employment: Analia Alfaro, Teacher of Tomorrow at Currier, effective June 24, 2025 - July 24, 2025; Maya Boyd, Teacher of Tomorrow at Currier, effective June 24, 2025 - July 24, 2025; Chase Carr, Teacher of Tomorrow at Currier, effective June 24, 2025 - July 24, 2025; Suhey Calderon, Teacher of Tomorrow at Currier, effective June 24, 2025 - July 24, 2025; Charlotte Conger, Teacher of Tomorrow at LMS, effective June 24, 2025 - July 24, 2025; Ashley Cuevas, Teacher of Tomorrow at Currier, effective June 24, 2025 - July 24, 2025; Gabriel Del Muro, Teacher of Tomorrow at Currier, effective June 24, 2025 - July 24, 2025; Aileen Del Real, Teacher of Tomorrow at Currier, effective June 24, 2025 - July 24, 2025; Amelia Laris, Teacher of Tomorrow at Currier, effective June 24, 2025 - July 24, 2025; Angeline Maldonado Lopez, Teacher of Tomorrow at Currier, effective June 24, 2025 - July 24, 2025; Osvaldo Marin Miguel, Teacher of Tomorrow at Currier, effective June 24, 2025 - July 24, 2025; Zoë Marungo, Teacher of Tomorrow at Currier, effective June 24, 2025 - July 24, 2025; Rodrigo Mendez, Teacher of Tomorrow at Currier, effective June 24, 2025 - July 24, 2025; Evelyn Mondragon, Teacher of Tomorrow at Currier, effective June 24, 2025 - July 24, 2025; Dahira Perez, Teacher of Tomorrow at Currier, effective June 24, 2025 - July 24, 2025; Vivienne Piper Petersen, Teacher of Tomorrow at Currier, effective June 24, 2025 - July 24, 2025; Melani Rubio, Teacher of Tomorrow at Currier, effective June 24, 2025 - July 24, 2025; Giada Ruiz, Teacher of Tomorrow at Currier, effective June 24, 2025 - July 24, 2025; Marlyn Salazar, Teacher of Tomorrow at Currier, effective June 24, 2025 - July 24, 2025; Manuel Solis, Teacher of Tomorrow at Currier, effective June 24, 2025 - July 24, 2025; Brandon Vazquez, Teacher of Tomorrow at Currier, effective June 24, 2025 - July 24, 2025; Francisco Viera, Teacher of Tomorrow at Currier, effective June 24, 2025 - July 24, 2025; Landon Santana, Teacher of Tomorrow at Currier, effective June 24, 2025 - July 24, 2025;

0 Leaves:

2 Retirements: Amy Olson, Learning Behavior Specialist at Turner, effective June 4, 2026; Lori Koch, School Counselor at LMS, effective June 2027.

On roll call, the following members voted aye: Banasiak, McLean, Garcia, Hernandez, Denton, Balgeman, and Doyle. Nays: None. Motion carried: 7 ayes, 0 nays.

New Administration

Kristina Davis, Superintendent, read the biography and welcomed Roxann Hunsaker, Assistant Principal at Leman Middle School, who was present.

FINANCIAL REPORTS**Treasurer's Report and Budget Report**

The Board of Education reviewed the Treasurer's Report and Budget Reports as of May 31, 2025, along with the financial charts.

Financial Report

Karen Apostoli, Executive Director of Business and Operations, provided the Board of Education with a financial report stating that the district received \$1,205,673.00 in Evidence-Based Funding, \$44,696.80 in Special Ed, \$172,137.06 in Transportation-Regualr and Bocational, \$155,981.62 in Transportation-Special Education, and \$50,503.00 in Title IV-21st Century since the last meeting.

Student Activity Account Report

The Board of Education received a summary of each school's monthly activity accounts as of May 31, 2025.

DISCUSSION OF NEW / ONGOING BUSINESS WITH POSSIBLE ACTION**Annual Dues for Illinois Association of School Boards (IASB)**

The Board of Education will review the renewal of membership in the Illinois Association of School Boards (IASB) for the 2025-2026 school year. This long-standing organization is a local school board governance organization that supports quality public education. The Board will review the information and vote at the July 10, 2025, board meeting.

Equipment Disposal

Motion by Banasiak, seconded by Hernandez, to approve the disposal of the following items: Currier school: 23 Music and You (Kinder/Blue book); 22 Music and You (Green book); 28 Music and You (Pink book); 29 Music and You (Purple book); 28 Music and You (Red book); 29 Music and You (Orange book); 35 Making Music (Red book); 35 Making Music (Orange book); 35 Making Music (Green book); Gary School: 2 Making Music Big Book 2; Indian Knoll School: 31 Macmillan Music and You blue; 32 macmillan Music and You yellow; 22 Silver Burdett Making Music purple; Turner School: 70 Making Music Grade 3 Book; 67 Making Music Grade 4 Book; 68 Making Music Grade 5 Book; Wegner School: 1 Music and You Big book Grade 1; 1 Music and You Big book Grade 2; 2 Making Music Big Book Kdg; 2 Making Music Big Book Grade 1; and 150 boxes of outdated literacy materials. On roll call, the following members voted aye: Banasiak, Hernandez, Denton, Doyle, McLean, Garcia, and Balgeman. Nays: None. Motion carried: 7 ayes, 0 nays.

Foundation Grant Funds

The Board received information on a foundation grant fund/gift for Gary and Turner School. The Board will review and vote at the July 10, 2025, board meeting.

Grant Specialist

The board received a revised job description and adjusted the hourly rate for the Grant Specialist position. The board will

review the information and vote at the July 10, 2025, board meeting.

**Independent Contractor
School Psychologist**

The board received information on a contract between District 33 and Dr. Pete Marcelo, an independent contractor who will serve as a school psychologist for the 2025-2026 school year. The Board will review the information and vote at the July 10, 2025, board meeting.

LEND Annual Dues

The Board reviewed the continued membership in the Legislative Education Network of DuPage County (LEND) for the 2025-2026 school year. This keeps the Board updated and allows input into the legislative process. The Board will review the information and vote at the July 10, 2025, board meeting.

Transfer of Working Cash

Motion by Hernandez, seconded by Garcia, to approve the transfer of working cash interest to the O&M Fund for \$38,775.55. On roll call, the following members voted aye: Hernandez, Garcia, McLean, Doyle, Banasiak, Balgeman, and Denton. Nays: None. Motion carried: 7 ayes, 0 nays.

ACTION ITEMS

CLIC Renewal

Motion by McLean, seconded by Banasiak, to approve the Collective Liability Insurance Cooperative (CLIC) proposal for Workers' Compensation Property/Casualty and Student Accident, and Fiduciary Liability insurance coverage for the school year 2025-2026. On roll call, the following members voted aye: McLean, Banasiak, Balgeman, Doyle, Denton, Hernandez, and Garcia. Nays: None. Motion carried: 7 ayes, 0 nays.

**Human Resources
Department Restructuring**

Motion by Banasiak, seconded by Garcia, to approve the reduction of 1 FTE administrator, promoting the current Director of Human Resources, Sarah Burnett, to Assistant Superintendent of Human Resources, and the promotion of the current Human Resources Information Specialist to Human Resources Generalist (not an administrative position). On roll call, the following members voted aye: Banasiak, Garcia, Balgeman, Doyle, Denton, McLean, and Hernandez. Nays: None. Motion carried: 7 ayes, 0 nays.

FY 26 Tentative Budget

Motion by McLean, seconded by Banasiak, to approve the tentative budget outlining the anticipated revenue, anticipated expenditures, and budget highlights. The final budget presentation will be presented at the board meeting on September 4, 2025, and the public hearing will be held on September 19, 2025. On roll call, the following members voted aye: McLean, Banasiak, Doyle, Hernandez, Denton, Garcia, and Balgeman. Nays: None. Motion carried: 7 ayes, 0 nays.

Hazardous Busing	Motion by Banasiak, seconded by Garcia, to approve the resolution of the hazardous busing for the 2025-2026 school year. On roll call, the following members voted aye: Banasiak, Garcia, Hernandez, McLean, Doyle, Balgeman, and Denton. Nays: None. Motion carried: 7 ayes, 0 nays.
Resolution for Continued Use of Mobile Classrooms	Motion by Doyle, seconded by Garcia, to approve the resolution for the continued use of temporary mobile classrooms at Pioneer School, Turner School, and the Early Learning Center. On roll call, the following members voted aye: Doyle, Garcia, Denton, Hernandez, McLean, Banasiak, and Balgeman. Nays: None. Motion carried: 7 ayes, 0 nays.
Notice of Remedy to a Certified Staff	Motion by Banasiak, seconded by Hernandez, to approve the Resolution authorizing the issuance of Notice to remedy to Ana Franch, certified staff member in contractual continued service with the District. On roll call, the following members voted aye: Banasiak, Hernandez, Denton, Garcia, McLean, Doyle, and Balgeman. Nays: None. Motion carried: 7 ayes, 0 nays.
Notice of Remedy to a Certified Staff	Motion by Banasiak, seconded by Doyle, to approve the Resolution authorizing the issuance of Notice to remedy to Elizabeth Walrath, a certified staff member in contractual continued service with the District. On roll call, the following members voted aye: Banasiak, Doyle, McLean, Garcia, Hernandez, Denton, and Balgeman. Nays: None. Motion carried: 7 ayes, 0 nays.
Remediation Plan for a Certified Staff	Motion by Doyle, seconded by Garcia, to approve the issuance of the Remediation Plan to Peter Hinch, certified staff member in contractual continued service with the District. On roll call, the following members voted aye: Doyle, Garcia, Balgeman, Banasiak, McLean, Hernandez, and Denton. Nays: None. Motion carried: 7 ayes, 0 nays.

INFORMATION ITEMS

Staffing and Enrollment Update	The Board was provided with the 25/26 staffing and enrollment update.
Current Job Listing	The Board received the most recent posting of available job positions in School District 33.
Freedom of Information Report	The Board of Education received the Freedom of Information Act Report, noting 3 new requests since the last board meeting.
Short Term Leave	The Board received the short-term leave report.
Student Chronic Absentee	The Board of Education was provided with information on the Student Chronic Absentee report, showing that as of June 12, 2025, the percentage of students chronically absent district-wide is 13.89%.

Student Suspension Report	The Board of Education received the Student Suspension report for May and June 2025, which indicated 50 in-school suspensions, 4 out-of-school suspensions, and 0 Bus suspensions.
Truancy Referral Report	The Board of Education received the Truancy Referral Report for May and June 2025, indicating that 0 new students were referred to the Regional Office of Education, and 31 students continue to be listed on the Regional Office of Education truancy referral report.
School Newsletters	The Board reviewed the School newsletter.
Suggested Agenda Items for Next Board Meeting	No suggested items at this time.
Board Outreach	Several Board members attended the 8th-grade graduation.
Parking Lot	No items at this time.

REPORT OF DISTRICT COMMITTEE MEETINGS

Open Comments	Janette shared that her children are enjoying summer school. Sandra commented on the good communication she has been having with the teachers during summer school.
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REVIEW OF UPCOMING MEETINGS/EVENTS

The Board of Education members reviewed upcoming meetings.

INTO CLOSED SESSION

Motion by Banasiak, second by McLean, to go into closed session at 8:06 p.m. to discuss **(1)** the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee(s), specific independent contractors, specific volunteers, or District legal counsel: however, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with the Open Meetings Act 5 ILCS 120/2c) (1), amended by P.A. 101-459. **(2)** Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. On roll call, the following members voted aye: Banasiak, McLean, Doyle, Balgeman, Garcia, Hernandez, and Denton. Nays: None. Motion carried: 7 ayes, 0 nays.

ROLL CALL

On roll call at 8:18 p.m., the following members were present: Balgeman, Banasiak, Doyle, McLean, Garcia, Hernandez, and Denton. Absentees: None.

ALSO PRESENT

Kristina Davis, Superintendent, Sarah Burnett, Director of Human Resources, Karen Apostoli, Director of Business and Operations, and Lea DeLuca, Assistant Superintendent for Teaching and Learning.

Out of Closed Session

Motion by McLean, seconded by Banasiak, to reconvene to open session at 9:52 p.m. The President took a voice vote and declared the motion passed.

**ACTION ITEMS FOLLOWING
CLOSED SESSION****Approve Closed Session Minutes**

Motion by McLean, seconded by Banasiak, to approve closed session minutes as read. The President took a voice vote and declared the motion passed.

ADJOURNMENT

Motion by McLean, seconded by Banasiak, to adjourn the meeting at 9:52 p.m. The President took a voice vote and declared the motion passed.

President, Rita Balgeman

Secretary, Tom Doyle